

## **EASTERN UPPER PENINSULA TRANSPORTATION AUTHORITY**

4001 I-75 Business Spur

Sault Ste. Marie, MI 49783

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# **Board Meeting Minutes**

**DATE:** Tuesday August 7, 2018

**PLACE:** 4001 I-75 Business Spur  
Sault Ste. Marie, MI 49783

**MEMBERS PRESENT** Frank Sasso, John Waltman,  
Jack Kibble and Conor Egan

**MEMBERS ABSENT:** Phyllis French

**ADMINISTRATIVE  
STAFF PRESENT:** Pete Paramski, Akemi Gordon and Kathy Neubert

**ADMINISTRATIVE  
STAFF ABSENT:** None

**OTHERS PRESENT:** See attached

**I. CALL TO ORDER**

The meeting was called to order at 2:00 p.m. by Chairman Sasso.

**II. ROLL CALL OF TRUSTEES**

All trustees were present with the exception of Trustee French.

**III. ADDITIONS/DELETIONS TO AGENDA**

Memorandum of understanding discussion was added to the agenda after additions/deletions to agenda.

**IV. MEMORANDUM OF UNDERSTANDING DISCUSSION**

Trustee Kibble stated that he feels that there needs to be more discussion regarding the Memorandum of Understanding. Kibble stated he feels there were several key players that were not involved in the process such as the Township, County and Tribes. Trustee Egan stated that at the last meeting he voiced concern that EUPTA had not received any legal council regarding the MOU. Egan stated there are other interested parties that should be involved in solving these problems.

**IT WAS MOVED** by Trustee Kibble; **SUPPORTED** by Trustee Egan to send the Coast Guard notification that EUPTA is providing 30-day notice that we are rescinding the Memorandum of Understanding. **UNANIMOUS**. Motion carried.

**V. PUBLIC COMMENT**

Les Laitinen from Neebish Island stated that he felt the board made the right move by rescinding the Memorandum of Understanding.

**VI. APPROVAL OF BOARD MINUTES:**

With regard to the Board Meeting Minutes for July 10, 2018 **IT WAS MOVED** by Trustee Egan; **SUPPORTED** by Trustee Kibble to approve said minutes. **UNANIMOUS**. Motion carried.

## **VII. FINANCIAL REPORT**

### **IN GENERAL:**

Finance Director Gordon presented the electronic funds report.

Gordon stated that she will be attending the MERS annual meeting. Gordon explained that part of the meeting consists of a business meeting where a vote is taken. Gordon stated that in order for her to be able to vote on behalf of EUPTA, an Employee Delegate Certification Form must be signed by the board.

**IT WAS MOVED** by Trustee Egan; **SUPPORTED** by Trustee Waltman to sign the employee delegate certification form allowing Gordon to vote at the annual meeting on behalf of EUPTA. **UNANIMOUS.** Motion carried.

### **BUS SYSTEM:**

EUPTA's total fare revenue is down \$114 from last year. The walk on passenger revenue is up \$4,300, our online/office revenue is up and our contract revenue is down almost \$5,700. EUPTA's expenses increased 13% from last year and revenues over expenses is around \$1,500.

### **FERRY SYSTEM:**

Year to Date fares are down 4.6% and our expenses are up 5.91%. Vehicle traffic is down 3% with passenger counts down 2%. We have more of a deficit to make up in the months of July, August and September with our YTD revenue down and expenses up.

## **VIII. EXECUTIVE DIRECTOR'S REPORT**

### **GENERAL:**

Director Paramski reported that the United Steel Workers wage reopener is scheduled for December 10<sup>th</sup> 2018.

Paramski reported that Tri media, the environmental engineering firm out of Marquette has

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successfully cleared all Hazmat from the fog cutter and that the DEQ has also given clearance. Paramski stated he is working on a contract using ferry boat discretionary monies for the demolition project.

Paramski and Gordon have been working on the 5339 federal money grant to obtain facilities monies for a new facility.

Paramski spoke about the 2019 Category F Project and stated that MDOT has been working with EUPTA on this. Paramski stated they recently had a scope verification meeting.

Paramski reported that he has done a spec to rebid EUPTA's hull insurance.

**FERRY SYSTEM:**

The Coast Guard will be performing their routine annual inspections on each boat August 15<sup>th</sup> - September 26<sup>th</sup>.

Paramski stated that there is money left over from the administration and mechanic vehicle bids as the bids for the vehicles were lower than budgeted. Paramski stated that EUPTA may use these funds for dock work on Drummond Island side. He stated that the wooden timbers need to be pulled out and concrete put in. He is looking at possibly doing this job in the fall.

**BOARD COMMENT:**

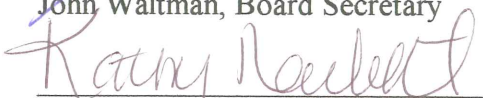
None

**VIII. ADJOURNMENT**

Being no further business to come before the Board, **IT WAS MOVED** by Trustee Egan; **SUPPORTED** by Trustee Waltman to adjourn. **UNANIMOUS**. Motion carried. Meeting was adjourned at 2:30 pm. The next regular board meeting is scheduled for **Tuesday September 11th** at 2:00 p.m.



John Waltman, Board Secretary



Prepared By: Kathy Neubert