

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

October 9, 2014

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, October 9th, 2014 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Shackleton called the meeting to order at 4:00 p.m. with a quorum present.

MEMBERS PRESENT: Ted Postula, George Kinsella, Don McLean and Scott Shackleton

MEMBERS ABSENT: Don Cooper

OTHERS PRESENT: Margie Hank, David Pietrangelo, Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner McLean supported by Commissioner Postula, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No Comments were offered.

Correspondence and Informational Items

The Committee received the Treasurer's investment report, the monthly travel report, the September Visa billing statement for review and a grant award notice for 50th Circuit Court for an adult drug court.

AGENDA ITEMS

Policy 314 – OPEB Health Care Annual Transfer to MERS

Following Policy 314 ó OPEB Health Care Policy, the Committee reviewed the delinquent tax revolving analysis, which indicates that a total of \$572,297.23 will be added to the DTRF, per the policy \$515,067.51 will be sent to the County's MERS Retiree Health Care Fund.

It was moved by Commissioner Kinsella, supported by Commissioner McLean, to approve the transfer from the 2014 DTRF fund of \$515,067.51 to the established MERS – OPEB Retiree Health Care Fund. On a voice vote, the motion CARRIED.

Policy 410 – Travel and Business Expenses

The Committee reviewed the State of Michigan's travel rates that are effective October 1, 2014. Discussion followed, as the County's policy follows select cities which has an increase of \$1.50 for breakfast and lunch, and an increase of \$3.25 for dinner. No action was taken.

Blue Cross Blue Shield Renewal 1/1/2015

The Committee was updated on the County's renewal for Blue Cross and Blue Shield, effective 1/1/2015, our rates are increasing approximately 7.42%, included in the renewal was a quote for returning back to the self-funded medical insurance, as well as, a quote from Consumers Mutual, which neither showed better rates nor savings. The renewal will make one change to the base medical plan, and the participants will not experience a change in out of pocket expense, there will only be a savings to the County.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the Blue Cross Blue Shield renewal for Group 007003433, effective January 1, 2015, with one change to the base plan, which will not effect the participants. On a voice vote, the motion CARRIED.

VOIP Telephone Communications Bid Summary

David Pietrangelo addressed the Committee, regarding the VOIP Telephone Communications bid summary, which a total of eight bids were received, three were late and not considered, and two were disqualified as the conditions of addendum A were not followed. It was verified that they did receive the addendum before they were disqualified. This left three viable bids, of which DSTech had the low bid of \$52,460.00.

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the low bid from DSTech, in the amount of \$52,460.00, for a VOIP Telephone Communications System, to be installed in the first quarter of 2015, and to be paid for out of fund balance. On a voice vote, the motion CARRIED.

RFP – Update and Re-bid Electrical with additional work in tunnel

The Committee reviewed the updated RFP for Courthouse Electrical Updates #2, as recommended from the Building and Grounds Committee. Building and Grounds Chairman McLean, noted that the original bid was not opened, due to the additional work needed, in the tunnel.

It was moved by Commissioner McLean, supported by Commissioner Postula, to release the updated RFP ‘Courthouse Electrical Updates #2’ as presented. On a voice vote, the motion CARRIED.

Apportionment of 2014 Millages (To full Board)

The Committee reviewed the Apportionment of 2014 Millages, which will be on the agenda for the Board regular meeting on Monday, October 13, 2014.

It was moved by Commissioner Postula, supported by Commissioner Kinsella, to forward Resolution ‘Apportionment of 2014 Millages’ to the full Board. On a voice vote, the motion CARRIED.

Sheriff’s department – release for Sale of Vehicle (Fund 258)(re-advertised) info only

The Committee was updated on the re-advertisement notice of receiving bids on a vehicle that was received as part of a drug forfeiture ó an ad will be placed to receive bids on a 2001 Oldsmobile Alero with a minimum bid of \$400.00 with the proceeds going to Fund 258 ó Drug Forfeiture ó Sheriff.

FINANCE

Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Postula, supported by Commissioner Kinsella, to recommend the approval of the general claims totaling \$190,680.05, other fund claims \$927,299.79, payroll \$444,044.16 and Health Department claims \$534,120.44 and total claims \$2,096,144.44 and vouchers H-1 through H-287. On a voice vote, the motion CARRIED.

Budget Amendments

The Committee reviewed the following budget amendments:

Revenue	Original	Amended	Change	
273-000-675.000 ó Trident Task Force	0.00	2,500.00	2,500.00	Walmart grant
Expenditures				
101-132-805.000 ó Juvenile Court Jury Fees	0.00	3,500.00	3,500.00	Jury trials
101-147-729.000 ó Jury postage	2,500.00	3,100.00	600.00	More jurors
101-265-937.000 ó B&G maintenance	17,179.17	32,179.17	15,000.00	Radiator project
101-351-931.000 ó Jail maintenance	4,000.00	9,000.00	5,000.00	Maintenance
101-885-701.000 ó Computer	41,630.00	46,630.00	5,000.00	Sonic wall
256-000-970.000 ó ROD capital outlay	3,000.00	4,500.00	1,500.00	NAS device
273-000-727.000 ó Trident ó supplies	0.00	2,500.00	2,500.00	Walmart grant

It was moved by Commissioner McLean, supported by Commissioner Kinsella, to approve the budget amendments as presented. On a voice vote the motion CARRIED.

Committee and Chairman's Comments

The Committee confirmed that the sale is closed on the Courthouse Annex (300 Court Street).

Adjourn

It was moved by Commissioner Kinsella, supported by Commissioner McLean, to adjourn the meeting.

Chairman Shackleton declared the meeting adjourned at 4:45 p.m.

Kelly Church, Deputy Administrator

Scott Shackleton, Chairman