

A REGULAR MEETING of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, Michigan on May 18, 2017.

The meeting was called to order at 8:00 a.m. followed by the Pledge of Allegiance.

PRESENT: Chairman Timmer, Commissioner Ormsbee, Commissioner Gagnon, Manager Laitinen, Foreman Erickson, Foreman McConkey, Foreman Goodman, Chief Mechanic Marsh and Union President Hopper.

ABSENT: Office Mgr. Decker, Engineer Krouth, Project Manager Jere, Surveyor Wiggins

Chairman Timmer approved agenda as presented.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon that the Payroll in the amount of \$126,335.14 and Vouchers in the amount of \$399,631.02 be approved and authorized for payment from the County Road Fund subject to audit.

MOTION CARRIED

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve the minutes from the Regular Meeting held on May 4, 2017.

MOTION CARRIED

NEW BUSINESS

A. Policy Review:

The Hiring policy was reviewed and edited to reflect a change to the interview and decision making process.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to approve the corrected Hiring Policy.

MOTION CARRIED

The Purchase of Service Time Policy was reviewed and reaffirmed by the Board with no changes.
The Social Media Policy was reviewed and reaffirmed by the Board with no changes.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to reaffirm the Purchase of Service Time and Social Media Policies with no changes.

MOTION CARRIED

B. Distributed Antenna Systems (DAS) Policy

Supt/Mgr. Laitinen presented the Board with information received from CRA regarding DAS. CRA feels it is important that there is a uniform Statewide policy on working with Communication Service Providers (CSP). Discussion ensued.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to approve the presented DAS Policy.

MOTION CARRIED

C. Excavator Bid Award

Supt/Mgr. Laitinen went over the five bids received. Discussion Ensued. It is Manager Laitinen's recommendation that we accept the bid from Miller Bradford for the 2016 Case CX235C SR Excavator.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to accept the bid from Miller Bradford for the 2016 Case CX235C SR Excavator.

MOTION CARRIED

PUBLIC COMMENTS Kinross Township Supervisor Moore asked Manager Laitinen about the proposed work on Kincheloe Dr. Manager Laitinen responded that it will be going to bid this summer. Supervisor Moore noted that Short Cut Rd will be getting paved next week by Payne & Dolan.

STAFF REPORTS

Foreman Erickson

- Building improvements & maintenance.
- Cold Patching.
- Guardrail work for the State.
- Shoulder work on seasonal roads.
- Brushhog work.

Foreman Goodman

- Replaced 60" culvert on Whitefish Pt. Rd.
- Replaced a couple culvert washouts.
- State shoulder and tree removal work.
- Pulling silt fence left at State Job sites.
- Gravel Roads are in tough shape.

Foreman McConkey

- Brush Hog is clearing along Gogomain Rd to Rocky Pt Rd.
- Dragging and patching back roads.
- State shoulder work.
- Guys are staying very busy.

Chief Mechanic Marsh

- Excavator research and inspections.
- Sign Truck bids are out.
- Shop and truck maintenance.

Union President Hopper

- Mentioned that AMZ work is needed at Nodaway Point.

OLD BUSINESS None

COUNTY COMMISSIONERS' COMMENTS None

MANAGERS REPORT

- Working on project estimates for Drummond Island and Soo Townships. Pickford Township may have an upcoming project as well. There should have a good paving package this fall.
- The gravel crushing site has been prepared and is ready for use.
- Met with Congressmen Bergman last Friday. The L.R.P. Bridge was the focus of the visit. After the presentation a site visit was made. Congressman Bergman had a very favorable view on the project. It was a great opportunity for one on one conversation with the Congressmen.
- Site visits were done with Chief Mechanic Marsh and Equipment Operators Todd Nelson and Scott Johnston to demo the Excavators that were bid. It was time very well spent.
- Bids for the Riverside Dr. project were opened, Payne and Dolan was the winning bidder at 9.37% under estimate.
- As part of our DEQ settlement we are required to give consent agreement notifications when doing any work at a stream crossing.
- As we get into maintenance season keeping up with the notifications is requiring a lot of time. This requirement is in place for two years.
- Last week the Survey Instrument was damaged beyond repair. A demo unit has been supplied by Carlson, the same people that provide our CAD software. We will be going to bid for a new one soon. The damaged unit was fully insured.

PUBLIC COMMENTS Kinross Township Supervisor Moore asked about the 3/8" overlay going on M-80, he is concerned about the quality and longevity. He also asked if we had received the final paperwork for Short Cut Rd.

ROAD COMMISSIONERS COMMENTS

Commissioner Gagnon mentioned that he had been at one of our project sites and saw safety vests on all our workers. He thanked everyone for their efforts promoting safety.

Commissioner Ormsbee mentioned that he traveled with Manager Laitinen on Monday and saw roads he didn't know existed. He also mentioned that they stopped at the Goetvzille garage and that it looked great. Commissioner Ormsbee asked if Foreman Erickson could take the roller out to Mackinac Trail and try and smooth down the large humps.

Chairman Timmer reminded to the staff to stay safe.

There being no further business to come before the Board Chairman Timmer adjourned the meeting at 9:08 a.m.

Amy L Price
Clerk for the Board

Richard B. Timmer
Chairman