

EASTERN UPPER PENINSULA TRANSPORTATION AUTHORITY

4001 I-75 Business Spur

Sault Ste. Marie, MI 49783

Phone: (906) 632-2898 Fax: (906) 632-0988

Email: euptatrans@eupta.net Web: www.eupta.net

Board Meeting Minutes

DATE: Tuesday, October 2nd, 2018

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT: Frank Sasso, John Waltman,
Jack Kibble, Conner Egan and Phyllis French

MEMBERS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: Pete Paramski, Akemi Gordon and Kathy Neubert

ADMINISTRATIVE STAFF ABSENT: None

OTHERS PRESENT: None

I. CALL TO ORDER

The meeting was called to order at 2:00 p.m. by Chairman Sasso.

II. ROLL CALL OF TRUSTEES

All trustees were present.

III. ADDITIONS/DELETIONS TO AGENDA

None

IV. PUBLIC COMMENT

None

V. APPROVAL OF BOARD MINUTES

With regard to the Board Meeting Minutes for September 11th, 2018; **IT WAS MOVED** by Trustee French; **SUPPORTED** by Trustee Kibble to approve said minutes. **UNANIMOUS**. Motion carried.

VI. FINANCIAL REPORT

IN GENERAL:

Finance Director Gordon presented the electronic funds report.

Gordon reported that there will be a 7% increase with EUPTA's blue Cross this year. She stated that EUPTA received a rebate check of \$4,756.43 of which 20% is returned to the employees by way of reducing the payroll deduction for the upcoming year.

Gordon will be attending the MERS conference this week and hopes to get some more insight into the P.A. 202 regarding unfunded pension liabilities.

BUS SYSTEM:

EUPTA's overall revenue is up by 0.87% and expenses are up 11.66%. Overall, EUPTA is operating with a surplus. Passenger counts and fare revenue have both increased compared to last year. Budget requests have been submitted to both Luce and Chippewa County.

Board Meeting
Page 3
October 2nd, 2018

FERRY SYSTEM:

The ferries had a really good August. Fare revenue increased 13% or \$26,250. YTD EUPTA's revenue is down \$20,681.

YTD EUPTA's surplus is down significantly. Expenses have increase almost 7% with a reduction in revenue.

The September financials will be marked "draft" until our auditors complete the audit which will be in December.

VIII. EXECUTIVE DIRECTOR'S REPORT

GENERAL:

Director Paramski stated that the hull insurance was bid out and EUPTA's current provider came in at \$14,000 less than Pingatore\Madigan, the only other bid.

Paramski and the two head captains attended an Area Maritime Security meeting in Mackinac City on 9/13/18. Paramski stated this was attended by local EMS, EMT, Fire, Law Enforcement, Border Patrol, State Police and Sheriff's Department along with other industry people\operators. Paramski stated that they were given scenarios and asked what would they do if a situation like this happened. Paramski reported that it brought about a lot of awareness. There will be a practical exercise in the Straits in late October that they will also be attending.

Paramski and Gordon attended the annual MPTA meeting which was held in Manistique Michigan. The UPTP meeting was also held at the same time.

Paramski stated that he has recently met with Susy Baker from Detour Village. The Village is interested in making some improvements to the Fog Cutter property to create a roadside park area once demolition has occurred. They would like to have some parking, remove some brush to improve the view of the water, and add some picnic tables. Paramski stated that he would like to review the conceptual design plans make sure they have the proper permits to work near the water. There would also be an agreement that they would need to maintain the area at their expense. Also, a condition of permit would be if EUPTA needed to use that area at some point for future development, they would need to remove whatever is necessary, at their expense. Trustee's would like Paramski to check into EUPTA's liability insurance regarding this project.

Paramski spoke about the MDOT Sugar Island Ferry road project scheduled for 2019. He stated that the design is done and it will be constructed in the Spring. The cost participation agreement has been completed and it will be 80/20 with EUPTA paying 20% and MDOT 80%. Paramski stated that an attempt to lessen the impact on the motoring public and ferry customers was made during design by requiring much of the work to be conducted during night time hours.

IX. BOARD COMMENT:

Trustee Waltman discussed the current board policy for signing board meeting minutes. The current policy states that the board chair, board secretary and recording secretary will sign the meeting minutes.

IT WAS MOVED by Trustee Waltman; **SUPPORTED** by Trustee Egan to change the current policy to state that the board secretary and recording secretary sign the meeting minutes. **UNANIMOUS.** Motion carried.

Trustee Waltman stated he would like all FOIA requests to go through Director Paramski.

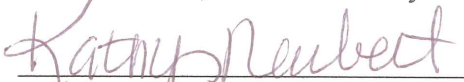
There was a discussion regarding board policies. The board would like to begin to look at the current policies and revise as needed. The board asked that Director Paramski draft an updated policy regarding placing items on the agenda. This will be reviewed at the next meeting.

X. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Trustee French; **SUPPORTED** by Trustee Kibble to adjourn. **UNANIMOUS.** Motion carried. Meeting was adjourned at 3:08 pm. The next regular board meeting is scheduled for **Tuesday November 6th** at 2:00 p.m.



John Waltman, Board Secretary



Prepared By: Kathy Neubert