

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
July 18, 2019

The Chippewa County Board of Commissioners met in regular session on Thursday, July 18, 2019, at 4:30 p.m. in the 91st District Courtroom of the Chippewa County Building.

Chairman Scott Shackleton called the meeting to order at 4:33 p.m. Commissioner McLean led the Pledge of Allegiance.

PRESENT: Commissioners Jim Martin, Don McLean, and Chairman Scott Shackleton

ABSENT: Commissioners Conor Egan and Robert Savoie

ALSO, PRESENT: Scott Brand, Karen Senkus, Jim & Michelle Traynor, Tony McLain, Tim & Bridget Moher, Peggy Starr, Patrick Moher, Bill Munsell, Lisa Townshend, Tom Farnquist, Greg Collins, Les Laitinen, Diane Laitinen, Jack Boone, Marilyn K. Boone, Janet Nason, Shane Miller, Steve Earns, Linda Beaumont, Margaret Smith, Lana Forrest, Susan Ordiway, Ann Earle, Steve Earle, Holly Kibble, Steven and Patty Ewing, Ron Meister, Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner McLean, seconded by Commissioner Martin, to approve the agenda as presented.

On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve June 13, 2019, Regular Board Meeting Minutes together with the Public Hearing minutes as presented. On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner McLean, seconded by Commissioner Martin, to acknowledge the correspondence received in the clerk's office and forward as appropriate.

On a voice vote, the motion carried.

PUBLIC COMMENTS

- Les Laitinen from Neebish Island appeared before the Board in support of Sugar Island

Township's Resolution. Mr. Laitinen also voiced his concerns with the ships speed, together with the damage this is causing.

- Looking for assistance in the way of enforcement, Jack Boone from Neebish Island echoed Mr. Laitinen's comments and noted that the speeds are worse at night.
- Tony McLain appeared before the Board in support of Resolution 19-22 and said that he would support the same level of assistance for Neebish and Drummond Island's ferry service.
- Tom Farnquist also appeared to support Resolution 19-22 and stated that at night the freighters are picking up speed which creates a lot of damage. He noted that the law reflects no wake speeds; therefore, they should be maintaining speeds controlling the wake.
- Robert Malpass, a resident of Neebish Island, appeared before the Board to thank the Coast Guard for all their efforts as their boats did not miss one run this past season. He also suggested that creating a Harbor Safety Committee would be beneficial to help address these issues.
- James Traynor addressed his concerns with ORV trails the DNR set up through Goetzville. He also voiced his concerns with the possibility of Farmers losing their Agricultural status if they don't cut their fields this year.
- Commissioner McLean added that one of the issues with the wake problem that was not mentioned is the public health issue. He stated that it was his understanding that the wakes are washing up and getting awfully close to drain and septic fields.

ADMINISTRATOR'S REPORT

Mr. German referenced the State of Michigan, Department of Corrections Fantastic Jail inspection report, that reflected they were in full compliance. He thanked Sheriff Bitnar and Lieutenant Stanaway for an outstanding job. There were no action items.

NEW BUSINESS

A) MOU between the Health Department and Families Against Narcotics

Administrator Jim German explained that the Health Department has always worked very close with FAN and that they have asked Ms. Senkus to be on their Board of Directors. There is no financial obligation for the county.

It was moved by Commissioner McLean, seconded by Commissioner Martin, to approve the Memorandum of Understanding between the Health Department and Families Against Narcotics.

On a voice vote, the motion unanimously carried.

B) Resolution 19-21 U.P. Area Agency on Aging 2020-2022 Multi-Year Plan for Services to the Elderly

It was moved by Commissioner McLean, seconded by Commissioner Martin, to approve Resolution 19-21 as presented below:

Commissioner McLean noted that the funding levels in the past have been continued for the most part; that it's basically the same program.

**RESOLUTION NO. 19-21
U.P. AREA AGENCY ON AGING
2020-2022 MULTI-YEAR PLAN FOR SERVICES TO THE ELDERLY**

WHEREAS UPCAP, which serves as the U.P. Area Agency on Aging, is required to develop a Multi-Year (FY 2020-2022) Area Plan that provides development and funding for programs to serve older adults in the Upper Peninsula; and

WHEREAS, during the Multi-Year Area Plan development process, UPCAP conducted needs surveys, four public forums, two public hearings, and received input from service providers, older adults, county officials, human services organizations, and other interested parties; and

WHEREAS, each U.P. county is represented by a county official on the UPCAP Board of Directors; and

WHEREAS, the UPCAP Board of Directors has unanimously approved the proposed Multi-Year Area Plan; and

WHEREAS, the AAA Multi-Year Plan also requires review by individual county boards.

THEREFORE, BE IT RESOLVED that the Chippewa County Board of Commissioners has received and hereby supports the U.P. Area Agency on Aging 2020-2022 Multi-Year Plan.

BE IT FURTHER RESOLVED that this resolution be submitted to UPCAP and placed on file.

A VOTE WAS TAKEN AS FOLLOWS:

AYES: Commissioners, Martin, McLean, and Chairman Shackleton

NAYS: None

THE RESOLUTION WAS DECLARED ADOPTED.

C) Resolution 19-22 Seeking Support for Sugar Island Residents

Chairman Shackleton stated that the Board is responding, in this case, specifically to a Resolution passed by Sugar Island Township. He indicated that their Resolution is doing exactly what Sugar Island Township is asking them to do. Knowing that Drummond and Neebish have their concerns, he encouraged their townships to send the County Board of Commissioners something similar for them to take action. Chairman Shackleton also requested that Jim German, Chippewa County Administrator, call Captain Nelson and ask for some assistance in slowing the boats down in the areas that were discussed during public comments.

It was moved by Commissioner McLean, seconded by Commissioner Martin, to approve Resolution 19-22 as follows presented below:

A discussion followed. Commissioner McLean suggested that the Sugar Island Resolution be attached as an addendum, so that Lansing would have an easier time finding the Language, that they're speaking to in the Resolution. He also suggested that a Harbor Safety Committee would be an ideal vehicle to deal with these issues. During the discussion, Chairman Shackleton noted that Chippewa County is a very small player in this.

**RESOLUTION NO. 19-22
RESOLUTION SEEKING SUPPORT
FOR SUGAR ISLAND RESIDENTS**

Whereas the Sugar Island Township board has requested Chippewa County to request assistance from Michigan's Governor and state and federal legislators regarding their concerns over United States Coast Guard icebreaking operations,

Whereas the Township board specifically asks that legislators assist:

Help improve the efficiency, economy and effectiveness of the St. Mary's River Ferry system;

Help the community obtain relief, in writing, and obtain a Memorandum of Agreement with, or law from the US Government for ice breaking levels of service for the naturally ice-free ferry crossing;

Help protect the rights of island residents of the Lower St. Mary's River;

Chippewa County does request that the Governor of the State of Michigan and state and federal legislators assist Sugar Island Township in having their concerns addressed.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Commissioners Martin, McLean, and Chairman Shackleton

NAYS: None

STANDING COMMITTEE REPORTS

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

Commissioner Martin, Chairman – July 15, 2019

AGENDA ITEMS

Health Department – Social Worker/RN Search update

Discussion was held regarding the importance of continued recruiting for a master's of social work (MSW) employee and additional advertising will be done at several other universities. It was noted that while a bachelor's degree of various types, with a minimum one year in a healthcare setting and MSW oversight, will fulfill the Hospice Condition of Participation social work component if an MSW cannot be found. It was determined the MSW wage will be increased and become a full-time position with benefits. A positive article explaining the benefits of home health and hospice will be placed in the Soo News, and a headhunter will be contacted to assist in recruitment. If the recruitment is unsuccessful by July 31st, a meeting will be scheduled to discuss other options with the Board.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to continue and heighten the search, changing the position to full-time with benefits; with wages negotiable, based on experience between \$50,000 and \$80,000. On a voice vote, the motion carried.

Sheriff Department

Release RFQ for ORV Side-by-Side

The Sheriff's Department presented an RFQ for a Side-by-Side ORV with trade-in to be released, the ORV to be purchased with Stonegarden grant monies. After a brief discussion the Sheriff was asked to update the RFQ description and options.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve the RFQ for Sheriff Department ORV as presented. After discussion, the motion was amended to update the RFQ's description and options. On a voice vote, the motion carried.

Albert Heating & Cooling Billing – Authorized budgeted equipment installation

The Committee reviewed an authorized and budgeted invoice to have a cooling unit added to the kitchen area of the jail.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize the Albert Heating & Cooling invoice for \$11,312.00, and to waive the County purchasing policy. On a voice vote, the motion carried.

Correctional Healthcare Companies – Inmate Health

The Committee reviewed the renewal from Correction Healthcare Companies, LLC; who provide the inmate health care; this renewal effective October 3, 2019, to October 2, 2020, the agreement increasing by the Consumer Price Index by 2.3%, or \$21,653.12 per month and \$259,837.44 annually.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to renew the Agreement with Correctional Healthcare Companies, LLC; starting October 3, 2019, through October 2, 2020; at the price of \$21,653.12 monthly for inmate health care. On a voice vote, the motion carried.

Information Systems – Update on security upgrades and changes

The Committee reviewed the information and was briefed on a ransomware virus infection at the Health Department on July 1, 2019; by a 'triple-threat' – Emotet and TrickBot trojans, as well as the Ryuk ransomware. DSTech immediately took action, and the risk of re-infection was very low by the end of the same day. Security tools to bring the County apple-to-apples with the Health Department including Elite monitoring on servers, cloud content filtering, advanced ransomware prevention, dark web scan daily, remote PC access available for additional office users via Continuum/LogMeIn and Phishing email testing and security-awareness training; would need to be added at the cost of an additional \$337.35 per month (total cost \$2,963.37 per month). Additional recommendations to upgrade the email security and continuity of an additional \$279 per month; also recommended quarterly at \$500 per quarter is labor block to perform a quarterly audit. The County also needs to add BDR which the Health Department already has; these are all monthly charges that can be adjusted and or changed.

County

Current Cost/month	\$2,625.99
Add to match CCHD	337.35
Add Email Security	372.00
Add Backup	300.00
Add BDR/month	1,100.00
Add Qrtly Labor Block	500.00

CCHD

Current Cost/month	\$1,994.00
Add Email Security	182.00

Add Qrtly Labor Block 500.00

Add BDR (1X cost) \$5977.50

New cost/month **\$4,735.34/month**

\$ 500.00/Qrtly

\$5,977.50 BDR purchase

New cost/month

\$2,176.00/month

\$500.00/Qrtly

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize the new services and necessary documents from DS Tech; to increase the security of the systems, to update the County’s security to match the Health Departments; new cost for the County \$4,342.34 per month; \$500.00 quarterly and a one-time purchase for the BDR of \$5,977.50 and to authorize the Health Departments monthly cost to \$2,176.00 and \$500.00 quarterly, waiving the County purchasing policy on the BDR.

On a voice vote, the motion carried.

Information Systems – BS&A – Equalization additional training

The Committee reviewed a proposal for additional fall training for the Equalization Department from BS&A.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize two days of training from BS&A for the Equalization Department. On a voice vote, the motion carried.

Administration – CDBG-MEDC Program Income Certification

The Committee was updated on the annual program income monies; this the County received \$41,129.91 between July 1, 2018, and June 30, 2019. These monies will be returned to the MEDC-CDBG Program since we received more than \$35,000.00 during the program year.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve and authorize sending in the Program Income Certification Form 8-H, indicating PI received between July 1, 2018, and June 30, 2019, is \$41,129.91, which will be returned to the MEDC-CDBG Program, as it exceeds the \$35,000 threshold established by the MEDC. A brief discussion followed.

Commissioner McLean explained that in the past any excess money could be reinvested in home improvements within the county; however, the state changed this a couple of years ago. This has been limited to \$35,000 and the home improvements must be within the city limits.

On a voice vote, the motion carried.

Administration – NorthCare Network

**91st District Sobriety Court
County (50% pass through)**

The Committee reviewed two requests to NorthCare Network for FY20 Liquor Tax Funds Request; one from 91st District Sobriety Court for \$10,000.00 and one regarding the 50% pass-through of funds to continue to provide services to prevent, provide treatment and seek recovery for citizens of Chippewa County through NorthCare Networks.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve and authorize the requests from 91st District Sobriety Court of \$10,000 and the 50% pass-through from the County to NorthCare Networks – Substance Use Disorders – FY20 Liquor Tax Funds; renewal contract with Thomson Reuters (West Law) for the Patron Access-Law Library at the current price of \$378.18 per month a three-year contract; with the 3% year over year increase during the term. On a voice vote, the motion carried.

Administration – Anderson, Tackman & Co – Audit Contract Extension

The Committee reviewed the contract renewal from Anderson, Tackman & Co, to extend their service contracts for the County and Health Department audits; \$25,900 per year for FY2019, FY2020 and FY2021 for the County and \$7,400 per year for the Health Department.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to authorize and approve the service contract extension for Anderson, Tackman & Co., to complete the audits for FY19, FY20 and FY21 for the County at a price not to exceed \$25,900 per year and a price not to exceed \$7,400 for the Health Department. On a voice vote, the motion carried.

Administration – August Finance and Board dates and times

Due to scheduling conflicts, the August meetings will be August 15th at 12:00 noon for Finance in the Circuit Courtroom and August 22nd at 12:00 noon in the District Courtroom.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to recommend the approval of June bills and payroll as follow: the general claims totaling \$335,046.15, other fund claims \$676,144.53 payroll \$503,015.00, Health Department claims \$299,225.84 and Health Department payroll \$117,218.43 total claims \$1,930,649.95 and vouchers H-1 through H-265. On a voice vote, the motion carried.

Finance – Beginning Fund Balances to Audit

The Committee reviewed the beginning fund balances based on the FYE 12/31/18 audit.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve the beginning fund balances as presented from the FY2018 Audit. On a voice vote, the motion was carried *(See attached)*

It was moved by Commissioner Martin, seconded by Commissioner McLean, to accept the Finance Claims and Accounts meeting minutes of July 15, 2019, as presented. On a voice vote, the motion carried.

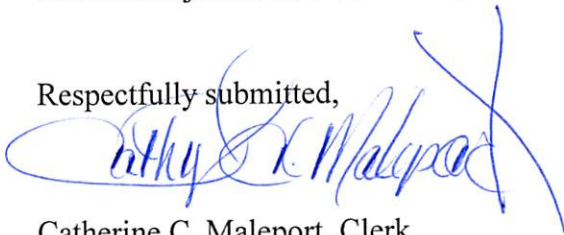
COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

Among some of the comments were the following:

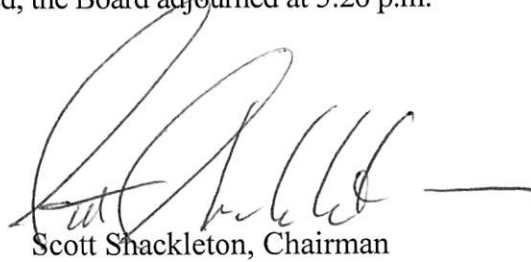
- Following up on Mr. Traynor's concerns during public comments, regarding the possibility of Farmers Agricultural Status being pulled, Chairman Shackleton suggested that the Board follow up with our Equalization Director, Sharon Kennedy, regarding this matter.
- Commissioner Martin shared his frustration/concerns with the Dark store's assessing theory loophole.

Having completed the agenda, it was moved by Commissioner McLean, seconded by Commissioner Martin to adjourn. On a voice vote, the motion carried, the Board adjourned at 5:26 p.m.

Respectfully submitted,



Catherine C. Maleport, Clerk



Scott Shackleton, Chairman

7/12/2019	Chippewa County			
	Budget Amendments			
	Beginning Fund Balances			
		Original Budget	Amended Budget	Change
101-000-390-000		4,824,135.00	5,538,388.69	714,251.69
145-000-390-000		38,701.00	53,048.05	16,346.05
146-000-390-000		256.00	0.00	(256.00)
152-000-390-000		39,611.00	29,633.76	(9,977.24)
166-000-390-000		120.00	255.00	135.00
207-000-390-000		0.00	25,775.72	25,775.72
208-000-390-000		13,292.00	19,594.88	6,302.88
210-000-390-000		2,362.00	0.00	(2,362.00)
211-000-390-000		64,288.00	46,712.99	(17,583.01)
215-000-390-000		131,668.00	149,989.55	18,323.55
216-000-390-000		11,958.00	12,362.86	404.86
225-000-390-000		720,210.00	614,079.23	(106,130.77)
226-000-390-000		103,263.00	16,221.45	(87,031.55)
229-000-390-000		77,617.00	90,519.68	12,902.68
230-000-390-000		185,936.00	202,628.97	16,692.97
232-000-390-000		88,913.00	135,467.38	38,554.38
235-000-390-000		0.00	1,480.57	1,480.57
255-000-390-000		655.00	6,746.32	5,091.32
256-000-390-000		67,594.00	83,034.44	15,440.44
258-000-390-000		27,407.00	30,136.62	2,729.62
259-000-390-000		6,228.00	3,274.91	(2,953.09)
263-000-390-000		23,941.00	33,511.82	9,570.82
264-000-390-000		12,350.00	14,108.74	1,758.74
266-000-390-000		9,910.00	9,469.87	(440.13)
267-000-390-000		40,467.00	60,305.92	19,838.92
268-000-390-000		4,395.00	4,891.44	496.44
269-000-390-000		1,274.00	1,175.16	(98.84)

Chippewa County					
Budget Amendments					
Beginning Fund Balances					
			Original Budget	Amended Budget	Change
272-000-390-000			1,501.00	1,617.41	116.41
274-000-390-000			3,888.00	1,308.57	(2,681.43)
282-000-390-000			184,904.00	209,704.95	24,800.95
285-000-390-000			158,334.00	226,749.21	68,415.21
287-000-390-000			1,158.00	1,158.33	0.33
291-000-390-000			48,904.00	48,903.72	(0.28)
294-000-390-000			0.00	0.00	0.00
363-000-390-000			34,600.00	34,600.00	0.00
388-000-390-000			0.00	0.00	0.00
472-000-390-000			7,503.00	7,502.75	(0.25)
			6,945,419.00	7,713,351.02	767,932.02