

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
August 22, 2019

The Chippewa County Board of Commissioners met in regular session on Thursday, August 22, 2019, at 12:00 noon in the 91st District Courtroom of the Chippewa County Building.

Chairman Scott Shackleton called the meeting to order at 12:00 noon. Commissioner Martin led the Pledge of Allegiance.

PRESENT: Commissioners Jim Martin, Robert Savoie and Chairman Scott Shackleton.
Commissioner McLean arrived at 12:17 p.m.

ABSENT: Commissioner Conor Egan

ALSO, PRESENT: Undersheriff Greg Postma, Scott Brand, Lana Forrest, Mike McCarthy, Conservation District, Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner Savoie, seconded by Commissioner Martin, to approve the agenda as presented.

On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the July 18, 2019, regular Board Meeting Minutes as presented. On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to acknowledge the correspondence received in the clerk's office and forward as appropriate.

On a voice vote, the motion carried.

PUBLIC COMMENTS

- Undersheriff Greg Postma appeared before the Board and provided an update on Sheriff Mike Bitnar's Health. He also provided an update on the LEAP program *Law Enforcement Autism Awareness program*. Undersheriff Postma explained that he and the Sheriff have been working closely with Michigan's Sheriff's Association, before his accident, and that the Sheriff wants him to move forward with this. He went on to say

that the premise behind it is to educate officers on how to approach and handle persons who are on the Autism spectrum. This program, they believe, will help both officers and persons who come in contact with law enforcement during emergency traffic stops. Undersheriff Postma further noted that they will kick this program off at the upcoming Fair, as they will be having a special needs day on the 29th and will be having lunch from 1:00 p.m. to 3:00 p.m.

- Mike McCarthy, on behalf of the Chippewa Luce Mackinac Conservation District, appeared before the Board and distributed new brochures they are having made to inform the public on their mission. Mike also provided a summer update as to what they have been undertaking.

ADMINISTRATOR'S REPORT

Mr. German noted that he met with Captain Nelson as he was instructed by the Commission to check into freighter speeds on the river. He was able to see their technology and learned that boats are timed 24-7 with a GPS tracking system. They have found no violations at this point; Mr. German went on to say what is happening is, since there is more water in the lakes, the freighters can carry more cargo; therefore, the wakes tend to be more significant on Sugar Island. He also noted that if anyone has specific concerns, to please notify the Coast Guard of the date and time and they will look into it.

There were no action items.

NEW BUSINESS

A) Letter of Support – EUPISD's ITEST Grant

It was moved by Commissioner Savoie, seconded by Commissioner Martin, that the Board express their support, with Chairman Scott Shackleton's signature on the letter. (*see attached*)

STANDING COMMITTEE REPORTS

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

Commissioner Martin, Chairman – August 15, 2019

AGENDA ITEMS

Health Department - CCHD Annual Report 2018

The Committee reviewed and had questions on the Health Department's Annual Report for 2018; followed by a motion to approve as presented and distributed.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve and authorize the distribution of the Chippewa County Health Department 2018 Annual Report, as presented. On a voice vote, the motion carried.

Health Department — Brimley Schools Mental Health Program

- **Service Agreement between CCHD and Brimley Area Schools**
- **Policy 7.01.060- Minor Consent**
- **Policy 7.01.061 – Clinical Records**

- **Policy 7.01.062 – Confidential Services and Billing**

The Committee reviewed the agreement and policies provided to establish behavioral health services between the Chippewa County Health Department and the Brimley Area Schools in accordance with the regulations set forth by the Michigan Department of Health and Human Services Child and Adolescent Health Care division via grant dollars.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve and authorize the Service Agreement between CCHD and Brimley Area Schools; Policy 7001.060 — Minor Consent; Policy 7.01-.061 — Clinical Records and Policy 7.01-062 — Confidential Services and Billing, as presented. On a voice vote, the motion carried.

Public Defender – Legal Services for 10/1/2019 through 9/30/2020

- **MIDC 2019-2020 Legal Services Agreements (Compliant)**
 - **Chad Peltier, Mark Dobias and Brian Rahilly**
- **MIDC 2019-2020 Legal Services Agreements (Non-Compliant)**
 - **James Bias, Wm. Dyke Justin, Sara MacGregor, and Tony Ruiz**

The Committee reviewed the MIDC Legal Services Agreements both compliant with the necessary training and the non-compliant without the training. The difference in the contract is not monetary but in length of the contract the non-compliant ends December 31, 2019, and the attorneys must provide the MIDC proof of 12 Continuing Legal Education credits to extend the contracts.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the MIDC legal services contract compliant (Pettier, Dobias and Rahilly) and non-compliant (Bias, Justin, MacGregor and Ruiz), as presented, Compliant expiring 9/30/2020 and the non-compliant expiring 12/31/2019 unless proof of Continuing Legal Education credits are provided, All agreements to be paid only from the MIDC grant proceeds. On a voice vote, the motion carried.

Sheriff Department Bid Summary ORV Side-by-Side

Two bids were received for a side-by-side ORV with trade-in: one that met specifications and one that did not, both were timely. Undersheriff Postma sought Clarification regarding approval of the color and pricing concerning the trade-in winch. Chippewa Motors quoted \$22,154 less trade-in of \$4,500 leaving amount due of \$17,654.00 for a 2020 Polaris Ranger XP 1000, premium sand metallic in color with ride command package.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the purchase of the 2020 Polaris Ranger XP 1000 RFQ from Chippewa Motors with Stonegarden monies at a price not to exceed \$17,654 including the savings from the trade-in of a 2013 Polaris 4-Wheeler. On a voice vote, the motion carried.

Sheriff — Travers & Associates — Drone Insurance

The Committee reviewed and authorized a quote from Travers & Associates to cover the Sheriff's Department drone aircraft in the amount of \$2,229.58 annually for physical damage.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to authorize the drone aircraft insurance with Travers & Associates. On a voice vote, the motion carried.

Sheriff — Out-of-State Travel (warrant pick-up & drone travel)

The Committee reviewed two out-of-state travel requests seeking approval, one for a warrant pick-up in Tennessee and clarification on the attendees going to the drone training and pick-up.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the out-of-state travel for a warrant pick-up and approve the changes and charges for the drone training and pick-up as presented. On a voice vote, the motion carried.

Sheriff Department — Secondary Road Patrol Grant Application

The Committee reviewed the Secondary Road Patrol Grant Application for October I, 2019 to September 30, 2020, estimated personnel charges of \$156,612.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve and authorize submitting the Secondary Road Patrol Grant Application as presented. On a voice vote, the motion carried.

Animal Control Shelter — Release RFO — Sandblasting/painting kennels

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the release of the RFO — Sandblasting/painting shelter kennels, as presented. On a voice vote, the motion carried.

Administration — Short Term-Long Term-Life Insurance Renewal

The Committee reviewed the proposal for renewal completed by 44 North for the County employees short term disability, long term disability, and life insurance. By changing to The Hartford effective September 1, 2019, the county will be able to save approximately \$ 15,216.02 annually and provide the same benefits to the employees.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve and authorize the change to The Hartford for employee's short-term disability, long-term disability and life insurance effective September 1, 2019, based on the renewal from 44 North. On a voice vote, the motion carried.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to recommend the approval of July bills and payroll as follow: the general claims totaling \$292,156.37, other fund claims \$356,474.98 payroll \$517,608.76, Health Department claims \$234,004.98 and Health Department payroll \$178,912.65 total claims \$1,579,157.74 and vouchers H-1 through H-289. On a voice vote, the motion carried.

Finance — Budget Amendments

The Committee reviewed budget amendments totaling \$484,495.75 in expenses and \$15,200.38 in revenue; \$350,000 to MERS from the 2018 fund balance for MERS retirement unfunded liabilities; \$45,000 for legal costs primarily for the Meijer tax tribunal shared costs; \$28,540 for jail Section A work being the more substantial amendments.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve the budget amendments as presented. On a voice vote, the motion was carried.

8/18/2019		Chippewa County				
		Budget Amendments				
Revenue			Original Budget	Amended Budget	Change	Description
101-000-607.400	General Fund	Regional Planning Grant	0.00	2,600.00	2,600.00	Grant Proceeds
152-000-641.040	MEDC-CDBG	Small Cities/Home Improvement	40,000.00	42,000.00	2,000.00	Loan Payoff Increased
208-000-643.100	911 State Trng Fund	Training Fund	11,231.62	14,370.00	3,138.38	Additional Revenue
211-000-606.100	OES	OES - Preparedness Grant	0.00	7,262.00	7,262.00	Install Knox boxes
					15,200.38	
Expenditures						
101-131-715.000	General Fund	Circuit Court Fringe	127,630.00	144,080.00	16,450.00	MERS UAL from FY18 Fund Balance
101-131-850.000	General Fund	Circuit Court Telephone	750.00	2,000.00	1,250.00	Telephone contract Abilita
101-132-715.000	General Fund	Family Court Fringe	99,130.00	111,280.00	12,150.00	MERS UAL from FY18 Fund Balance
101-132-808.000	Juvenile Court	Transcripts	1,200.00	7,200.00	6,000.00	Appeals Case fees for transcripts
101-132-807.000	Juvenile Court	Legal Fees	14,000.00	20,000.00	6,000.00	Appeals Case fees for attorney
101-132-850.000	General Fund	Family Court Telephone	1,200.00	2,200.00	1,000.00	Telephone contract Abilita
101-136-715.000	General Fund	District Court Fringe	182,894.00	205,284.00	22,400.00	MERS UAL from FY18 Fund Balance
101-136-850.000	General Fund	District Telephone	1,200.00	2,500.00	1,300.00	Telephone contract Abilita
101-141-715.000	General Fund	FOC Fringe	190,512.00	214,662.00	24,150.00	MERS UAL from FY18 Fund Balance
101-148-715.000	General Fund	Probate Court	95,436.00	107,636.00	12,200.00	MERS UAL from FY18 Fund Balance
101-148-850.000	General Fund	Probate Telephone	500.00	1,100.00	600.00	Telephone contract Abilita
101-167-715.000	General Fund	Public Defender Fringe	40,993.00	45,793.00	4,800.00	MERS UAL from FY18 Fund Balance
101-167-850.000	General Fund	Public Defender Telephone	0.00	600.00	600.00	Telephone contract Abilita
101-172-715.000	General Fund	Administrator Fringe	70,224.00	78,324.00	8,100.00	MERS UAL from FY18 Fund Balance
101-172-850.000	General Fund	Administrator Telephone	1,000.00	2,300.00	1,300.00	Telephone contract Abilita
101-174-715.000	General Fund	Info Sys Fringe	83,007.00	91,607.00	8,600.00	MERS UAL from FY18 Fund Balance
101-174-850.000	General Fund	Info Sys Telephone	700.00	1,300.00	600.00	Telephone contract Abilita
101-215-715.000	General Fund	Clark Fringe	89,325.00	99,925.00	10,600.00	MERS UAL from FY18 Fund Balance
101-215-850.000	General Fund	Clark Telephone	600.00	1,600.00	1,000.00	Telephone contract Abilita
101-225-715.000	General Fund	Equalization Fringe	84,002.00	90,202.00	6,200.00	MERS UAL from FY18 Fund Balance
101-225-850.000	General Fund	EQ Telephone	600.00	1,200.00	600.00	Telephone contract Abilita
101-229-715.000	General Fund	PA Fringe	139,921.00	145,171.00	5,250.00	MERS UAL from FY18 Fund Balance
101-229-850.000	General Fund	PA Telephone	1,000.00	2,200.00	1,200.00	Telephone contract Abilita
101-230-715.000	General Fund	SC Fringe	39,790.00	44,790.00	5,000.00	MERS UAL from FY18 Fund Balance
101-231-715.000	General Fund	VA Fringe	48,378.00	52,378.00	4,000.00	MERS UAL from FY18 Fund Balance
101-231-850.000	General Fund	VA Telephone	122,090.00	139,640.00	17,550.00	MERS UAL from FY18 Fund Balance
101-238-715.000	General Fund	ROD Fringe	600.00	1,400.00	800.00	Telephone contract Abilita
101-238-850.000	General Fund	ROD Telephone	124,648.00	141,198.00	16,550.00	MERS UAL from FY18 Fund Balance
101-253-715.000	General Fund	Treasurer Fringe	600.00	1,200.00	600.00	Telephone contract Abilita
101-253-850.000	General Fund	Treasurer Telephone	28,888.00	32,888.00	4,000.00	MERS UAL from FY18 Fund Balance
101-257-715.000	General Fund	Co-op Fringe	900.00	1,600.00	700.00	Telephone contract Abilita
101-257-850.000	General Fund	Co-op Telephone	78,414.00	91,414.00	13,000.00	MERS UAL from FY18 Fund Balance
101-265-715.000	General Fund	B&G Fringe	100.00	225.00	125.00	Telephone contract Abilita
101-265-850.000	General Fund	B&G Equipment	0.00	2,200.00	2,200.00	Riding Lawn Mower
101-265-879.000	General Fund	Drain Commissioner	0.00	150.00	150.00	Drain Commissioner Dues
101-276-602.000	General Fund	Surveyor Fringe	18,610.00	24,060.00	5,450.00	MERS UAL from FY18 Fund Balance
101-284-715.000	General Fund	Sheriff Road Fringe	400,132.00	446,182.00	46,050.00	MERS UAL from FY18 Fund Balance
101-301-715.000	General Fund	Sheriff Road Telephone	6,500.00	13,000.00	6,500.00	Telephone contract Abilita
101-301-850.000	General Fund	Sheriff Jail Fringe	660,445.00	723,695.00	63,250.00	MERS UAL from FY18 Fund Balance
101-351-715.000	General Fund	Animal Control Fringe	69,778.00	78,678.00	8,900.00	MERS UAL from FY18 Fund Balance
101-360-715.000	General Fund	Regional Planning Grant	0.00	2,500.00	2,500.00	Grant Expenses
101-681-715.000	General Fund	Veteran Affairs Fringe	12,990.00	13,190.00	200.00	MERS UAL from FY18 Fund Balance
101-681-850.000	General Fund	Veteran Affairs Telephone	200.00	450.00	250.00	Telephone contract Abilita
101-852-603.000	General Fund	Plat Books	0.00	2,135.00	2,135.00	Plat Book Expenses
101-878-701.000	General Fund	Legal Services	15,000.00	60,000.00	45,000.00	Meijer Tax Tribunal Expenses
147-000-715.000	Building Inspector	BI Fringe	25,877.00	26,077.00	200.00	MERS UAL from FY18 Fund Balance
162-000-808.000	MEDC-CDBG	Small Cities - Home Improvement	40,000.00	42,000.00	2,000.00	MEDC-CDBG Expense
208-000-708.000	911 State Training Fund	Training Fund	2,700.00	5,838.38	3,138.38	Additional Training
211-000-715.000	OES	OES Fringe	31,853.00	38,303.00	6,450.00	MERS UAL from FY18 Fund Balance
211-000-879.100	OES	OES -Preparedness Grant	0.00	7,262.00	7,262.00	Install Knox Boxes
212-000-715.000	Central Dispatch	Central Dispatch Fringe	209,681.00	237,411.00	27,730.00	MERS UAL from FY18 Fund Balance
225-000-935.000	Correctional Facility	Correctional Facility Maintenance	55,640.00	84,160.00	28,520.00	Jail - Section A -BOC approved 12/20/2018
226-000-879.000	General Fund	Building Maintenance Fund	0.00	9,245.37	9,245.37	Building Maintenance (Blinds)
232-000-850.000	Community Corrections	Community Corrections Telephone	600.00	1,000.00	400.00	Telephone contract Abilita
260-000-715.000	MIDC Grant	MIDC Fringe	70,383.00	70,703.00	320.00	MERS UAL from FY18 Fund Balance
267-000-882.000	Road Patrol OT Fund	Prison Transports	0.00	600.00	600.00	Increased Expenses
					484,485.76	

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to accept the August 15, 2019 Finance, Claims and Accounts Committee meeting minutes as presented. On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

Among some of the comments were the following:

- Commissioner McLean apologized for being late and stated that he attended a very informative MACC Conference in Traverse City and will provide an update next time the Board meets.

Having completed the agenda, it was moved by Commissioner Savoie, seconded by Commissioner Martin, to adjourn. On a voice vote, the motion carried, the Board adjourned at 5:22 p.m.

Respectfully submitted,



Catherine C. Maleport, Clerk



Scott Shackleton, Chairman