



EASTERN UPPER PENINSULA TRANSPORTATION AUTHORITY

4001 I-75 Business Spur

Sault Ste. Marie, MI 49783

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Special Board Meeting Minutes

DATE: Thursday December 10th, 2020

PLACE: 4001 I-75 Business Spur
Zoom Electronic Meeting

MEMBERS PRESENT: John Waltman (via Zoom), Lynda Garlitz, Jim German, Joe Henne and Phyllis French

MEMBERS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: Pete Paramski, Akemi Gordon, Bonnie Kaunisto and Kathy Neubert

ADMINISTRATIVE STAFF ABSENT: None

OTHERS PRESENT: None

I. CALL TO ORDER:

The meeting was called to order at 10:33 a.m. by Chairman Waltman.

II. ROLL CALL OF TRUSTEES:

Roll Call Vote:

Trustee German: Present

Chairman Waltman: Present (Zoom)

Trustee French: Present

Trustee Garlitz: Present

Trustee Henne: Present

III. PLEDGE OF ALLIGIENCE:

IV. PUBLIC COMMENT:

None

V. ARCHITECTURL/ENGINEERING FIRM SELECTION FOR THE DESIGN AND CONSTRUCTION OVERSIGHT OF THE NEW EUPTA FACILITY-ACTION ITEM.

Kevin Coats, lead architect from OHM presented the phase and task schedule for the design of the new EUPTA building.

Trustee Garlitz asked if OHM would be working with any local contractors. Mr. Coats stated that the masonry testing will be done by a local person and the well driller is a local person, however most of the services can be provided in house by OHM. Trustee Henne asked if there was a possibility of increasing the number local contractors. Mr. Coats stated that they could look at a Geo technical consultant in the area. Trustee German stated that as the bids go out there is a better chance of getting local contractors. Mr. Coats stated that OHM can state that local contractors will be given preference. Trustee French asked where the OHM firm was located. Mr. Coats stated that OHM has 13 offices with the closest office to EUPTA being in Petoskey. Trustee Waltman asked if there would be any adjustments to the price. Mr. Coats stated that this is their all-in price however the time on site could be changed.

IT WAS MOVED by Trustee German; **SUPPORTED** by Trustee French to approve the selection of OHM as the design firm pending MDOT approval. A discussion occurred regarding local design people.

Trustee German: Yes, Chairman Waltman: Yes, Trustee French: Yes, Trustee Garlitz: Yes, Trustee Henne: Yes. **UNANIMOUS MOTION CARRIED.**

XI. BOARD COMMENT

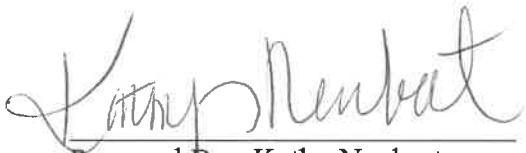
None

XII. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Trustee Henne; **SUPPORTED** by Trustee German to adjourn. A roll call vote was taken: Trustee Henne: Yes, Trustee Garlitz: Yes, Chairman Waltman: Yes. Trustee German: Yes. Trustee French: Yes. **UNANIMOUS MOTION CARRIED.** The meeting was adjourned at 10:51 a.m. The next regular board meeting will be held January 5th 2021 at 10:30 a.m.



Lynda Garlitz
Secretary/Treasurer



Prepared By: Kathy Neubert
Administrative Assistant