

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE

MEETING MINUTES

April 9, 2015

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, April 9th, 2015 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 5:35 p.m. with a quorum present.

MEMBERS PRESENT: Jim Martin, Scott Shackleton, Don McLean, Rudy Johnson and Conor Egan

MEMBERS ABSENT: None

OTHERS PRESENT: Surveyor Bill Karr, Detective Greg Postma, Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner McLean supported by Commissioner Johnson, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee received the monthly travel report, the March Visa billing statement new MERS Statement and the tabulation of the Commissioners Goals for review. Discussion on the Goals and an additional goal of security, including staffed metal detectors was discussed at length.

It was moved by Commissioner Shackleton, supported by Commissioner Egan, to accept the tabulated results of the goals listing, add building security and refer to the listing for future considerations. On a voice vote, the motion CARRIED.

AGENDA ITEMS

2015 Chippewa County Survey and Remonumentation

The Committee reviewed the 2015 Survey and Remonumentation Grant in the amount of \$133,798, of which the County has budgeted \$15,000; the documentation also includes \$19,478 for the Program Administrator; \$37,800 for Rogers Land Surveying to complete 27 corners; \$85,400 for Northwoods – A Sidock Company to complete 61 corners, and agreement for Peer Review Surveyor's, to received \$800 per year, as follows: Jeff Davis, Neil Hill, Erik Lewicki, Larry Rogers, Keith Waters and Lawrence Weinreis – all the documents need to be approved and authorized for signature by the Committee. Mr. Karr reviewed the state requirements, and discussed original surveys that date back to the 1840's and addressed the change that now includes latitude and longitude, and how the previous corners will be updated, as well as, the information that can be shared with Regional Planning for GIS/parcel mapping.

It was moved by Commissioner Shackleton, supported by Commissioner McLean, to approve and authorize signatures on the 2015 Survey and Remonumentation Grant for \$133,798; the Program Administrator contract in the amount \$19,478 for Northwoods –A Sidock Company; two Monumentation contracts one for \$37,800 for 27 corners to Rogers Land Surveying and another for \$85,400 for 61 corners to Northwoods – A Sidock Company; the Peer Review Surveyor agreements at \$800 per year for the following Surveyors for Jeff David, Neil Hill, Erik Lewicki, Larry Rogers, Keith Waters and Lawrence Weinreis; and to provide GIS/parcel mapping information to Regional Planning. On a voice vote, the motion CARRIED.

Photocopy Machine for Probate-Circuit Office and Friend of the Court – Bid Summary

The Committee received and reviewed the bid summary for the purchase and trade-in of two photocopiers to be placed in the Family-Circuit Court (basement office) and the Friend of the Court, the purchases follow with the County's replacement plan. The bids from Sault Printing did not meet bid specifications, and Committee discussed the different options from National Office Products and based on the copy volume and the County's replacement schedule chose to go with the Konica Minolta Bizhub 364E Copier/Printer/Scanner/Fax.

It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve the bid from National Office Products, to purchase two Konica Minolta Bizhub 364E Copier/Printer/Scanner/Fax, for the purchase price and one year of maintenance at \$8,456.00, with the maintenance to be budgeted by the Departments after the first year. On a voice vote, the motion CARRIED.

Sheriff Department (2) Patrol Units – Bid Summary

The Committee received and reviewed the bid summary for the purchase of two patrol vehicles three bids were received and all met bid specifications. Discussion regarding front-wheel vs rear-wheel drive and the concerns of both safety of the officers and from the monetary position of being able to swap all equipment from car to car. Size of the interior of the mid-size vehicle was also noted. Discussion followed

It was moved by Commissioner Egan, supported by Commissioner Shackleton, to re-bid the patrol vehicles state-wide and to specify Dodge Charger, full-size, rear-wheel drive, due to the training aspect and monetary value of being able to swap equipment between vehicles. On a voice vote, the motion CARRIED.

Approval to place 2007 Dodge van out for bids

The Committee was asked to authorize the release for bids to be received on the 2007 Dodge Mini-Van with 113,062 miles, sale will be as is.

It was moved by Commissioner McLean, supported by Commissioner Egan, to release the 2007 Dodge Mini-Van with 113,062 miles out on bids "as is". On a voice vote, the motion CARRIED.

Request to Donate 2009 Dodge Charger to LSSU

The Committee reviewed a request from the Sheriff's Department to instead of sending an old vehicle out for bid, which in the past has resulted in no bids and having to send the vehicles to the scrap yard and receiving only \$260, the Sheriff's Office is requesting that a 2009 Dodge Charger (Unit 1726 – last four of VIN#7703) with approximately 165,000 miles be donated to Lake Superior State University, for utilization in law enforcement training offered at LSSU.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the transfer at no cost of a 2009 Dodge Charger (last four of VIN#7703) with approximately 165,000 miles to Lake Superior State University to be used for law enforcement training. On a voice vote, the motion CARRIED.

Request to sell or donate vehicle to Kinross Police Department

The Committee reviewed a similar request from the Sheriff's Department to provide a vehicle to Kinross Police Department via a donation or sale, the Sheriff's Office has a 2007 Dodge Charger (Unit 1730 – last four of VIN#0088) will be rotated out of operation.

It was moved by Commissioner Johnson, supported by Commissioner McLean, to approve the transfer at no cost of a 2007 Dodge Charger (last four of VIN#0088) to Kinross Police Department to be used by law enforcement. On a voice vote, the motion CARRIED.

Approve release of RFP for Cost Allocation Plan

The Committee reviewed the Cost Allocation Plan request for proposal to be released for a three-year agreement to prepare the cost allocation plan for FY15, FY16 & FY17.

It was moved by Commissioner McLean, supported by Commissioner Johnson, to approve the release the request for proposal for a three-year agreement to prepare the cost allocation plan for FY's 15, 16 & 17. On a voice vote, the motion CARRIED.

Approve CCHD Labor Contract with Teamsters Local 406

The Committee previously received and reviewed the Collective Bargaining Agreement between Chippewa County and International Brotherhood of Teamsters Local 406 County Health Department Unit. Administrator German gave a brief summary and the Board of Health has already approved the contract.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve and authorize signature of the Collective Bargaining Agreement between Chippewa County and International Brotherhood of Teamsters Local 406 County Health Department Unit as presented and effective April 13, 2015 and expiring March 31, 2018. On a voice vote, the motion CARRIED.

Policy 121 – Adding Road to Commissioners to retirement and health coverage elimination effective January 15, 2017 – from Committee 4-7-2015

The Building Grounds and Jail/Legislative and Natural Resources and Information Technology Committee met on April 7, 2015 and passed a motion to update County Policy 121 – to also include the elimination of any additional retirement accrual and health coverage effective January 15, 2017 for the Chippewa County Road Commission Board, which is the same date that the Chippewa County Board of Commissioners will be eliminated from both benefits. Discussion followed.

It was moved by Commissioner Shackleton, supported by Commissioner Egan, to forward the changes to Policy 121 – and to include eliminated retirement accrual and health coverage for County Road Commission Board members effective January 15, 2017 to the Full Board, and to seek legal counsel opinion on the matter. On a voice vote, the motion CARRIED.

Commissioners Per Diems to include maximum of four monthly township meetings from Committee 4-7-2015

The Building Grounds and Jail/Legislative and Natural Resources and Information Technology Committee met on April 7, 2015 and passed a motion to start including the payment of up to four township Board meetings as eligible per diems for Chippewa County Board of Commissioners. Discussion followed regarding the goals and the establishment of a Compensation Committee.

It was moved by Commissioner McLean, supported by Commissioner Shackleton to table the item – no action was taken. On a voice vote, the motion CARRIED.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner McLean, supported by Commissioner Johnson, to recommend the approval of March bills and payroll as follow: the general claims totaling \$278,508.13, other fund claims \$334,620.91, payroll \$456,794.68 and Health Department claims \$456,898.07 and total claims \$1,526,822.79 and vouchers H-1 through H-321. On a voice vote, the motion CARRIED.

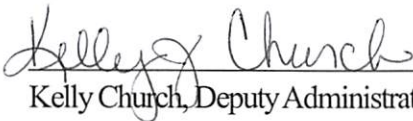
Committee and Chairman's Comments

Chairman Martin brought up the issue of public notices and the requirements for publishing.


Adjourn

It was moved by Commissioner McLean, supported by Commissioner Johnson, to adjourn the meeting.

Chairman Martin declared the meeting adjourned at 7:25 p.m.



Kelly Church, Deputy Administrator



Jim Martin, Chairman