

**CHIPEWA COUNTY CENTRAL DISPATCH ADVISORY BOARD
JOINT MEETING
MINUTES
January 26, 2021**

Chairman Robert Savoie called the meeting of the Office of Emergency Services and Central Dispatch Board of Directors to order at 3:01 p.m. Tuesday, January 26, 2021 via Zoom.

The following were present in the Zoom meeting: Commissioner Robert Savoie, F/Lt. Robert Allen, Chief John Riley, Captain Ron Carrick, Jim German, Chief Dan Wilcox, Dr. Terry Heyns, Chief Jim Miller, and Citizen Representative Mark Meiners.

Others: Director Michelle Robbins

With our new Citizen Representative on the call each board member introduced themselves to Mr. Meiners. Mr. Meiners also introduced himself to the board.

MOVED by Jim German, supported by Chief John Riley to accept the board meeting minutes of the November 24, 2020 meeting. Motion Carried.

MOVED by Chief Dan Wilcox, supported by Chief John Riley to accept the expenditures of \$71,726.63 for Central Dispatch and \$5,768.80 for Emergency Services with Revenue of \$223,306.88. Motion Carried.

No Public Comment.

Election of Board Chair and Vice Chair. **MOVED** by Jim German to nominate Robert Savoie to continue as Board Chair. No other nominations. By a voice vote this motion carried. Chair Robert Savoie opened up the nominations for Vice Chair. **MOVED** by Chief John Riley to nominate Chief Robert Marchand as Vice-Chair. No other nominations. By a voice vote this motion carried.

Board members reviewed the bi-monthly statistical information which depicts the monthly activity reports. Director Robbins reviewed the reports pointing out the steady decline in numbers starting with 2016.

Board members were presented with the UP 911 Authority meeting handouts from the December virtual meeting. Because there was excess funding in the Technology grant it brought the match our county will be responsible for down from 5% to 3% for our upcoming Viper telephony project. The timeline for this project was reviewed by the board, the site survey has taken place and the Chippewa Center is going to be completed the first week in March with other counties following.

Chippewa County received the quarterly .19 fund revenue as well as the training grant from the State of Michigan. Each of these revenue streams were explained to the new members of our board. Our training grant application was submitted this week to ensure we continue to receive this important funding. With most training sessions being held remote it has made it much easier to schedule employees to attend these virtual trainings. This month four employees attended a virtual training course and gave the course good reviews.

Discussion on OES tower hut move to take place in Spring 2021. El-Com Systems provided a quote of \$485.00 to relocate equipment and lines to the new hut.

Director Robbins gave the board an update on our agency's response to the COVID-19 pandemic. We continue to receive/distribute PPE on an as needed basis. The requests have decreased as the supply chain has opened up for purchasing. I also assisted in the recent Mass Vaccination Clinic held at LSSU, during this clinic over 900 Chippewa County residents that met the 65+ criteria received their first dose vaccination and will return on February 12 for their second dose. This clinic was done with just over a week planning and a large number of dedicated volunteers. Dr. Heyns advised that he would like to get on the volunteer list for the next clinic. Members were advised if they were interested in volunteering please let me know.

Director Robbins discussed the need for a policy committee to be organized for both Fire and Law Enforcement. Many of our Fire and Law policies are outdated and no longer applicable, there are policies that conflict with Mackinac County polices. With so many new responders in the area this is a good time to review them and make sure that newer responders are trained on them. Chief Wilcox, Chief Miller and Chief LaBonte will serve on the Fire Department policy committee and Lt. Allen, Chief Riley and Capt. Carrick will serve (or delegate) someone to serve on the Law Enforcement policy committee. Jim German thought it would be a good idea to forward policies to MMRMA for review.

Operations Manager Update – With the Operations Manager absent Director Robbins provided an update to the board on staffing here at Dispatch. We have one employee waiting on acceptance to the MSP academy starting in March, he has gone through all of the testing and just waiting for final acceptance. He is using his accrued leave time for most of February. Currently we have two dispatchers in training status, both are doing good and on tract with the training program at an acceptable to above acceptable level. One of our employees is off on a workman's comp issue. They are slated to be back mid-February if all goes well.

Committee Member Comments – Mr. Meiners was welcomed again to the board by both Robert Savoie and Jim German. Mr. Meiners is looking forward to serving.

MOVED by Dr. Terry Heyns, supported by Chief John Riley to adjourn the meeting at 3:42 p.m. with our next meeting scheduled for March 23, 2021.



Director Michelle Robbins



Robert Savoie