

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
October 8, 2018

The Chippewa County Board of Commissioners met in regular session on Monday, October 8, 2018 in the 91st District Courtroom of the Chippewa County Building.

Chairman Scott Shackleton called the meeting to order at 5:30 p.m. The Pledge of Allegiance to the Flag of the United States of America was recited.

Present: Commissioners Conor Egan, Jim Martin, Don McLean, Robert Savoie and Chairman Scott Shackleton

Absent: None

Also Present: Chippewa County Sheriff Mike Bitnar, Scott Brand, Jim and Michelle Traynor, Brad Ormsbee, Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk.

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner McLean, seconded by Commissioner Martin, to accept the agenda as presented. On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the regular Board meeting minutes of September 10, 2018 as presented. On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner Egan, seconded by Commissioner Martin, to acknowledge the correspondence received in the clerk's office and, if necessary, forward as appropriate. A discussion followed. It was suggested that the Health Department leadership research and, if such is possible, develop a grant funded program to extend some of the services the SHACC provides to the outer lying communities. During discussion it was noted that the SHACC is a positive income area, it does not cost the county money, and that it actually helps the county.

On a voice vote, the motion carried.

PUBLIC COMMENTS

- No comments were offered.

ADMINISTRATOR'S REPORT– Jim German, given for informational purposes only – *no action*

items.

NEW BUSINESS

A) Board/Committee/Agency/ Appointment Announcement regarding Vacancies that will occur.

According to the Chippewa County Board of Commissioners Policies and Procedures, below is a list of the vacancies that will occur on various Boards/Committees/Authority's/Agencies on the dates shown. The current members are noted, as is the term of office. These vacancies will be announced in the local media and on the County's website, which will enable interested County residents to submit Applications of Interest before 3:00 p.m., on November 6, 2018. The names submitted will be presented to the Board at its regular Monday, November 19, 2018 meeting, and the applications will lay on the table until the appointments are made at the January 2019 Organizational meeting.

Chippewa County Building Authority

Expires 12/31/18 (1 year appointment)

2 appointments

Current: Earl Kay, James Traynor

Building Code of Appeals

Expires 12/31/18 (2 year appointment)

3 appointments

Current: Kathy Cairns, Clayton McGahey, Samuel White

Chippewa County EDC

Expires 12/31/18 (6 year appointment)

1 appointment

Current: Don McLean

E 9-1-1 Chippewa County Central Dispatch

Expires 12/31/18 (2 year appointment)

1 appointment

Current: Earl Kay

Department of Veterans Affairs

Expires 3/31/19 (4 year appointment)

1 appointment

Current: James Taylor

Hiawatha Behavioral Health Authority

Expires 3/31/19 (3 year appointment)

1 appointment

Current: Tom Farnquist

Road Commission

Expires 12/31/18 (6 year appointment)
1 appointment
Current: Bradley Ormsbee

Superior District Library
Expires 12/31/18 (3 year appointment)
1 appointment
Current: Nancy Berkompas

Transportation Authority
Expires 12/31/18 (3 year appointment)
1 appointment
Current: Frank Sasso

War Memorial Hospital, Inc.
Expires 12/31/18
1 appointment (4 year appointment)
Current: Scott Shackleton

UP State Fair Authority
Expires 12/31/18 (3 year appointment)
1 appointment
Current: Jake Campbell

Jury Commission
Expires 4/30/19 (4 year appointment)
2 appointments
Current: Bradley Ormsbee, Al Beamish

B) Resolution 18-21 Proclamation Declaring October as Domestic Violence Awareness Month

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to approve Resolution 18-21 as follows:

RESOLUTION NO. 18-21

**PROCLAMATION DECLARING OCTOBER
AS DOMESTIC VIOLENCE AWARENESS MONTH**

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

WHEREAS, Domestic violence is widespread and affects over ten million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation on average 10 billion dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and.

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

NOW, THEREFORE BE IT RESOLVED, that the Chippewa County Board of Commissioners proclaims the month of October as Domestic Violence Awareness Month and urge the citizens of Sault Ste. Marie to work together with Diane Pepler Resource Center to eliminate domestic violence from our community.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

Yeas: Commissioners Conor Egan, Jim Martin, Don McLean, Robert Savoie and Chairman Scott Shackleton

Nays: None

RESOLUTION 18-21 WAS DECLARED ADOPTED

C) Resolution 18-22 Apportionment of 2018 Millages

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve Resolution 18-22 as follows:

**CHIPPEWA COUNTY BOARD OF COMMISSIONERS
RESOLUTION 18-22
APPORTIONMENT OF 2018 MILLAGES**

At a meeting of the **CHIPPEWA COUNTY BOARD OF COMMISSIONERS** held on OCTOBER 8, 2018,

WHEREAS, the County Board has reviewed all of the millages requested by the various taxing entities operating within the County, and has considered the allocated and extra voted millages to which the each entity is entitled, and determined that the levy of the millage rates listed on the 2018 MILLAGE REPORT presented to the Board by the Equalization Director and made a part of the minutes, will be necessary for the sound management and operation of the taxing jurisdictions, and

WHEREAS, the County Equalization Director has informed the County Board that pursuant to

MCL 211.34D, each requested millage on said report has been reduced, if necessary, in compliance with Section 31 of Article 9 of the State Constitution of 1963, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. THE 2018 MILLAGE REPORT BE APPROVED AS PRESENTED
2. THE CLERK AND EQUALIZATION DIRECTOR ARE HEREBY AUTHORIZED AND DIRECTED TO COMPLETE AND FILE ANY REPORT REQUIRED BY THE STATE OF MICHIGAN, RELATIVE TO THE MILLAGES AUTHORIZED BY THIS BOARD, INCLUDING THE 2018 APPORTIONMENT REPORT.
3. THE MILLAGES SO APPROVED SHALL BE SPREAD AGAINST THE APPROPRIATE TAXABLE VALUES IN THE VARIOUS TAXING UNITS WITHIN THE COUNTY TO PRODUCE THE 2018 TAX ROLLS AND THOSE RESPONSIBLE FOR THE SPREADING AND COLLECTING THOSE TAXES SHALL BE CHARGED WITH THE PROCESSING AND COLLECTING OF THOSE TAXES ACCORDING TO STATUTE.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

Yeas: Commissioners Conor Egan, Jim Martin, Don McLean, Robert Savoie and Chairman Scott Shackleton

Nays: None

RESOLUTION 18-22 WAS DECLARED ADOPTED

D) Resolution 18-23 – Opposing Senate Bill 396

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve Resolution 18-23 as follows:

**RESOLUTION NO. 18-23
OPPOSING SENATE BILL 396**

WHEREAS, Roads are the backbone to the social, cultural and economic stability of Chippewa County and the Upper Peninsula; and

WHEREAS, Senate Bill (SB) 396 (S-5) passed and reported out of the Senate Transportation Committee on September 6, 2018 allows exemptions from seasonal weight restrictions (aka "frost laws") to the forest product industry during the spring thaw when roads are the most vulnerable to damage from heavy loads; and

WHEREAS, It is a fact in Chippewa County and throughout the northern states that roads become soft in the spring and applying unrestricted 164,000-pound truck loading on soft roads, is fool hardiness that defies common sense and a law allowing such nonsense is poor public policy; and

WHEREAS, SB-396 (S-5) also grants exemptions to the forest industry that will allow the

hauling of forest products and transport of equipment on the public road system without obtaining proper permits from road authorities at all times of the year; and

WHEREAS, the provisions of SB 396 WILL result in damage to the public road system; and

WHEREAS, the provisions of SB 396 WILL negatively impact the traveling public accessing the road system, resulting in burdening road authorities with expensive reactive maintenance repairs and significantly increased taxpayer costs to maintain the public road system; and

WHEREAS, the provisions in SB 396 and subsequent impacts to the local road system WILL negatively impact the health, safety and welfare of Chippewa County residents and the traveling public; and

WHEREAS, the Chippewa County Road Commission and the other road commissions throughout the Upper Peninsula work closely with the logging industry to keep the economic vitality of the County and the Upper Peninsula moving by continuously monitoring road conditions and permitting the logging industry to move equipment and material on roads when the roads can structurally support such loading without negatively impacting the road system and the traveling public;

THEREFORE, BE IT RESOLVED, that the Chippewa County Board of Commissioners hereby STRONGLY opposes SB 396; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the chairperson of both the house and senate transportation committees and to the offices of Representative Chatfield and Senator Schmidt.

A ROLL CALL VOTE WAS TAKEN AS FOLLOWS:

Yeas: Commissioners Conor Egan, Jim Martin, Don McLean, Robert Savoie and Chairman Scott Shackleton

Nays: None

RESOLUTION 18-23 WAS DECLARED ADOPTED

E) Superior Environmental Health Code – Board of Appeals appointment by Board of Commissioners Chairperson

As there is a potential application for appeal, Chairman Shackleton explained that they need to identify an Appeals Board for Health Code Violations; this is something that has not been put in place since the county Board took over the role and function of the Board of Health. He referenced the attached Exhibit A, noting that the Board should have not less than three and not more than five members appointed by the Chairperson of the Board of Health and that they are appointed for two-year terms. He called upon his fellow commissioners and asked if anyone would be interested in serving on the Board. Commissioner Egan and Commissioner Savoie volunteered. Having two volunteers and in need of three members, Chairman Shackleton appointed Administrator Jim German. He noted that this is likely to be called into action on a very, very infrequent basis, but we do need to have a Board identified and ready.

STANDING COMMITTEE REPORTS

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

Commissioner Martin, Chairman – October 4, 2018

AGENDA ITEMS

Health Department – MDHHS new policies following site visit

The Health Department presented twelve new policies following a five-year site visit at the SHACC; no services changed as these policies just follow the current protocol and state guidelines.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the following policies as presented:

- a. **Policy # 8.01.016 – Community Health HIV Competency and Training**
- b. **Policy #8.01.017 – Community Health Rapid HIV Test Procedures**
- c. **Policy #7.01.007 – SHACC Referral/Follow-Up/Communication on Client Care**
- d. **Policy #7.01.027 – SHACC Medication Storage, Administration and Disposal**
- e. **Policy #7.01.029 – SHACC Medical Waste Transport**
- f. **Policy #7.01.031 – SHACC Confidential Services and Billing**
- g. **Policy #7.01.040 – SHACC Medical Services**
- h. **Policy #7.01.047 – SHACC Transportation and Emergency Response**
- i. **Policy #7.01.048 – SHACC Risk Assessment**
- j. **Policy #7.01.049 – SHACC Laboratory Operations/CLIA**
- k. **Policy #7.01.050 – SHACC Bloodborne Exposure Control**
- l. **Policy #7.01.051 – SHACC Rapid HIV Test Procedures**

On a voice vote, the motion carried.

Public Defender – Legal Services Attorney contracts per MIDC

The Committee authorized the legal services attorney contracts per the MIDC grant guidelines for the following: Chad Peltier, Brian Rahilly, Brandon Rickard, Charles Palmer, Mark Dobias, Dyke Justin, and James Bias.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to authorize signatures for the legal services attorney contracts per the MIDC grant guidelines for: Chad Peltier, Brian Rahilly, Brandon Rickard, Charles Palmer, Mark Dobias, Dyke Justin, and James Bias. On a voice vote, the motion carried.

Public Defender – Equipment Purchases

The Committee reviewed the budgeted items per the MIDC grant approval for the purchase of 3 Surface Pro's, one scanner, three desks, two chairs, two floor mats and three phones for the new staff of the Public Defender's Office total cost not to exceed \$6,529.96.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve the requested hardware and furniture for the Public Defender's Office, at a price not to exceed \$6,529.96; for the items referenced above. On a voice vote, the motion carried.

District Court – Drug Court

The Committee reviewed a recently awarded Planning Grant for 91st District Court – Adult Drug Court in the amount of \$14,000 covering the grant period October 1, 2018 through September 30, 2019; the Committee also reviewed mandatory travel related to the Planning Grant and decided to

establish a Special Fund for the Grant Award.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to accept the \$14,000.00 Planning Grant Award for 91st District Court-Adult Drug Court, authorize travel to the Adult Drug Court Fundamentals mandatory meeting and to authorize a Special Fund be established for the Grant funds. On a voice vote, the motion carried.

Circuit Court - Drug Court

The Committee received copies of the Grant Award notification for 50th Circuit Court – Hybrid DWI/Drug Court in the amount of \$33,000; the FY2019 OHSP Grant Award notification for 50th Circuit Court – Hybrid DWI/Drug Court in the amount of \$32,500; and the agreements for the subcontractors of to provide the services for Circuit Court – Drug Court as follows: ML Consultants; to provide case management services - \$37,500; Redwood Toxicology Laboratory, Inc., to provide drug screening; and Great Lakes Recovery, to provide substance abuse and related counseling - \$8,750.00. The Committee asked for an update of the services being provided.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to accept and authorize the Grant Awards of \$33,000 and \$32,500; and to authorize the subcontractors for various services for the Circuit Court – Drug Court as follow: ML Consulting, Redwood Toxicology Laboratory, Inc. and Great Lakes Recovery, as presented. On a voice vote, the motion carried.

Office of Emergency Services

Rave Opt-In one year contract - \$1,500

EMT Basic Course for EMS

The Committee reviewed two requestes from the Office of Emergency Service. The first for a one-year word license for Rave Opt-In text alerts in the amount of \$1,500 and the second to authorize approval of EMT Basic Course for Chippewa County EMS total course cost is \$11,170. Each student would be responsible for \$275 and the Chippewa County OES would pay the remaining balance.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to approve and authorize the Rave Opt-In one year contract for \$1,500 and to authorize the EMT Basic Course for Chippewa County EMS cost not to exceed \$11,170. On a voice vote, the motion carried.

Sheriff

Albert Heating and Cooling – Maintenance Agreement \$3,428

Aventric Technologies – 4 AED's w/ 2 trade-ins \$4,596

Fund 232 Community Corrections – 79 hour position

The Committee reviewed three requests from the Sheriff's Department. The first being an annual maintenance agreement to help eliminate some of the emergency call-outs, from Albert Heating and Cooling in the amount of \$3,428 to cover various cleaning, checking and replacing belts. The Committee also reviewed a quote from Aventric Technologies to start replacing and making sure all Sheriff's vehicles are equipped with AED's, the cost for four, with two trade-ins, is \$4,596. The third request is to authorize a 79-hour position for Fund 232 Community Corrections; as this fund is self-sustaining, and the fund balance increase annually with help to increase additional revenue with the additional hours.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the Albert Heating and Cooling maintenance agreement in the amount of \$3,428; approve the purchase of four and the trade-

in of two, AED's with Aventric for \$4,596 and to authorize a 79-hour position for Fund 232 Community Corrections. On a voice vote, the motion carried.

Administration

MERS Hybrid – name change only

MERS Defined Benefit – name change only

The Committee was notified and requested to authorize name changes to the County's HC Hybrid division and DB division 16, Hybrid to read County/Non-Union/Dispatch after 5/1/10 and DB division to read County/Non-Union/Dispatch before 5/1/10.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to authorize the name changes for HC Hybrid and DB division 16, as presented and referenced above. On a voice vote, the motion carried.

Administration – 44North – Health Care Renewal

The Committee reviewed the health care renewal for FY2019 from 44 North; with an overall decrease of 6.82%; and with changes to the employees prescription carrier, as CVS is moving away from smaller groups; the employees will be transitioned to ARORx; which is part of 44 North and we will be trying a voluntary international mail order option, which can be a savings for both the employee and the County. For FY19 budgeting purposes via the Health Insurance fund, we will only be able to authorize an additional 5% savings, not the 10% that has been offered the past several years to the departments and entities that are covered under the County's coverage.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize the FY2019 health care renewal with 44 North, which provided a 6.82% overall decrease in premium; authorizing the change in prescription coverage to ARORx, and to utilize the International mail order prescription option. Commissioner Martin noted that the retirees do not have to opt into this although we feel that it would be a savings for them as much as it would be for us with no change in what they get as far as prescriptions. On a voice vote, the motion carried.

Administration – DTRF – OPEB Health Care annual contribution

The Committee was advised of that \$600,037.20 in DTRF funds per Policy 314 that will be sent to the MERS Health Care Retirement account for the OPEB unfunded liability, which is an annual contribution.

It was moved by Commissioner Martin, seconded by Commissioner Egan, to acknowledge the transaction per Policy 314 in the amount of \$600,037.20. On a voice vote, the motion carried.

Administration - MERS Unfunded Liability contribution from FY17 Fund Balance

The Committee reviewed the prior year transaction to MERS, to assist in catching up on the County's unfunded portion of MERS retirement plans, as overall the County is only 69% funded through 12/31/2017 and if a similar transaction should be approved from the FY17 fund balance. Discussion followed.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to authorize a \$200,000.00 payment to MERS to help cover the unfunded liability of the County. On a voice vote, the motion carried.

Administration – Amended Cooperative Agreement w/EUP Regional Planning – Parcel Project

The Committee was requested to amend the dates of the Cooperative Agreement between the Eastern U.P.

Regional Planning & Development Commission and Chippewa County to complete the development of parcels in a digital format, utilizing the services of Amalgam, LLC ending December 31, 2018 and final payment due December 1, 2018.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to amend the term of the Agreement w/EUP Regional Planning to December 31, 2018. On a voice vote, the motion carried.

Administration – Animal Control Snow Plowing and Central Dispatch Snow Plowing Bid

Summaries

The Committee reviewed the two bids for snow plowing at the Chippewa County Animal Control Shelter and the sole bid for the plowing at Central Dispatch 911 Center.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to authorize and approve the low bid of \$2,625.00 from Norris Contracting, Inc. for the Chippewa County Animal Control Shelter and the bid of \$3,800 from Frontier Contracting, LLC for the plowing at Chippewa County Central Dispatch. On a voice vote, the motion carried.

Administration – County Building & Courthouse Parking Lot Snow Plowing

No bids were received for the County Building (8 place lot & handicapped ramp) or the Courthouse Employee Parking Lot (32 space lot). Options were discussed.

Administrator German announced that they were able to secure Mr. Burton for the big lot for the exact same price as he was doing it for last year which is \$4,050.00 and that they were able to secure Best Lawn and Maintenance for the price of \$3,000.00 for the small lot.

It was moved by Commissioner Egan, seconded by Commissioner Savoie, to approve the above referenced contracts.

It was moved by Commissioner Shackleton, seconded by Commissioner McLean, to authorize the Administration to negotiate the best deal possible and report back to the Committee. On a voice vote, the motion carried.

Release RFQ for District Court and Building Department/Veteran Affairs copiers

The Committee reviewed the RFQ for copiers, which are budgeted and follow the replacement schedule.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to release the RFQ's for the copiers in District Court and the shared copier for the Building Department and Veterans Affairs. On a voice vote, the motion carried.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Martin, supported by Commissioner Savoie, to recommend the approval of September bills and payroll as follow: the general claims totaling \$471,199.56, other fund claims \$655,343.04, payroll \$476,278.05, Health Department claims \$298,600.39 and Health Department payroll \$112,340.33 total claims \$2,013,761.37 and vouchers H-1 through H-288. On a voice vote, the motion carried.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to accept the Finance Claims and Accounts meeting minutes of October 4, 2018 as presented. On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND
GENERAL COMMENTS

Commissioner McLean reported on the following:

- In an effort to have the Board take action next month, Commissioner McLean commented on a Resolution from UPCAPP relative to funding that is provided by the state for Economic Development and requested that the Administrator's office prepare an appropriate resolution for the board to consider at next month's meeting.
- There were two meetings of the Sugar Island Ice Making Committee and he is happy to report that they are making progress.
- Referencing a Prison Liaison meeting, Commissioner McLean noted that there is a need for Corrections Officers in the State of Michigan. This is so immediate that we now have a situation that all training for correction officers is available within the county. He also noted that they're allowing an 18 month waiver for the college credits.
- Commenting on the Community Action meeting, Commissioner McLean announced that Ron Calery is officially retired and we now have a new Director Dennis McShane.
- As Chairman of the EDC committee, Commissioner McLean also reported on the meeting he attended.

Having completed the agenda items; it was moved by Commissioner Savoie, seconded by Commissioner Egan to adjourn. The Board adjourned at 6:13 p.m.

Respectfully submitted,

Catherine C. Maleport, Clerk

Scott Shackleton, Chairman