

**CHIPPEWA COUNTY
BOARD OF COMMISSIONERS**

Regular Session
December 19, 2019

The Chippewa County Board of Commissioners met in regular session on Thursday, December 19, 2019, at 4:30 p.m. in the 91st District Courtroom of the Chippewa County Building.

Chairman Scott Shackleton called the meeting to order at 4:30 p.m. Commissioner Savoie led the Pledge of Allegiance.

PRESENT: Commissioners Jim Martin, Don McLean, Robert Savoie and Chairman Scott Shackleton

ABSENT: Commissioner Conor Egan

ALSO, PRESENT: Sheriff Mike Bitnar, Karen Senkus, Richard and Julie Timmer, Brad Ormsbee, Deputy Administrator Kelly Church, Administrator Jim German and Cathy Maleport, Clerk

ADDITIONS AND DELETIONS TO THE AGENDA

It was moved by Commissioner McLean, seconded by Commissioner Savoie, to approve the agenda as presented.

On a voice vote, the motion carried.

APPROVAL OF COUNTY BOARD MINUTES

It was moved by Commissioner Savoie, seconded by Commissioner Martin, to approve the regular Board meeting minutes of November 19, 2019 together with the Public Hearing regarding the proposed 2020 Budget held on held on November 19, 2019, as presented.

On a voice vote, the motion carried.

CORRESPONDENCE RECEIVED IN THE CLERK'S OFFICE

It was moved by Commissioner McLean, seconded by Commissioner Martin, to acknowledge the correspondence received in the clerk's office and forward as appropriate.

On a voice vote, the motion carried.

PUBLIC COMMENTS

MSU District Director Ann Carter appeared before the Board to thank them for signing their Memorandum of Agreement.

ADMINISTRATOR'S REPORT

Jim German, given for informational purposes only - *no action items*.

NEW BUSINESS

A) Resolution 19-35 Special Recognition Jaylene Berkompas

It was moved by Commissioner McLean, seconded by Commissioner Martin, to accept Resolution 19-35 as follows:

Resolution No. 19-35

Special Recognition
JAYLENE BERKOMPAS

The appreciation of the Chippewa County Board of Commissioners, and the residents of Chippewa County, is extended to JAYLENE BERKOMPAS, for:

Her dedicated service at the Chippewa County Correctional Facility, for over twenty-three years of service.

Her efforts to provide meals for the well-being of the those lodged within the Chippewa County Correctional Facility.

Her constant and consistent work at the Chippewa County Correctional Facility for which she knew was the best for Chippewa County.

Her personal commitment, not only to her work on behalf of the Chippewa County Correctional Facility, but also to her family, friends and co-workers.

It is altogether fitting and proper that the Chippewa County Board of Commissioners should thank JAYLENE BERKOMPAS, for her years of service and dedication to Chippewa County.

Upon retirement from Chippewa County, our wish for JAYLENE BERKOMPAS: is a gracious thank you for a job well done and wish her an enjoyable retirement in which she so richly deserves.

A VOTE WAS TAKEN AS FOLLOWS:

AYES: Commissioners Jim Martin, Don McLean, Robert Savoie and Chairman Scott Shackleton

NAYS: None

RESOLUTION 19-35 WAS DECLARED ADOPTED.

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

Commissioner Martin, Chairman – December 17, 2019

AGENDA ITEMS

Health Department

Home Health Nurse start at 6-month rate \$22.81 Non-Union

Home Health On-call Nurse (Proposal)
Part-time Health Educator to Full-time
Fees

Personal and Family Health Fees

Environmental Health Fees

FY2020 Prevention Contract NorthCare Network and CCHD

MOU NorthCare Network and CCHD – Safe X-Change \$32,400.00

Cross Jurisdictional Sharing of Services funding \$2,000.00

Pink Ribbon #19-04 - \$2,235.49

The committee reviewed the above items with questions and answers; regarding the update on the Home Health and Hospice nurse shortage and various referrals which have been turned down, due to not enough staff to provide adequate client coverage.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve and authorize the following:

- Home Health Nurse start at 6-month rate \$22.81 Non-Union; fill immediately,
- Home Health On-call Nurse (Proposal); pursue and post opening,
- Part-time Health Educator to Full-time; approve as position is NorthCare funded,
- Fees - Personal and Family Health Fees, approve as presented,
- Fees - Environmental Health Fees, approve as presented,
- FY2020 Prevention Contract NorthCare Network and CCHD, authorize and approve \$113,165.00,
- MOU NorthCare Network and CCHD – Safe X-Change \$32,400.00, authorize and approve,
- Cross Jurisdictional Sharing of Services funding \$2,000.00, authorize and approve
- Pink Ribbon #19-04 - \$2,235.49, authorize and approve

On a voice vote, the motion carried.

Office of Emergency Services

- Region 8 MOU for Integrated Public Alert Warning System
- 2020 Mapping Maintenance Services \$2,500.00
- Motorola Solutions Service Agreement \$22,050.00 annually

The Committee reviewed the Region 8 MOU, the service agreement for mapping and the annual Motorola services agreement.

It was moved by Commissioner Martin, seconded by Commissioner Savoie; to approve and authorize the Region 8 MOU for Integrated Public Alert Warning System, the 2020 Mapping Maintenance Services agreement in the amount of \$2,500.00 and the annual Motorola Solutions Service Agreement in the amount of \$22,050.00.

On a voice vote, the motion carried.

Animal Control (waive policy)

- 7 Door replacements (2 metal and 5 wood framed) \$4,200
- Install Shelving Units \$1,700
- Re-paint kennel floor tiles \$2,300

The Committee reviewed the quotes, and were notified of the difficulty of getting bids for Shelter work; as ads have been posted and quotes have been sought for projects with no response.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve the three Animal Shelter projects: \$4,200.00 to replace seven doors; \$1,700 for shelving in the garage area and \$2,300 to re-paint the kennel floors; and to waive the County policy regarding quotes and bids; jobs to be completed by TNT Drywall and Paint.

On a voice vote, the motion carried.

Information Systems – authorize Domain letter and payment of \$400.00

The Committee reviewed the attached letter regarding the County's www.chippewacountymi.gov domain.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to authorization signature and approve a \$400 payment for the County's domain of www.chippewacountymi.gov.

On a voice vote, the motion carried.

Surveyor – Remonumentation

The Committee reviewed Grant No. BCC 20-17 between the State of Michigan, Department of Licensing and Regulatory Affairs and Chippewa County; and the 2020 Grant Application to be submitted to the Office of Land Surveying and Remonumentation. The grant is from 1/1/2020 to 12/31/2020, in the amount of \$115,898.00 with Chippewa County contributing \$15,000 of that total for FY2020. There are 51 new proposed corners to be completed this year

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve and authorize signatures for Grant No. BCC 20-17 between the State of Michigan, Department of Licensing and Regulatory Affairs and Chippewa County; and the 2020 Grant Application to be submitted to the Office of Land Surveying and Remonumentation. The grant is from 1/1/2020 to 12/31/2020, in the amount of \$115,898.00 with Chippewa County contributing \$15,000 for County Remonumentation.

On a voice vote, the motion carried.

Administration – Contracts

- Extension Services 4H - \$49,581.00
- Probate Court Legal Neglect-Abuse Attorney Contracts
 - Monica Lubiarez-Quigley - \$40,644.33
 - Charles Palmer - \$40,644.33
 - James Bias - \$40,644.33

The Committee reviewed the MSU Cooperation Extension Agreement for 4H Services in the amount of \$49,581.00 and the contracts for the Probate Court Legal Neglect-Abuse Attorney contracts, three each in the amount of \$40,644.33.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the

Agreement for 4H Services with MSU Co-op Extension in the amount of \$49,581.00 and the three Probate Court Legal Neglect-Abuse Attorney contracts each in the amount of \$40,644.33, respectively for the following Monica Lubiarez-Quigley, Charles Palmer and James Bias.

On a voice vote, the motion carried.

Administration – MMRMA 2020 Renewal (Net Asset Distribution/Renewal/Contribution)

The Committee reviewed the net asset distribution of \$49,713.00, which recommended to be returned to the County's loss fund and the proposed contribution for renewal of FY2020 for the County's Property and Liability Insurance including the Chippewa County Health Department. The County's outstanding reserves still exceed the minimum requirements of one and half times self-insured retention \$112,500.00 plus any known reserves (\$406,086.90 as of 10/29/19); due to this the underwriters have increased the County member loss fund contribution by \$50,000.00. Total premium for the year is \$263,435.00; with CCHD being responsible for \$77,141.00.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to approve the net asset distribution of \$49,713 be returned for the County's loss fund and to approve the renewal and contribution breakdown as presented in the amount of \$263,435 to MMRMA for the County's FY2020 Property and Liability Insurance.

On a voice vote, the motion carried.

Administration – Policy 320 Purchasing, Contracts and Sales update

The Committee reviewed Policy 320 – Section F – adding “except for, routine maintenance, supplies, cleaning supplies and food”, to help with accounts payable processing.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve and authorize the change to Policy 320 Purchasing, Contracts and Sales as presented.

On a voice vote, the motion carried.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to recommend the approval of November bills and payroll as follows: general claims totaling \$445,226.68, other fund claims of \$305,490.92, payroll of \$789,341.26, Health Department claims of \$249,107.89 and Health Department payroll of \$208,823.17 - total claims of \$1,998,029.92 and vouchers H-1 through H-266.

On a voice vote, the motion carried.

Finance – Budget Amendments for FY2019

The Committee reviewed the year end budget amendments.

It was moved by Commissioner Martin, seconded by Commissioner Savoie, to approve the year-end budget amendments as presented.

On a voice vote, the motion carried.

It was moved by Commissioner Martin, seconded by Commissioner McLean, to accept the Finance Claims and Accounts committee meeting minutes of December 17, 2019 as presented.

On a voice vote, the motion carried.

COMMISSIONER REPORT ON MEETINGS AS BOARD REPRESENTATIVE AND GENERAL COMMENTS

Among some of the comments were the following:

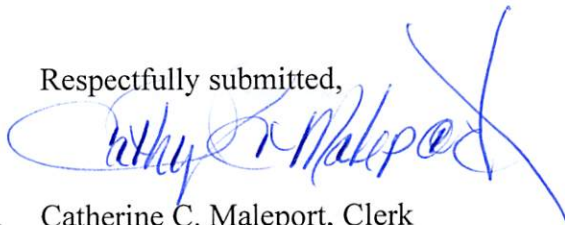
- Commissioner McLean, referenced the Manistee County Board of Commissioners Resolution requesting to declare the Great Lakes Coast a disaster Area and Seeking Assistance and suggested that a similar Resolution, if applicable to us, be brought forward to next month's meeting as, he believes, we have the same types of problems.
- Commissioner McLean also reported on a 911 meeting he attended where they had an exercise involving a medical evacuation from Sugar Island if the ferry was not running. He noted that it was a very thorough exercise where they went through and identified problem areas. He further noted that it was an extremely beneficial program and that he was impressed by all the work that was put into it.

He also reported on a couple recent EUPTA meetings he attended and noted that what was proposed initially, in regards to fare rates, was not appropriate as EUPTA accepts federal money. He further explained, that there are specific qualifications that when you raise prices, have to be done in such a manner to not discriminate against various groups.

- Commissioner Martin communicated that his daughter went with the rotary to Nicaragua, and it was a tremendously eye-opening experience for those children to see the poverty that we can't even imagine in this county. He thanked the Commission and community for their support.
- Chairman Shackleton wished everyone a Merry Christmas.

Having completed the agenda, it was moved by Commissioner Martin, seconded by Commissioner Savoie, to adjourn. On a voice vote, the motion carried, the Board adjourned at 4:49 p.m.

Respectfully submitted,



Catherine C. Maleport, Clerk



Scott Shackleton, Chairman