

**CENTRAL DISPATCH BOARD OF DIRECTORS  
JOINT MEETING MINUTES  
November 28, 2017**

Robert Savoie called the meeting of the Central Dispatch Board of Directors to order at 3:00 p.m. on Tuesday November 28, 2017 in the training room of Chippewa County Central Dispatch.

The following were present: Commissioner Robert Savoie, Chief John Riley, Dan Wilcox, Ray Baker, Lt. Joe Shier, Dr. Terry Heyns, and Earl Kay.

Others present: Director Michelle Robbins and Operations Manager Tammy Peyton.

Roll call noted. No need for introductions. No addition or deletions to the agenda.

**MOVED** by John Riley and supported by Earl Kay to approve the meeting agenda for November 28, 2017. Motion carried.

**MOVED** by Earl Kay and supported by John Riley to approve the meeting minutes of September 26, 2017. Motion carried.

**MOVED** by Dan Wilcox and supported by Ray Baker to accept expenditures of \$16,593.56 with revenue of \$216,452.53. Motion carried.

No public comments.

Board members reviewed the bi-monthly statistical information which depicts the monthly activity reports. Director Robbins advised that numbers are on the downhill slide for the year until the winter weather hits. At the next meeting, there will be a printout of the yearly totals.

Members were advised of the October 2017 PSAP payment from the State 911 Committee in the amount of \$42,815.00.

Director Robbins advised members of Senate Bill 400 and Michigan House Bill 4651 Amending the Emergency Telephone Services Enabling Act and provided handouts with a copy of Chippewa County Resolution #17-24. These bills would help provide more revenue for dispatch centers.

Director Robbins updated members on the RAVE Emergency Notification System and the different aspects of the system. Emergency Alerts are rolling out next week. Recently Director Robbins and Operations Manager Peyton attended a conference that clarified a lot of information surrounding the RAVE system and how it all works together. Discussion on the Panic Button and how it works within the RAVE Suite.

**MOVED** by Lt. Shier and supported by Ray Baker to move forward with opting in to the trial of the RAVE Suite.

Lt. Shier advised that the State Police policy states that the wrecker services that tow for their agency have to have a secure facility. Discussion ensued. Director Robbins advised she can work with Lt. Shier to draft up a letter for the wrecker services to address this issue.

Director Robbins updated members on the Active Shooter Mitigation in Schools and advised that Mike Decker from LSSU put together an Active Shooter Recovery Plan. Director Robbins touched on some different options- such as the use of canned messages. This training is going very well.

The 2018 Meeting Schedule was provided to board members.

Director Robbins advised that Julie Covert from the Drummond Island Digest did an article on Chippewa County Central Dispatch titled "The Unsung Heroes of 911". A copy of the article was included for all members.


Operations Manager Peyton updated members on the addition of two new UPS' (Uninterrupted Power Supplies) to the equipment room to replace the ones that were failing. She also advised that a staff meeting/Christmas Party is being planned- where dispatchers have an opportunity to voice any concerns and bring up any issues that they'd like to discuss. During this time, the dispatchers bring in baked goods to make up boxes for the agencies that work with the center.

Committee Member Comments: None.

Next meeting is scheduled for Tuesday January 23, 2018 at 3:00 p.m.

**MOVED** by Earl Kay and supported by Chief Riley to adjourn. The meeting was adjourned at 3:51 P.M.

  
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Tammy R. Peyton

  
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Robert Savoie