

**A REGULAR MEETING** of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, Michigan on April 18, 2019.

The meeting was called to order at 8:01 A.M. followed by the Pledge of Allegiance.

**PRESENT:** Chairman Timmer, Commissioner Ormsbee, Commissioner Gagnon, Manager Laitinen, Office Manager Decker, Engineer VanDorn, Acting Foreman Bob Rye, Chief Mechanic Marsh, Union President Mills, and Clerk Ranta

**ABSENT:** Foreman Erickson, Foreman Goodman, and Foreman McConkey.

Manager Laitinen wanted the record to note that Foreman Erickson and Foreman Goodman were unable to attend the meeting due to water issues in the sections of the county that they oversee.

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve the agenda for April 18, 2019.

- Manager Laitinen requested an addition to the agenda which is an approval of a Low-Boy purchase. It was labeled as item 10f.

**MOTION CARRIED**

**MOTION** by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon that the Payroll in the amount of \$152,334.68 and Vouchers in the amount of \$470,038.26 be approved and authorized for payment from the County Road Fund subject to audit.

Chairman Timmer asked what the larger invoices were for and Office Manager Decker explained that Fuel and Oil Statements were being paid this month as well as a couple of equipment purchases.

**MOTION CARRIED**

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to approve the regular meeting minutes on April 4, 2019.

**MOTION CARRIED**

**PUBLIC COMMENTS**

Kinross Township Supervisor Jim Moore commented on the condition of Tilson Road. Manager Laitinen explained that the frost levels are deep and as the frost comes out of the road, it heaves. When the frost is all out the road should be better.

Commissioner Ormsbee encouraged everyone to slow down while driving.

## **STAFF REPORTS**

Acting Foreman Bob Rye

- The rivers are high.
- Transitioning from winter to summer equipment.
- Checking for water issues.

Office Manager Decker

- Drummond Island is wired on the new payroll/timecard system. It seems to be working well.
- Goetzville staff will be trained on this new system after the safety meeting on May 1, 2019.
- Working on getting internet service to the Pickford garage.
- Audit is complete.
- Fuel and Oil bids went out yesterday.

Engineer VanDorn

- Grade inspection final for the Curley Lewis project was submitted and it looks like it will be a June letting.
- Submitted local bridge application to MDOT.
- Completing grant for Wilwin Road. Waiting for the Township letter for support.
- Preparing painting package.

Chief Mechanic Marsh

- The shop is super busy.
- Construction machines are being prepared for the summer.
- Making Springtime vehicle repairs.
- Systematically going through each plow truck that was used this winter and performing a maintenance check and fixing issues.
- New chassis has been ordered for the shop truck and when it is received and the body has been installed, the current shop truck will go to Sugar Island.
- Still waiting for Case Grader parts for repairs. Discussed options.

Union President Mills

- No Report

## **MANAGER'S REPORT**

- Returned from Lansing after attending the Michigan Wetland Board Meeting and JATC meeting. Both meetings went well.
- Manager Laitinen was reappointed to serve on the Wetland Banking Board. The Michigan Municipal League (MML) requirement on the board was removed. The elected officers remain the same and Manager Laitinen remains the Vice-Chairman. The Board has several project applications for this year. Most all of the funds have been allocated to the various projects. There is a

joint project in the works between Chippewa and Mackinac Counties along S. Caribou Rd. in Detour, MI; although, Mackinac County is the actual applicant.

- Chairman Laitinen was invited to talk about the Little Rapids Project to the JATC and that was received very well.
- Spoke with Michigan Representative Lee Chatfield and Michigan Senator Wayne Schmidt regarding the gas tax. Both shared that additional revenue is coming. Discussion ensued.
- Attended the local agency training in Newberry with Engineer VanDorn.
- Had a conference call regarding unfunded work liabilities. The CRA office has contacted Foster Swift to complete an outside audit. Chippewa, Baraga and Kalkaska Counties will be involved with this audit.
- Currently in discussions with MDOT regarding an extension of time for a project with Elmers. Hope to be resolved shortly.
- Contacted by Baraga County regarding Truck 666. Would like to purchase for the minimum bid price.
- Condolences in the loss of friend and former employee Roger Newland who died while ice fishing this past Monday. Also wish to express condolences to the family of Myron Mortinsen who passed away last Friday.

#### **NEW BUSINESS**

- Third Creek Subdivision Approval

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to grant final approval for the Third Creek Subdivision plat.

#### **MOTION CARRIED**

- CRA By-Laws Ballot

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to approve of the revised CRA Constitution and Bylaws.

#### **MOTION CARRIED**

- Corrective action plan for Pension and OPEB

**MOTION** by Commissioner Gagnon **SECONDED** by Commissioner Ormsbee to support the corrective action plan for Pension and OPEB and submit.

#### **MOTION CARRIED**

- Signing of ACT 51 Signature Page

**MOTION** by Commissioner Ormsbee **SECONDED** by Commissioner Gagnon to sign the ACT 51 Signature Page.

**MOTION CARRIED**

- Reaffirm Board Policies #4-6
  4. Policy on Acceptance of Roads onto the County Road System
  5. Policy on Road Commission Road Travel
  6. Mailbox Replacement Policy

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to reaffirm Board Policies #4-6.

**MOTION CARRIED**

- Low-Boy Purchase  
Manager Laitinen presented the MiDeal price quotations for the purpose of a new Low-Boy Trailer. Since this item was an approved budget item, the Board determined that there would be no further action necessary.

**OLD BUSINESS**

**COUNTY COMMISSIONERS' COMMENTS**

**PUBLIC COMMENTS**

Office Manager Decker mentioned that an order of 10,000 maps has been placed with Dave Brown who works for McNally/Rand.

Union President Mills questioned when work may begin on seasonal roads. The answer is from May 1 until October 31 each year.

**ROAD COMMISSIONERS COMMENTS**

- Stay Safe!

With no further business to come before the Board, the meeting adjourned at 9:02 A.M.

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Stephanie A Ranta  
Clerk for the Board

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Richard B. Timmer  
Chairman