

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

April 4, 2019

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, April 4, 2019 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Jim Martin, Scott Shackleton, Don McLean, Robert Savoie and Conor Egan

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus, Mike Bitnar, Suzanne Lieurance, Robert Stratton, Jennifer France, Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner Shackleton, supported by Commissioner Mclean, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee received the monthly travel report, and the Health Departments Health Care First summary; the VISA billing and the projected prescription cost/savings report from 44 North.

AGENDA ITEMS

Health Department – Audit FYE 9/30/2018 (Anderson, Tackman & Co)

The Committee was updated on the progress of the Chippewa County Health Department's 9/30/2018 Audit; at this time due to some unanswered questions by the SOM; the Committee was requested to pass a motion that would allow Accountant Chuck Leonhardt, approve the release of the CCHD FY2018 to the SOM, once he is satisfied and to have Anderson, Tackman & Company present the audit at the next Finance, Claims and Accounts meeting in May.

It was moved by Commissioner Savoie, supported by Commissioner Egan, to authorize Chuck Leonhardt to release the Chippewa County Health Department FYE 2018 audit to the State of Michigan, when he is satisfied with its completion and to have Anderson, Tackman & Company present the audit at the May Finance, Claims and Accounts meeting. On a voice vote, the motion CARRIED.

Health Department – Fixed Food Policy 903

The Committee reviewed the previously updated Fixed Food Policy 903; to address non-profit organizations. It was suggested that non-profit organizations be given a 25% discount for Policy 903. Discussion and examples of increases were discussed, as well as, the Committee's future reviews of policies.

It was moved by Commissioner Shackleton, supported by Commissioner Egan, to update the Fixed Food Policy 903, to include a 25% discount for all non-profit organizations. On a voice vote, the motion CARRIED.

Public Defender – MIDC – Indigent Defense Budget 10/1/2019 to 9/30/2020

Public Defender Jennifer France presented to the Committee an overview of the proposed Indigent Defense System Budget, which is due April 30th, the overview included a Power Point presentation, showing the changes between the prior year and upcoming budget. Ms. France reviewed her prior year case numbers; she discussed a pilot program for case management; her over flow cases (currently five (5) additional attorneys on contract); she covered supplies/services, training/travel/ equipment; contractual services for experts, investigators and attorneys' and then personnel and fringe benefits. Dialogue between the Committee and Ms. France continued with many questions about the grant, policies and the requirements; as Ms. France had indicated huge increases in pay through the Indigent Defense Grant; based on the numbers Ms. France would be the highest paid employee other than the Judges. The Committee continue with the discussion until a tabling motion was presented; as too many questions were still outstanding.

It was moved by Commissioner Egan, supported by Commissioner Shackleton, to table the MIDC – Indigent Defense Budget be presented for 10/1/2019 to 9/30/2020; until legal counsel could be pursued. On a voice vote, the motion CARRIED. (4-1 with Commissioner McLean voting nay)

Public Defender – Private Investigator Service Agreement

The Committee was asked to approve a Private Investigator Service Agreement retroactively between the Public Defender Office and Hill Investigations PLLC; for services to be provided and paid for from the MIDC Grant. Discussion followed; with regards to County Policy being followed.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the Private Investigator Service Agreement retroactively between the Public Defender and Hill Investigations PLLC. On a voice vote, the motion CARRIED. (3-2 with Commissioner Savoie and Martin voting nay)

Central Dispatch – 2017 Stonegarden Grant Purchase 7 Motorola APX 4500 Radios

Central Dispatch – Release RFP VHF Portable Radios

The Committee review two items from Central Dispatch, the first being to approve the purchase of seven (7) Motorola APX 4500 mobile radios with 2017 Operation Stonegarden Grant funds at the price of \$3,219.50 each from Motorola, using the Michigan contract bid pricing. The next request was to release a RFP to purchase forty (40) Motorola XPR3500e portable 2-way radios with paging capability, for local fire departments using Title III funds.

It was moved by Commissioner Shackleton, supported by Commissioner Egan, to approve the purchase of seven (7) Motorola APX 4500 mobile radios, at the price of \$3,219.50 per radio, total not to exceed \$22,536.50 from 2017 Stonegarden Funds and to release the RFP seeking bids to purchase forty (40) Motorola XPR3500e portable 2-way radios per bid specifications utilizing Title III funds. On a voice vote, the motion CARRIED.

Equalization – Motion regarding missed date requirement

The Committee was requested to pass a motion acknowledging a statutory requirement that the County Board of Commissioners meet for an Equalization Session on or before the Tuesday following the second Monday in April, and note that the Committee as the Board's representatives have reviewed and approved the Equalization Report as of April 4, 2019.

It was moved by Commissioner Savoie, supported by Commissioner Egan, acknowledging the statutory date requirement and that the Committee as the Board's Representatives have reviewed and approved the Equalization Report presented by Equalization Director Sharon Kennedy on April 4, 2019; and that the full Board will take the information into consideration and act on the issue at its Regular meeting to be held on April 11, 2019. On a voice vote, the motion CARRIED.

Surveyor – 2019 Survey and Remonumentation Grant - \$125,755

The 2019 Survey and Remonumentation Grant from the Office of Land Surveying and Remonumentation was approved at the December 20, 2018 Commission meeting; in the amount of \$110,755 with Chippewa County contributing \$15,000 for total FY2019 project amount of \$125,755. Before the Committee are the contracts for the 2019 Remonumentation Program which include:

- \$24,605 for William L. Karr, PS, Chippewa County Surveyor to oversee administration
- \$44,800 for Rogers Land Surveying to complete 28 corners
- \$14,400 for Sidock Group to complete 9 corners,
- \$17,600 for Alpine Engineering to complete 11 corners,
- \$9,000 for William L. Karr, Chippewa County Surveyor to perform monument maintenance, and
- \$4,800 divided among six Peer Review Professional Surveyor: Jeff Davis, P.S., Great Lakes Surveying; Neil Hill, P.S., Mackinac Country Land Surveying; Erik Lewicki, P.S., Foresight Land Surveying; Ginger L. Michalski-Wallace, P.S., Alpine Engineering; Larry Rogers, P.S., Rogers Land Surveying and Lawrence Weinreis, P.S., M.D.O.T.; all the documents need to be approved and authorized for signature by the Committee.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the Program Representative contract in the amount of \$24,605 for William L. Karr, PS, Chippewa County Surveyor; to approve three Monumentation contracts one for \$44,800 for 28 corners to Rogers Land Surveying, another for \$14,400 for 9 corners to Sidock Group, and \$17,600 for 11 corners to Alpine Engineering; approve one Maintenance Monumentation contract in the amount of \$9,000 for William L. Karr, P.S., Chippewa County Surveyor and to approve six Professional Service Agreements for the Peer Review Surveyors, total not to exceed \$4,800 for the following Surveyors: Jeff Davis, P.S., Great Lakes Surveying; Neil Hill, P.S., Mackinac Country Land Surveying; Erik Lewicki, P.S.; Foresight Land Surveying; Ginger L. Michalski-Wallace, P.s., Alpine Engineering; Larry Rogers, P.S., Rogers Land Surveying and Lawrence Weinreis, P.S., M.D.O.T. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner McLean, supported by Commissioner Savoie, to recommend the approval of March bills and payroll as follow: the general claims totaling \$274,003.07, other fund claims \$346,062.79, payroll \$738,798.40, Health Department claims \$232,530.20 and Health Department payroll \$181,229.31 total claims \$1,772,624.03 and vouchers H-1 through H-265. On a voice vote, the motion CARRIED.

Committee Comments

The Committee continued the MIDC discussion, topics included: the County wage study, fiscal responsibilities, and the MIDC deadline. There was also a brief discussion on the purchase of a drone for the CCSO.

Chairperson's Comments

No additional comments.

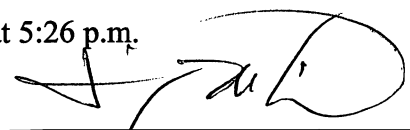
Adjourn

It was moved by Commissioner Savoie, supported by Commissioner Shackleton to adjourn.

Chairman Martin declared the meeting adjourned at 5:26 p.m.



Kelly J. Church, Recorder



Jim Martin, Chairman.