

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
May 16, 2019

The Chippewa County Board of Commissioners met in regular session on Thursday, May 16, 2019, at 4:30 p.m. in the 91st District Courtroom of the Chippewa County Building.

Chairman Scott Shackleton called the meeting to order at 4:30 p.m. The Pledge of Allegiance was led by Commissioner Egan.

PRESENT: Commissioners Conor Egan, Don McLean, Robert Savoie, and Chairman Scott Shackleton

ABSENT: Commissioner Jim Martin

ALSO, PRESENT: Scott Brand, Karen Senkus, , Chippewa County Undersheriff Greg Postma, Tom Farnquist, Jim & Michelle Traynor, Brook Maciag, Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve the agenda as submitted with the addition of Resolution 19-15 Supporting the Michigan Launch Initiative

On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Egan, seconded by Commissioner Savoie, to approve April 11, 2019, Regular Board Meeting Minutes as presented. On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to acknowledge the correspondence received in the clerk's office and forward as appropriate.

On a voice vote, the motion carried.

PUBLIC COMMENTS

No public comments were offered.

ADMINISTRATOR'S REPORT

Jim German, given for informational purposes only - *no action items*.

NEW BUSINESS

A) EUP Transportation Authority Board Appointment

Jack Kibble (*resigned – term expires 12/31/2020*)

Applicants: G. Dennis Bailey, Patrick Gagliardi, Lynda Garlitz, Tom Farnquist, Raymond ‘Rudy’ Johnson, Robert Laitinen, Timothy Moher, Frank Sasso

Commissioner Egan noted that he was contacted by Mr. Gagliardi and he stated that he has been asked to take on a project and would like to withdraw his name.

On a roll call vote:

Commissioner Egan – *Dennis Bailey*

Commissioner McLean – *Robert Laitinen*

Commissioner Savoie – *Robert Laitinen*

Commissioner Shackleton – *Robert Laitinen*

Having received a majority vote, Robert Laitinen was appointed to the EUP Transportation Authority Board for a term to expire 12/31/2020

B) Resolution 19-10 Special Recognition Trooper Jeffrey Rogers

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to approve Resolution 19-10 as follows:

**RESOLUTION NO. 19-10
RESOLUTION IN APPRECIATION AND SPECIAL RECOGNITION OF
TROOPER JEFFREY ROGERS**

WHEREAS, Trooper Jeffrey Rogers graduated from the Lake Superior State University with a Bachelor’s Degree in Criminal Justice; and then began his career with the Michigan State Police in June of 1993; he served at the Reed City Post, Newberry Post, the Sault Ste. Marie Post and will end his career serving the DeTour Detachment on May 31, 2019; and

WHEREAS, Trooper Jeffrey Rogers has worked diligently and tirelessly at upholding and exemplifying the highly professional image of the Michigan State Police; **Trooper Jeffrey Rogers’s** work ethic, his integrity and his attention to detail have earned him the highest regard by all his fellow Troopers, his peers and his supervisors; and

WHEREAS, Trooper Jeffrey Rogers will retire from service with the Michigan State Police, effective May 31, 2019 after twenty-six years of service to the Michigan State Police; and

WHEREAS, Trooper Jeffrey Rogers, during his career received three Professional Excellence awards; the Mapes award and a Lifesaving award.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Chippewa County Board of Commissioners respectfully dedicates this document to honor and thank ***Trooper Jeffrey Rogers*** for his twenty-six years of public service with the State of Michigan and especially for his work in Chippewa County.
2. That the Chippewa County Board of Commissioners extends their best wishes to ***Trooper Jeffrey Rogers*** for many years of enjoyment in his retirement.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve Resolution 19-11 as follows:

C) Resolution 19-11 Supporting HB 4227 – Michigan’s Mining Future

**RESOLUTION NO. 19-11
RESOLUTION SUPPORTING HB 4227 –
THE CREATION OF A “COMMITTEE ON MICHIGAN’S MINING FUTURE”**

WHEREAS, the mining industry is a vital economic contributor, not just for Upper Peninsula, but for the State of Michigan; and

WHEREAS, it is in the best interest of the Upper Peninsula counties and the State of Michigan to strengthen and develop sustainable mining practices for the future; and

WHEREAS, it is vital importance to enhance the talent supply and demand needs of the Upper peninsula through strategic focus on talent retention and attraction to build a strong workforce for mining in the Upper Peninsula; and

WHEREAS, it is the intention of House Bill 4227 to create a Committee on Michigan’s Mining Future to ensure a comprehensive plan focused on ferrous, non-ferrous, and aggregate mining industry needs such as infrastructure, transportation, energy, applied research, environmental quality, governmental policies, taxation, rural development, mining legacy cleanup funds, and communications and public outreach; and

WHEREAS, the proposed committee would be comprised of fifteen members with governor-appointed representatives from diverse areas of industry, state departments, environmental groups, tribal members and labor groups to meet the challenge and take advantage of opportunities for the future.

THEREFORE, BE IT RESOLVED that the Chippewa County Board of Commissioners supports House Bill 4227 in the interest of strengthening and developing the future of Michigan mining practices; and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to all U.P. counties in Michigan, the Upper Peninsula Commission for Area Progress (UPCAP0, the Michigan Townships Association, the Michigan Association of Counties, Upper Peninsula legislators, and Governor Whitmer.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

D) Resolution 19-12 Special Recognition John Ferroni

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve Resolution 19-12 as follows:

**RESOLUTION 19-12
SPECIAL RECOGNITION**

JOHN FERRONI

LET IT BE KNOWN, that it is with great pride that the Chippewa County Board of Commissioners join together with the residents of Chippewa County, to express their wish of good health and happiness to ***JOHN FERRONI*** upon the retirement from Chippewa County District Court Probation Officer.

JOHN FERRONI started with Chippewa County on January 13, 1986 and will end his career on May 31, 2019, after over thirty-three years of services to the residents of Chippewa County.

JOHN FERRONI has provided outstanding service to Chippewa County and those he work with spending countless hours providing for the safety and justice of the community, in helping to guide those under his responsibility.

JOHN FERRONI has served the citizens of Chippewa County, in a manner above reproach, and for this we extend our thanks.

JOHN FERRONI performed his duties throughout his tenure with professionalism; selflessness; his care and concern for others; a man of integrity who saw a need and followed through for the citizens of the County and surrounding area.

IN SPECIAL TRIBUTE, therefore, upon his resignation this document is signed and

dedicated to honor **JOHN FERRONI** for his professionalism, his services and his contributions to Chippewa County; the Chippewa County Board of Commissioner's along with the citizens of Chippewa County offer a gracious thank you for a job well done.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

E) Resolution 19-13 Special Recognition Susan M. Wilds

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve Resolution 19-13 as follows:

**RESOLUTION 19-13
SPECIAL RECOGNITION**

SUSAN M. WILDS

LET IT BE KNOWN, that it is with great pride that the Chippewa County Board of Commissioners join together with the residents of Chippewa County, to express their wish of good health and happiness to **SUSAN M. WILDS** upon her retirement as Chippewa County Probate Court – Probate Register.

SUSAN M. WILDS started with Chippewa County on May 28, 1991 and will end her career on May 31, 2019, after completing twenty-eight years of services to the residents of Chippewa County.

SUSAN M. WILDS has provided outstanding service to Chippewa County and its residents and their families spending many countless hours providing assistance and sympathy, usually during very difficult times in their lives.

SUSAN M. WILDS has served the citizens of Chippewa County, in a manner above reproach, and for this we extend our thanks.

SUSAN M. WILDS performed her duties throughout her tenure with professionalism; she has taken pride in her work with Chippewa County and the Judges she has worked for

IN SPECIAL TRIBUTE, therefore, upon her retirement this document is signed and dedicated to honor **SUSAN M. WILDS** for her professionalism, her services and her contributions to Chippewa County; the Chippewa County Board of Commissioner's along with the citizens of Chippewa County offer a gracious thank you for a job well done.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

The RESOLUTION WAS DECLARED ADOPTED.

F) Resolution 19-14 Special Recognition Lisa Meister

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve Resolution 19-14 as follows:

**RESOLUTION NO. 19-14
SPECIAL RECOGNITION**

LISA MEISTER

WHEREAS, *Lisa Meister* began her career with Chippewa County Prosecuting Attorney's Office in January of 1990 and will be retiring effective April 30, 2019 from the Chippewa County Friend of the Court Office; and

WHEREAS, *Lisa Meister* will retire from service with Chippewa County, with over twenty-nine years of service; after her efforts in serving the citizens of Chippewa County; and

WHEREAS, *Lisa Meister* has worked diligently for the Prosecuting Attorney's Office and the Friend of the Court Office, with personal commitment, not only to her work on behalf of the Offices, but also the County, her family, friends and co-workers; and

WHEREAS, *Lisa Meister* during her career with Chippewa County's Prosecuting Attorney's Office and the Friend of the County Office assisted 1000's of residents of Chippewa County.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. That the Chippewa County Board of Commissioners respectfully dedicates this document to honor and thank *Lisa Meister* for her many years of public service with the County of Chippewa.
2. That the Chippewa County Board of Commissioners extends their best wishes to *Lisa Meister* for many years of enjoyment in her retirement.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

G) Resolution 19-15 Request of State of Michigan Support for The Michigan Launch Initiative

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve Resolution 19-15 as follows:

**RESOLUTION NO. 19-15
RESOLUTION SUPPORTING
THE MICHIGAN LAUNCH INITIATIVE**

WHEREAS, the Chippewa County Board of Commissioners, request that the State of Michigan to provide the necessary funding and support for securing Federal Aviation Administration licensing and authorization for conducting spacecraft launch and landing operations as a “Spaceport” at the Chippewa County International Airport, Kincheloe, Michigan; and

WHEREAS, Michigan Aerospace Manufacturers Association has lead the Michigan Launch initiative for establishing spaceport operation and command center facilities with the State of Michigan; and

WHEREAS, Chippewa County International Airport, with its density populations, proximity to a major interstate, rail service, and immediate access into restricted airspace provide an ideal northern Michigan location for conducting spaceport operations; and

WHEREAS, the Michigan Launch Initiative requires State of Michigan support of \$750,000 for performing an initial (Phase I) evaluation of the site and developing support objectives, which include:

- Technical Case Development
- Site location review and development planning
- Business case development
- Legal services

THEREFORE, BE IT RESOLVED that the Chippewa County Board of Commissioners supports the Michigan Launch Initiative requesting the State of Michigan to provide the necessary funding and support for securing Federal Aviation Administration licensing and authorization for conducting spacecraft launch and landing as a “Spaceport” at Chippewa County International Airport.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Egan, McLean, Savoie and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

STANDING COMMITTEE REPORTS

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

Commissioner Martin, Chairman – May 9, 2019

AGENDA ITEMS

Health Department – Audit FYE 9/30/2018 (Ken Talsma, Anderson, Tackman & Co)

The Committee was presented the FY2018 Health Department Audit, included were the financial statements, activities, components units, a major fund for the year ended September 30, 2018, including graphs presented by Anderson, Tackman & Company's Ken Talsma. Mr. Talsma presented and reviewed various documents while answering Committee questions throughout the presentation. The Health Department did receive an unmodified opinion (which is the best opinion), prior comments have been corrected; the only new comment is regarding updating employee withholding forms; which has been dispersed by both the County Health Department and County Administration, to have employees update their forms based on the new 2018 Tax Cuts and Job Act. The Health Department's Home Health was discussed briefly, regarding keeping a close eye on the program, monitoring the receivables, billings to maintain the services. The Fund Balance increased by over \$180,000 to \$988,422.

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to accept, approve and authorize the distribution of the FY2018 Audit of the Chippewa County Health Department. On a voice vote, the motion carried.

Health Department – Epidemiology and Laboratory Capacity Support - \$12,384.78

The Committee reviewed a letter notifying the Chippewa County Health Department of being awarded \$12,384.78 to expand the Department's surveillance, epidemiology and laboratory capacity services, via funding from the Department of Health and Human Services Office of Local Health Services. The project will start on April 1, 2019 and end on July 31, 2019.

It was moved by Commissioner McLean, seconded by Commissioner Egan, to accept and authorize the MDHHS funds of \$12,384.78, to purchase equipment for the Health Department's lab and clinics for personal and family health. On a voice vote, the motion carried.

Public Defender – Private Investigator Service Agreement

The Committee was asked again to review a Private Investigator Service Agreement between the Public Defender Office and Hill Investigations PLLC; for services to be provided and paid for from the MIDC Grant. The contract cannot be authorized as proper County policy was not followed.

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to authorize payment of \$75.00 per hour to Hill Investigations PLLC, for work started prior April 11, 2019 and through its completion for the Public Defender's Office from Fund 260 (MIDC). On a voice vote, the motion carried.

Public Defender – Release RFQ Private Investigators

The Committee reviewed the RFQ for MIDC funded Private Investigators request.

It was moved by Commissioner McLean, seconded by Commissioner Egan, to authorize the release of the RFQ for MIDC funded Private Investigators request. On a voice vote, the motion carried with Commissioner Savoie voting Nay.

Central Dispatch – 2018 Stonegarden Grant Agreement and Documentation

The Committee reviewed the documents related to FY2018 Operation Stonegarden Grant Agreement that will run from September 1, 2018 to July 31, 2021; the following documents need to be authorized: grant agreement, sub recipient risk assessment certification, certifications regarding lobbying, standard assurances, audit certification and request for taxpayer ID.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve and authorize signatures for the FY2018 Operation Stonegarden Grant Agreement for \$200,000.00 and the required documentation noted above. On a voice vote, the motion carried.

Central Dispatch – Region 8 Homeland Security Project – Access Control Boxes

The Committee reviewed a project with Region 8 Homeland Security, the project has been in the works for two years, and offered multiple times to the schools in Chippewa County via the EUPISD, that don't already have the Access Control Boxes. If necessary, FEMA along with the Alignment and Allowability Form with Environmental Survey (if needed) have been approved. This project is no longer available.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the Region 8 Homeland Security KNOX Access Control Boxes as presented, for four local school districts who responded to the project. On a voice vote, the motion carried.

Central Dispatch – Bid Summary VHF Portable Radios & additional purchase

The Committee reviewed the bid summary to purchase 40 Motorola XPR3500e radios, utilizing the Title III pass through funding. The project received four bids which were all timely and met specifications; the cost of the radios came in much less than estimated; and Director Robbins requested that an additional 20 radios be purchased from the lower bidder Utility Communications Inc. \$411.99 per radio – 60 radios totaling \$24,719.40. The price includes programming, shipping and all requirements for this project were followed.

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve the low bid from Utility Communications, Inc. at \$411.99 each, and to increase the order to 60 radios at a price not to exceed \$24,719.40, to be paid from Title III pass through funding for Reimbursement for Emergency Services Performed on Federal Land. Commissioner McLean noted that they were able to increase the number of radios purchased as the bid was lower than anticipated. On a voice vote, the motion carried.

Sheriff Department – Drone Program

Undersheriff Greg Postma gave a presentation regarding the potential needs and uses for the Drone Program for the Sheriff's Office. The uses include search and rescue, traffic accident scene investigations, surveillance, situational disasters, payload dropping and FLIR (*forward looking infrared*) options. Discussion included the self-heating batteries; charging capabilities; officer safety and intelligence; insurance via MMRMA; the drone being a rural area tool for the Department. The cost of the drone is \$27,933, the cost for registration, training and testing is \$755; with an additional \$2,000 annually for supplies

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to approve the Chippewa County Sheriff's Office Drone Program, total price for the M210 Drone with registration, training and testing of \$28,748, and \$2,000 annually for supplies; for this motion to include budget amendments of \$29,000 increase to fund 101-301-979.000 and \$2,000 increase to fund 101-301-801.000 and to waive the County purchasing policy.

The discussion yielded the consensus of the Board that this is very valuable for search and rescues; it's a real move forward for the Sheriff's Department. On a voice vote, the motion carried.

Sheriff Department – Securus (phone contract) Jail

The Committee previously passed a motion regarding the Securus Technologies Service Agreement renewal during the February 2019 meeting; which included moving forward with video visitation, at no additional cost to the County, but would generate additional revenue of approximately 20% or \$2-\$4 dollars per video visit. The Department has since found out that the jail structure will not work for the WIFI connection needed for video visitation; the building would have to be hard wired at a considerable cost and be a several weeks long project, involving extra staffing with any disruptions. The Sheriff was able to secure an increase in commission for a 5-year renewal without video visitation from the current 55% to 60%.

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to approve a 5-year service agreement contract renewal with Securus Technologies for the Jail Phone System; the renewal increasing the commission to 60%. It was noted that if the technology were to increase to allow the upgrade for wireless, the company has acknowledged that there will be a provision in the contract that will allow renegotiation. On a voice vote, the motion carried.

Information Systems – Approve MDT’s Mobil Data Terminals purchase and Approve Server purchase

The Committee reviewed the MDT purchase request for the Sheriff’s Department to upgrade the mobile data terminals in the patrol vehicles, the low bidder YEO & Yeo \$3,654.00. The Committee also reviewed the Server licensing bid which is necessary for the BS&A implementation, the low bidder MNJ technologies - \$6,802.35.

It was moved by Commissioner Savoie, seconded by Commissioner Egan, to approve the low bidder for the MDT’s purchase and Server licensing purchase. The MDT’s not to exceed \$3,654.00 from Yeo & Yeo, and the Service Licensing from MNJ Technologies not to exceed \$6,802.35. On a voice vote, the motion carried.

Administration – Investment Committee recommendation Change MERS RHFV Investment Elections

The Committee reviewed the Investment Committee minutes from May 3, 2019, regarding the investments for the County and County Health Department’s Health Care Retirement Vehicle. The minutes reflected the recommendation to split the investments of the RHFV to allocate 25% to each of the following portfolios including current and future investments to MERS Total Market portfolio, MERS Capital Appreciation, Large Cap Stock Index and Mid Cap Stock Index.

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve the recommendation for the Investment Committee to changes the allocation to 25% to each of the following portfolios including current and future investments to MERS Total Market Portfolio, MERS Capital Appreciation, Large Cap Stock Index and Mid Cap Stock Index. On a voice vote, the motion carried.

Administration – Administrator travel

The Committee reviewed a travel request from Administrator German to attend the MACAO conference in Thompsonville from May 21st thru 23rd.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the travel request for Administrator German to attend MACAO, in Thompsonville; May 21st thru May 23rd. On a voice vote, the motion carried.

Administration – Release RFP for Chippewa County Animal Control Security System and Release RFP for three County Copiers.

The Committee reviewed the RFP’s for a security system at the Animal Shelter and to purchase three new copiers.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to approve the release of the RFP’s for the Chippewa County Animal Control Security System and the RFP for three County copiers. On a voice vote, the motion carried.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Savoie, seconded by Commissioner McLean, to recommend the approval of April bills and payroll as follows: the general claims totaling \$322,781.46, other fund claims of \$3,776,926.69, payroll of \$512,431.16, Health Department claims \$230,729.68 and Health Department payroll of \$204,450.20 total claims \$5,047,319.19 and vouchers H-1 through H-313. On a voice vote, the motion carried.

Finance – Budget Amendments

The Committee reviewed budget amendments for career development for Franci DeCoe, insurance claims and proceeds, additional flags, equipment repairs and a transfer of funds within the MIDC grant.

5/9/2018		Chippewa County				
		Budget Amendments				
Revenue			Original Budget	Amended Budget	Change	Description
101-000-676.885	General Fund	MMMRMA Proceeds	0.00	24,300.00	33,694.50	Totaled Vehicle Insurance Claim 1900576 & 1900572
Expenditures						
101-230-957.000	General Fund	Support Coordinator - Education	0.00	1,200.00	1,200.00	Career Development - DeCoe
101-301-742.000	General Fund	Insurance Claim/Repairs	66,000.00	77,549.50	11,549.50	Claim 1900576 & 1900572
101-681-955.681	General Fund	Veteran's Affairs - Flags	2,000.00	3,000.00	1,000.00	Additional Flags
101-981-701.000	General fund	Replacement Vehicle Insurance	65,000.00	90,543.00	25,543.00	Dodge Charger
215-000-727.000	Friend of the Court Special	Supplies	0.00	324.00	324.00	Shredder Repairs
260-000-704.000	MIDC Grant	Salary	82,888.00	81,388.00	-1,500.00	Transfer to Travel
260-000-860.000	MIDC Grant	Travel	0.00	1,500.00	1,500.00	Travel

It was moved by Commissioner McLean, seconded by Commissioner Egan, to approve the budget amendments as presented. On a voice vote, the motion carried.

It was moved by Commissioner McLean, seconded by Commissioner Egan, to accept the Finance Claims and Accounts meeting minutes of May 9, 2019, as presented. On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

Among some of the comments were the following:

- Commissioner Egan reported on a EUPTA meeting he recently attended and communicated his concerns with a proposal coming from the Drummond Island Ferry staff to cut one boat in the summer and five in the winter. He said, “I think it would be devastating to the island to lose any runs, let alone so many.”
- Commissioner Egan also stated that he was contacted by a constituent about problems with the building inspector being too black and white, and not allowing there to be discretion that other counties are using for specific statutes. He said, “I think it is crucial that Chippewa County make it as easy and safe for people to build additions and homes and I would like to make sure that we’re doing that.”
- Adding to Commissioner Egan’s comments relative to the Drummond Island Ferry Service, Commissioner McLean noted his concerns with long delays in the summertime and no restroom facility on the Island side.
- Commissioner Egan noted that the Drummond Island Tour Association is addressing restroom facilities on the Island side.

Having completed the Agenda items, it was moved by Commissioner Savoie, seconded by Commissioner Egan to adjourn. The Board adjourned at 5:01 p.m. On a voice vote, the motion carried.

Respectfully submitted,

Catherine C. Maleport, Clerk

Scott Shackleton, Chairman