

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

February 4, 2021

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, February 4, 2021 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 4:33 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Robert Savoie, Jim Martin, Scott Shackleton, Erik Baron and Ted Postula

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus (via Zoom), Jenny Pierce (via Zoom), Jim German (via Zoom), Don McLean (via Zoom), Lana Steinhaus (via Zoom), Michelle Robbins (via Zoom), and Kelly Church.

Approval of the Agenda

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Investment report, VISA billing, the Health Department's Healthcare First summary and the quarterly Retiree Health Funding Vehicles and DTRF reports.

AGENDA ITEMS

Health Department – Pink Ribbon Request 20-03

The Committee reviewed a request to distribute Pink Ribbon funds in the amount of \$93.59.

It was moved by Commissioner Shackleton, supported by Commission Martin, to approve and authorize the Pink Ribbon Request 20-03 in the amount of \$93.59. On a voice vote, the motion CARRIED.

Health Department – Personnel Updates-Confirm Changes

The Committee reviewed updates from the CCHD past few weeks; that included contracts for interim medical directors effective until May 2021; a nurse practitioner for face-to-face hospice visits; cancellation of the current medical directors/ME contract effective March 15, 2021; filling the ME position; hiring at full-time home health & hospice MSW at \$72,000 and replacing a finance staff employee due to retirement.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to acknowledge and confirm contracts and employment changes as presented by the Health Department. On a voice vote, the motion CARRIED.

Central Dispatch

Colligo GIS – 2021 Map Maintenance Services - \$3,000.00

Motorola Solutions Annual Maintenance - \$23,152.50

FY2020 Operation Stonegarden – all documents \$205,000.00

The Committee reviewed the Colligo 2021 Map Maintenance Services agreement; the Motorola annual maintenance agreement and the FY2020 Operation Stonegarden documents including the Grant Agreement,

subrecipient risk assessment certification, certifications regarding lobbying, standard assurances, the audit certification (EMD-053) and the required W-9 for FY20 OPSG.

It was moved by Commissioner Martin, supported by Commissioner Postula, to approve and authorize the Colligo GIS – 2021 Map Maintenance Services for \$3,000.00; Motorola Solutions Annual Maintenance for \$23,152.50; and the FY2020 Operation Stonegarden including all documents grant amount \$205,000.00 as presented. On a voice vote, the motion CARRIED.

Sheriff's Department – LiveScan System with CESF grant funds - \$18,744.00

The Committee reviewed the request to purchase another LiveScan System with CESF grant funds. This additional unit will be utilized to eliminate problems of the other being in a secured area of the jail. The total cost for the first year will be \$18,744.00 which is fully reimbursable. The maintenance contract will be \$3,495.00 thereafter; and will include lowering the maintenance contract price on the first LiveScan.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve and authorize the LiveScan System purchase from IDNetworks; at a price not to exceed \$18,744 for the first year; with CESP grant reimbursement expected. On a voice vote, the motion CARRIED.

Sheriff's Department – Replace FLIR unit (Stonegarden funds)

The Committee reviewed the request to replace the FLIR (forward looking infrared) for the Sheriff's Safe Boat; utilizing Stonegarden funds in the amount of \$13,646.75.

It was moved by Commissioner Postula, supported by Commissioner Martin, to approve and authorize the FLIR purchase in the amount of \$13,646.75; with Stonegarden funds. On a voice vote, the motion CARRIED.

Sheriff's Department – UC Vehicle

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve and authorize an expenditure of \$29,000.00 to purchase a UC Specialty vehicle; as requested. On a voice vote, the motion CARRIED. (It will be necessary to add waiving the County's purchasing policy during the regular meeting on February 11th)

Sheriff – Purchase 2021 Dodge Charger (MMRMA Claim)

The committee reviewed one bid to purchase a 2021 Dodge Charger police package vehicle; to replace the totaled 2016 Dodge Charger; the bid price of \$29,132.00 from O'Connor's Chrysler Dodge Jeep Ram.

It was moved by Commissioner Shackleton, supported by Commissioner Baron, to approve and authorize the purchase of one 2021 Dodge Charger police package vehicle from O'Connor's Chrysler Dodge Jeep Ram at a price not to exceed \$29,132.00. On a voice vote the motion CARRIED.

Surveyor – FY2021 Remonumentation Program

The 2021 Survey and Remonumentation Grant from the Office of Land Surveying and Remonumentation was approved at the December 10, 2020 Commission meeting; in the amount of \$86,740 with Chippewa County contributing \$15,000 for total FY2021 project amount of \$101,740.00. Before the Committee are the contracts for the 2021 Remonumentation Program which include:

- \$20,140 for Robert Laitinen, Chippewa Co. Surveyor to oversee administration
- \$25,600 for Rogers Land Surveying to complete 16 corners
- \$25,600 for Sidock Group to complete 16 corners
- \$25,600 for Alpine Engineering to complete 16 corners, and
- \$ 4,800 divided among six Peer Review Surveyor agreements

Peer Review Professional Surveyors:

Jeff Davis, P.S., Sidock Group;

Neil Hill, P.S., Mackinac Country Land Surveying;

William L. Karr, P.S., retired
Ginger L. Michalski-Wallace, P.S., Alpine Engineering;
Larry Rogers, P.S., Rogers Land Surveying
Lawrence Weinreis, P.S., M.D.O.T.;

all the documents need to be approved and authorized for signature by the Committee.

It was moved by Commissioner Shackleton, supported by Commissioner Baron to approve the Program Representative contract in the amount \$20,140 for Robert Laitinen, PS, Chippewa County Surveyor; to approve three (3) Monumentation contracts each contract for \$25,600 for Rogers Land Surveying, Sidock Group and Alpine Engineering to monument 16 corners apiece; to approve six Professional Service Agreements for the Peer Review Surveyors, total not to exceed \$4,800 for the following Surveyors: Jeff Davis, P.S., Sidock Group; Neil Hill, P.S., Mackinac Country Land Surveying; William L. Karr, P.S., retired, Ginger L. Michalski-Wallace, P.S., Alpine Engineering; Larry Rogers, P.S., Rogers Land Surveying and Lawrence Weinreis, P.S., M.D.O.T.. On a voice vote, the motion CARRIED.

Administration – NorthCare Services Agreements (accept)

Office of Public Defender - \$5,000.00

50th Circuit Drug Court - \$28,000.00

Health Department – Safe X-Change - \$30,300.00

91st District Sobriety Court - \$22,500.00

The Committee reviewed the local agreements for project approved by the NorthCare SUD Policy Board for FY21.

It was moved by Commissioner Martin, supported by Commissioner Postula, to accept and authorize signatures to receive monies from NorthCare as approved for the Office of Public Defender - \$5,000.00; 50th Circuit Drug Court - \$28,000.00; Health Department – Safe X-Change - \$30,300.00; and 91st District Sobriety Court - \$22,500.00. On a voice vote, the motion CARRIED.

Administration – Travel Requests

The Committee reviewed the travel requests; as various trainings cannot be completed remotely; as re-certification and certifications need to be completed; particularly in the Sheriff's Department.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the travel requests as presented. On a voice vote, the motion CARRIED.

Administration – Release RFQ's

Two – Ford Utility Police Interceptor SUV's w/trade-ins

Four-Wheeler (Stonegarden Funds)

The Committee reviewed the RFQ's.

It was moved by Commissioner Shackleton, supported by Commissioner Postula, to release the RFQ's for two Ford Utility Police SUV's with trade-ins and one Four-Wheeler from Stonegarden fund as presented. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

It was moved by Commissioner Baron, supported by Commissioner Postula, to recommend the approval of January County bills and payroll: general claims \$695,275.98 other fund claims \$1,564,152.75, payroll \$607,711.06, and Health Department claims \$574,985.36 and payroll \$102,211.47. total claims \$3,544,336.62 and to authorize expenditure for Evashevski Law Office. On a voice vote, the motion CARRIED.

Committee Comments

None offered.

Chairman Comments

None offered.


Adjourn

It was moved by Commissioner Martin, supported by Commissioner Shackleton to adjourn.

Chairman Savoie declared the meeting adjourned at 4:46 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.