

Approved: 

**Chippewa Luce Mackinac Conservation District**  
**Board Meeting Minutes – February 14<sup>th</sup>, 2017**

**Board Members Present:** Jane Bishop, Thomas Allan, Mike Kowalski, Orv Kabat

**Absent:** Forbes McDonald

**NRCS/District Staff Present:** Kristina Denison, Mike McCarthy, Aubrey Proctor, Pat Carr

**MDARD Representative:** Jim Pawlowicz

**Public in Attendance:** Ken Kerkhof

The January meeting minutes were reviewed. Motion by Allan to accept January's minutes second by Bishop. Motion carried. The January treasurers report was reviewed. Motion by Kowalski to accept January's treasurers report, second by Bishop. Motion carried. Special meeting minutes (January 24<sup>th</sup>, January 31<sup>st</sup>, February 7<sup>th</sup>) were reviewed. Motion by Bishop to accept Special meeting minutes, seconded by Allan. Motion carried.

**Public Comments:** None

**Reports:** Program Reports were distributed.

- Carr gave an NRCS update.
- Proctor gave Conservation Technical Assistance Initiative update.
- MAEAP (YTD/Goal) Risk Assessments (12/51), Re-Assessments (0/1), Verifications (7/26), Re-Verifications (0/2), Risk Reduction Practices (91/230), Phase One Approved Events (0/3).

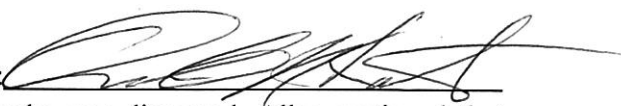
Presentation by MDARD Representative Jim Pawlowicz on Associate Board Members

**Old Business:**

- Resource Assessment data has been compiled. Denison will work to complete before departing as time allows, McCarthy will complete if not finished.
- Cousino Property Donation has no new update, will remove from old business until current landowner contacts McCarthy with updates.
- District Board/Staff Development day will be scheduled with new Executive Director when times allows.
- Discussion on MSU Extension Lease Request for Piche Property – Forester will visit before next board meeting and make recommendation to board.

**New Business:**

- McCarthy/Denison transition timeline was discussed along with the formation of a personnel committee. Bishop motioned that a personnel committee be formed to assist with personnel questions from McCarthy and CLMCD staff and will include two CLMCD board members. Allan supported. Motion carried. Kabat and Bishop volunteered to sit on personnel committee.
- MAEAP Technician hiring timeline was discussed. McCarthy will advertise the position starting February 15<sup>th</sup> 2017 and it will close March 10<sup>th</sup> 2017. Interviews will be completed shortly after with an expected start date of April 2017. Bishop will represent CLMCD board at interviews.
- MACD Fischer Insurance Dishonesty Insurance Coverage was reviewed and signed as part of the CLMCD insurance package to stay in compliance with Fischer Insurance policy.
- MISGP Grant Resolution was presented and read aloud. Allan motioned that the CLMCD accept the 2016 MISGP Invasive Species Grant Program funding in the amount of \$311,570.00 and commit to providing \$103,238.00 in matching funds needed to complete Three Shores Cooperative Invasive Species Management Program project total estimated cost of \$414,808.00. Kowalski seconded. Motion carried.
- Envirothon sponsorship request was received by mail and discussed. No action was taken. Additional discussion about local Envirothon Teams was held. Bishop motioned for \$250 to be set aside from CLMCD funds to support local Envirothon efforts each year. Allan seconded. Motion carried.

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- Proctor Request to attend NRCS Boot Camp in Lincoln Nebraska was discussed. Allan motioned that CLMCD approve Proctor to attend NRCS Boot Camp. Bishop seconded. Motion carried.
- CLMCD Credit Card for McCarthy was discussed. Kowalski motioned that McCarthy apply for and hold a credit card for CLMCD use with a spending limit of \$10,000. Allan seconded. Motion carried.
- Central Savings Bank Signature Card was discussed. Kowalski motioned that McCarthy be added to bank signature authority and Denison be removed. Allan Seconded. Motion carried.
- Denison contract work was discussed. McCarthy will complete SESC training in March. Kowalski motioned that CLMCD approve McCarthy to attend SESC training. Allan seconded. Motion carried. Bishop motioned that CLMCD contract Denison for SESC and other contract work at a rate of \$50.00/hr. up to 50 hours starting after March 6<sup>th</sup>, 2017. Kowalski seconded. Motion carried.
- Denison Ext Interview was discussed and Denison informally gave her comments on her tenure at the District.

Next Board meeting is scheduled for Tuesday, March 14<sup>th</sup>, 2017.

Bishop moved to adjourn the meeting, supported by Allan, motion carried. Meeting Adjourned.