

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
July 16, 2020

The Chippewa County Board of Commissioners met in regular session on Thursday, July 16, 2020, at 2:00 p.m. in the 91st District Courtroom of the Chippewa County Building.

Chairman Jim Martin called the meeting to order at 2:00 p.m. with a quorum present. The meeting was also available via Zoom. Commissioner Savoie led the Pledge of Allegiance.

PRESENT: Commissioners Don McLean, Robert Savoie, Scott Shackleton and Chairman Jim Martin.

ABSENT: Commissioner Conor Egan.

ALSO, PRESENT: Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk. *Present via Zoom:* Erin Carter, Mike McCarthy and Lana Steinhaus.

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to add to the agenda, under New Business, a Letter of Support requested by the Conservation Reserve Program. A brief discussion followed with Commissioner Mclean explaining that this is a program that allows farmers to gain some income from their farmland and they need a Letter of Support to extend the program.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve the following minutes as presented:

- Regular Board – *June 11, 2020*
- Truth & Taxation Public hearing – *June 11, 2020*

On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to acknowledge the correspondence received in the clerk's office and forward as appropriate. On a voice vote, the motion carried.

PUBLIC COMMENTS

- Kevin Kenney, on behalf of Great Lakes Roofing and Insulations Company, appeared before the Board to clarify questions regarding the bid for the roofing of the County building and the Health Department.

ADMINISTRATOR'S REPORT

Jim German - provided for informational purposes only - *no action items*.

NEW BUSINESS

(A) Superior District Library Appointment to fill vacancy to Expire 12/31/2021

Applicant: Sheila Bergdoll

It was moved by Commissioner Shackleton, seconded by Commissioner Savoie, to cast a unanimous ballot for Sheila Bergdoll. On a voice vote, the motion carried unanimously. Sheila Bergdoll was appointed to the Superior District Library Board for a term to expire 12/31/2021.

(B) Letter of Support – Conservation Reserve Program

Commissioner McLean reported that this is a program that is attractive to farmers. This program will allow the farmer to take the hay off their land and pay the farmer so much per acre. It would improve the environment for small birds and various wild animals. He further explained that we're maxing out of the total acreage that can be in, and this is a letter requesting that they reconsider, and maybe the next time around, other farmers may be able to get into the program.

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to provide the Farm Service Agency with a Letter of Support, and their application for the Conservation Reserve Program.

Commissioner Savoie noted that this does improve significantly the bird and wildlife habitat and that we had more farmers enrolled, we exceeded the eligible land.

On a voice vote. The letter of support unanimously carried.

Chairman Martin allowed Mr. McCarthy to speak as we missed his raised arm, when public comments were offered via Zoom.

Mike McCarthy, Soil Conversation District Executive Director, announced the following:

- Gov. Whitmer establishes July 17 as **Michigan Conservation District Day**. This proclamation recognizes the 75 Districts across the state and the work they do.
- The District was awarded a \$500,000.00 EPA grant to do nutrient management work within the Munuscong River Water Shed.

STANDING COMMITTEE REPORTS

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

July 9, 2020

Chairman – Commissioner Savoie

AGENDA ITEMS

PRESENTATION – 2019 COUNTY AUDIT – Anderson, Tackman & Co. - Ken Talsma

Ken Talsma of Anderson, Tackman & Co. presented and reviewed documents included in the 2019 annual audit and reviewed the financial highlights with the Committee, Chippewa County received the highest opinion of unqualified; as the current controls in place are suitable and effective. The County received no findings and there were no material weaknesses. Mr. Talsma provided a variety of graphs regarding assets, liabilities & net position, revenues, expenditures, DTRF, a five-year comparison and breakdown of the federally awarded monies. Overall, the general fund lost approximately \$69,000, which will lower the County's fund balance. There was a brief discussion regarding the current year potential revenue shortages and increased expenses due to the COVID-19 pandemic.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to accept and authorized the FY2019 Audit as presented for distribution and reporting purposes. On a voice vote, the motion carried.

Central Dispatch – Release RFQ for Four-Wheeler (Stonegarden)

The Committee received and reviewed an RFQ to purchase a Four-Wheeler with Stonegarden funds.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to release the RFQ's as presented. On a voice vote, the motion carried.

Central Dispatch – FY19-20 Hazardous Materials Emergency Preparedness Grant (HMEP)

The Committee reviewed the request to approve and authorize the documents and materials for the FY2019-2020 HMEP Hazardous Materials Emergency Preparedness Grant which includes the grant agreement, subrecipient risk assessment certification, certifications regarding lobbying, standard assurances, audit certification (EMD-053) and request for taxpayer ID.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to approve and except the FY2019-2020 Hazardous Materials Emergency Preparedness Grant (HMEP) and to authorize the necessary documents. On a voice vote, the motion carried.

Sheriff Department – Albert Heating & Cooling – authorize & waive purchasing policy (\$12,845.48) Emergency Replacement – water pump

The Committee was updated on the emergency repair of the water pump for the Jail; the previous pump was twelve years old; and replacement parts were two to three weeks out because of shipping issues with COVID-19; and the lesser priced replacement pump was not available until September; Albert's Heating & Cooling replaced the pump with a Lochinvar AWN286PM at the cost of \$12,845.48.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the \$12,845.48 expenditure to replace the water pump with Albert Heating and Colling, and to waive the County purchasing policy due to the emergency necessity. On a voice vote, the motion carried.

Sheriff Department – Mental Health Services Contract Authorization

The Committee was updated on the inmate mental health services issues; with the current vendor exiting August 12; the Sheriff's Office was able to reach out to a new vendor; at the same cost; who will provide the services through August 31st; on a temporary basis; with a potential long-term contract to follow. Lt. Stanaway and Sheriff Bitnar answered questions of the Committee.

It was moved by Commissioner Savoie seconded by Commissioner Shackleton, to authorize the proposed Agreement for Inmate/Detainee Mental Health Services, with Julie Barber, to provide the various mental health services required by the agreement; and the current billing schedule of Weber & Devers. On a voice vote, the motion carried.

Administration – CDBG-MEDC Program Income Certification & transfer to GF

The Committee reviewed the annual Program Income Certification for the CDBG-MEDC Form 8-H; during the period 7/1/2019 to 6/30/2020 – the County received \$33,170.00 in early payoffs from prior Community Home Improvement Loans. Since the amount is below \$35,000; these funds can be transferred back to the GF, if over \$35,000 the funds would be returned to the MEDC.

It was moved by Commissioner Savoie, seconded to Commissioner McLean, to acknowledge and accept the Program Income Certification having received \$33,170.00 during the period 7/1/2019 to 6/30/2020; noting the monies would be transferred to the General Fund. On a voice vote, the motion carried.

Administration – Bid Summaries

- Dodge Charger Police Package – Sheriff - \$28,197 (2013 Dodge Charger trade-in \$800)
- Ford Utility Police Interceptor – Sheriff – \$36,382 (2013 Dodge Charger trade-in \$1,200)
- 1 Ton Pick-up Quad Cab – Sheriff – Stonegarden - \$35,615 (2008 Ford F150 trade-in \$2,300)
- 12 Passenger Van – Sheriff – Special Fund - \$37,000 (2009 Van trade-in \$100)

Upon reviewing all the bids; the Committee passed the following motion approving the low bids.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to award O'Connor's Chrysler Dodge Jeep Ram, Inc. the low bid for the Dodge Charger - \$28,197 and the 1 Ton Pick-up Quad Cab - \$35,615; Soo Motors, Inc. for the Ford Utility Police Interceptor - \$36,382 and Jorgensen Ford Sales Inc. for the 12 Passenger Van - \$37,000; all low bids and all with trade-ins.

2021 Ford E350 Box Truck – Health Department – Safe Exchange Vehicle Grant Fund

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to approve the bid of \$41,079 from Soo Motors, Inc for the purchase of the 2021 Ford E350 Box Truck, taking into account the local vendor preference.

A discussion followed. During the discussion, Commissioner Shackleton reported that they heard from the road commission engineer they had a very poor experience with Jorgenson Ford Sales out of Detroit. He suggested that the Board approve the motion, but give the administration the authority to do some research on Jorgenson Ford Sales and possibly authorize the administration to reject it and bring it back to the Board for further discussion should it be deemed appropriate with their findings.

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to withdraw the

above-referenced motions regarding the bids for the vehicles.

It was moved by Commissioner Shackleton, seconded by Commissioner McLean, that all the vehicles are awarded as proposed with the exception of the Jorgenson Ford Sales bid, which the Board will do separately. On a voice vote, the motion carried.

It was moved by Commissioner Shackleton, seconded by Commissioner McLean, to award the Jorgenson Ford Sales bid with the exception that the administration is authorized to check into the reputation and performance of Jorgenson Ford Sales and have the ability to hold back the purchase of it and bring it back to the Commission for further consideration should they deem appropriate. A brief discussion followed. On a voice vote, the motion carried.

County Building Roof Resurfacing
Health Department Roof Resurfacing

It was moved by Commissioner Savoie, seconded by Commissioner Shackleton, to approve the low bids from Great Lakes Roofing and Insulation as follows:

- \$216,000 for the County Building
- \$39,700 for the Health Department, and
- \$10,000 for Albert Heating and Cooling, Inc. to repair air conditioning/heat ventilation on the roof.

On a voice vote, the motion carried.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to recommend the approval of June County bills and payroll as follows: general claims \$412,965.21, other fund claims \$785,938.89, payroll \$597,187.45, Health Department claims \$209,947.62 and payroll \$174,972.27 for total claims \$2,181,011.44. On a voice vote, the motion carried.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to accept the July 9, 2020 Finance Claims and Accounts meeting minutes as presented. On voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

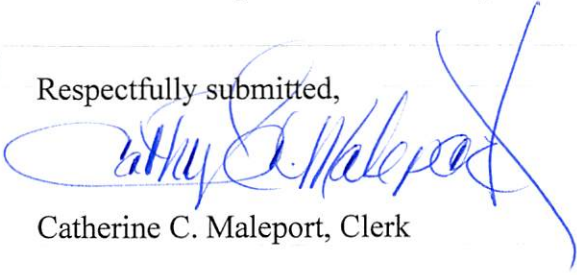
Among some of the comments were the following:

- Commissioner McLean reported on a well written newspaper article in the paper he read relative to dark stores.

Having completed the agenda items, it was moved by Commissioner Savoie, seconded by Commissioner

Shackleton to adjourn. The Board adjourned at 2:38 p.m.

Respectfully submitted,



Catherine C. Maleport, Clerk

James Martin, Chairman