

A REGULAR MEETING of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, Michigan on June 11, 2019.

The meeting was called to order at 12:20 P.M. followed by the Pledge of Allegiance.

PRESENT: Chairman Timmer, Commissioner Ormsbee, Commissioner Gagnon, Manager Laitinen, Office Manager Decker, Payroll/H.R. Clerk Livermore, and Clerk Ranta

ABSENT: Engineer VanDorn, Foreman Erickson, Foreman Goodman, and Foreman McConkey, Chief Mechanic Marsh, and Union President Mills

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon that the Payroll in the amount of \$143,698.72 and Vouchers in the amount of \$447,838.43 be approved and authorized for payment from the County Road Fund subject to audit.

Chairman Timmer asked Office Manager Decker if there were any special items that were paid this time. He responded that there was not, but there were a lot of statements and insurance policy invoices from MERS, Blue Cross Blue Shield and Insight Benefits among other invoices.

MOTION CARRIED

MOTION by Commissioner Gagnon to approve the regular meeting minutes of May 30, 2019.

Clerk Ranta stated that the dollar amount on the blue check for the Accounts Payable portion from the last meeting was correct; however, the dollar amount listed on the agenda which was approved for the Accounts Payable Section was an incorrect number. It should have read \$124,226.07 instead of \$124,205.07.

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to amend the meeting minutes from May 30, 2019 to adjust last month's Accounts Payables by \$21.00 to reflect the correct number.

MOTION CARRIED

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve the regular meeting minutes on May 30, 2019.

MOTION CARRIED

PUBLIC COMMENTS

STAFF REPORTS

Office Manager Decker

- Continue to work on the PA 202 report which is due by July 1, 2019. He has been working with Phil Wolf from Anderson Tackman Co. and with the Michigan Department of Treasury for assistance in filling out the report due to changes in the law that became effective July 1, 2018.
- Working with Payroll/H.R. Clerk Livermore on our direct deposit project.
- Will discuss the gravel bid opening later in the meeting.

Payroll/H.R. Clerk Livermore

- Continuing to set up employees on the new timecard system.
- Brimley will be the next location to implement the timecard system.
- Networking with Iron County and Mackinac County to see how they set up Cogitate as we move forward with an electronic direct deposit system.

MANAGER' S REPORT

- Continue to work with Engineer VanDorn on the construction side of things. He has been a great addition to our office.
- The Lakeshore Drive project will be resuming work, but has had a few minor issues due to the saturation of water from the rain.
- Payne and Dolan are approaching the end of their Lakeshore Drive project extension. Will be possibly facing liquidated damages for the delay.
- Working with Engineer VanDorn to complete our local paving packages. Our local paving projects with the Townships are turning into a large contract which should result in better prices. Discussion ensued.
- Engineer VanDorn analyzed our current paving operation specifications and rewrote it to better protect the Commission.
- Met with Township Supervisors from Drummond Island, Pickford, and Trout Lake to discuss Township Road Agreements.
- Culverts need patching and will be completed once the rain stops and the plant can fire up to produce some asphalt.
- Last meeting, there was discussion of potential deals on graders; however, the deals were for one-year off lease graders so they were slightly more expensive than anticipated. It is not feasible to move forward with a new grader at this time.

NEW BUSINESS

- Resolution 2019-08 in support to approve new payroll procedures for direct deposit and authorize transfer authority to the payroll and payroll tax clearing account.

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to approve Resolution 2019-08.

MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE

- Business Internet Banking & ACH Agreement with Central Savings Bank Signature Page

MOTION by Commissioner Ormsbee and **SECONDED** by Commissioner Gagnon to approve the business internet banking agreement for payroll transactions only and the ACH origination agreement with Central Savings Bank and to authorize Chairman Timmer and Manager Laitinen to sign the said documents.

MOTION CARRIED

- Old Mission Bank Depository Account

Discussion on opening a NOW depository account at Old Mission Bank briefly ensued.

- Drummond Island Township Road Agreements

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to approve the Drummond Island Township Road Agreements for improvements to Mack Haven Road, Bobbie Drive, Tourist Road, Maxton Cross Road, and Bass Cove Road for a combined total of \$595,929.00 for said roads.

MOTION CARRIED

- Kinross Township Road Agreement

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to approve the Kinross Township Road Agreement for improvements on Cedar Grove Drive, Country Club Drive, Clubhouse Drive, Bridget Circle, and Cypress Lane for \$112,795.00.

MOTION CARRIED

- Whitefish Township Road Agreement

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to approve the Whitefish Township Road Agreement for improvements on Tahqua Trail for \$52,200.00.

Chairman Timmer abstained from the vote as he is a landowner on this roadway.

MOTION CARRIED

- Gravel Crushing Bid Award

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to accept both gravel crushing bids for Drummond Island and awarding to low bid if time frame allows.

MOTION CARRIED

- MCRCSIP Ballots
 - 1) Two Upper Peninsula positions for three-year-terms (2019 - 2022)
 - 2) One At-Large position for a three-year term (2019 - 2022)

MOTION by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to cast ballots for all three incumbents.

OLD BUSINESS

- Reaffirm Board Policies #11 & #13:
This is tabled until the next meeting.

Old Mission Bank Depository Account

A motion to approve opening the account was requested by Office Manager Decker,

MOTION by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to open up a depository account at Old Mission Bank.

MOTION CARRIED

COUNTY COMMISSIONERS' COMMENTS

PUBLIC COMMENTS

ROAD COMMISSIONERS COMMENTS

With no further business to come before the Board, the meeting adjourned at 12:47 P.M.

Stephanie A Ranta
Clerk for the Board

Richard B. Timmer
Chairman