



EASTERN UPPER PENINSULA TRANSPORTATION AUTHORITY

4001 I-75 Business Spur

Sault Ste. Marie, MI 49783

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Board Meeting Minutes

DATE: Tuesday December 1st, 2020

PLACE: 4001 I-75 Business Spur
Zoom Electronic Meeting

MEMBERS PRESENT: John Waltman, Lynda Garlitz, Jim German, Joe Henne (via zoom)
and Phyllis French

MEMBERS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: Pete Paramski, Akemi Gordon, Bonnie Kaunisto and Kathy Neubert

ADMINISTRATIVE STAFF ABSENT: None

OTHERS PRESENT: None

I. CALL TO ORDER:

The meeting was called to order at 10:36 a.m. by Chairman Waltman.

II. ROLL CALL OF TRUSTEES:

Roll Call Vote:

Trustee German: Present

Chairman Waltman: Present

Trustee French: Present

Trustee Garlitz: Present

Trustee Henne: Present

III. PLEDGE OF ALLIGIENCE:

IV. ADDITIONS/DELETIONS TO AGENDA:

None

V. PUBLIC COMMENT:

None

VI. APPROVAL OF BOARD MINUTES NOVEMBER 12TH 2020 AND THE CLOSED SESSION MEETING MINUTES DATED NOVEMBER 12TH 2020.

IT WAS MOVED by Trustee German; **SUPPORTED** by Trustee Garlitz to approve the November 12th 2020 Board meeting minutes and the November 12th 2020 and the November 12th Closed session meeting minutes. A roll call vote was taken:

Trustee German: Yes, Chairman Waltman: Yes, Trustee French: Yes, Trustee Garlitz: Yes, Trustee Henne: Abstained due to poor audio connection. **MOTION CARRIED.**

VII. FINANCIAL REPORT

IN GENERAL

Finance Director Gordon presented the Electronic Funds Report.

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Gordon stated the audit fieldwork started on 11/30/2020. EUPTA will hopefully have a draft at the end of January or mid-February with the final audit presentation being in March.

Gordon stated that she has not reported any Cares Act Funding yet. She stated EUPTA has been told we will be receiving funding for FY21 but until EUPTA receives an actual contract, Gordon stated she would like to hold off reporting it for now. Gordon stated that there were many changes and discussions for FY20 and she would like to wait until EUPTA gets definite instructions on how the funding will be distributed.

BUSSING:

Gordon reported that EUPTA had another fantastic month with Rides to Wellness with almost an \$11,000 increase in fares. Ridership however is still suffering due to the human service agencies still being closed. EUPTA has made up the decrease in contract revenue with the Rides to Wellness program.

FERRY SYSTEM:

Traffic was up 9% total, fares increased \$48,105 for the month of October.

VIII. DIRECTORS REPORT

Director Paramski reported that the camera contract is continuing to make progress. Paramski stated that Secure Alarm made site visits and are working on getting materials to get started. Paramski stated it will be completed before Spring of 2021.

Paramski stated that in regards to the facility design update, he has met with OHM however there isn't a signed contract yet. Paramski stated that if EUPTA does get a signed contract, he will be requesting a special meeting to review and possibly approve the contract.

In regards to the electronic fare system, EUPTA met with IBI again and are well underway with the electronic fare system. The goal is to have something in place by Memorial Day Weekend.

2021 meeting dates were provided to the board.

IT WAS MOVED by Trustee Garlitz; **SUPPORTED** by Trustee French accept the meeting dates for 2021 as presented. A roll Call vote was taken: Trustee German – Yes, Chairman Waltman, Yes, Trustee French: Yes, Trustee Garlitz: Yes, Trustee Henne: Yes. **UNANIMOUS; MOTION CARRIED.**

Paramski spoke about the ice breaking resolution that was presented at the last meeting. Paramski spoke to the Coast Guard who stated they will continue to provide service to us based on the five priorities. Trustee Garlitz stated that she did revise it and feels signing it shows we are being

proactive on this issue. Trustee French asked if this was a bill and who was sponsoring this. Trustee Garlitz stated that this is a bill but it has not been approved and it is being sponsored by Senator Peters. Trustee French stated that she has a problem with motions that don't mean anything.

IT WAS MOVED by Trustee Garlitz; **SUPPORTED** by Trustee German to adopt ice breaking resolution and send said resolution to Senator Gary Peters. A roll Call vote was taken: Trustee German – Yes, Chairman Waltman, Yes, Trustee French: Yes, Trustee Garlitz: Yes, Trustee Henne: Yes. **UNANIMOUS; MOTION CARRIED.**

IX. UNION CONTRACT NEGOTIATION POLICY

Paramski stated that this policy was given to the board to review and changes can be made to it at the next meeting. Paramski stated that there probably won't be a lot of changes needed but that the current policy hasn't been followed. Trustee French asked if EUPTA was going to start following it. Paramski stated that's why its on the table to be reviewed. French stated that there isn't any sense in having policies if they aren't going to be followed. Paramski agreed and stated that precedence was set previously on how negotiations occurred. French stated that just because precedence was set previously, it doesn't mean you don't currently follow the policy. Trustee German stated that the same thing happens in other organizations where there is policy and prior precedence setting. French stated she is specifically referring to number 2 where the board of directors shall approve the negotiator and chief negotiator. French stated this is the kind of thing she gets picky about because if the board should be appointing these people, they need to know this and make the appointments.

X. NEW BUSINESS

Church Priority Pass: Trustee Henne stated that before the meeting he had received a phone call and was asked to retract the request. Henne stated that after communication with the head captain, the request has been retracted. Trustee German asked what the request was for. Trustee Henne stated that it was a request for Clergy to be able to go to the front of the Ferry line to make the service on time due to the backups in traffic in the ferry line.

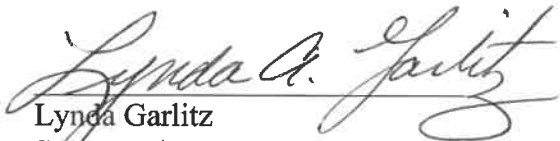
XI. BOARD COMMENT

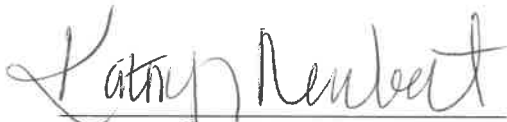
Trustee French stated that at the last board meeting she had asked about possible grocery delivery in Luce County. Administrative Assistant Neubert made contact with both grocery stores in Luce county regarding this. Mac's Market was very interested in this and stated they will be doing a trial run after the holidays. The manager stated he was going to do a press release and would contact EUPTA before hand so we could collaborate. Rahilly's IGA was less interested and stated if EUPTA wanted to do this he would have us do it on Tuesday's as it was there least busy day.

XII. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Trustee German;

SUPPORTED by Trustee French to adjourn. A roll call vote was taken: Trustee Henne: Abstained due to a poor connection, Trustee Garlitz: Yes, Chairman Waltman: Yes. Trustee German: Yes. Trustee French: Yes. **MOTION CARRIED.** The meeting was adjourned at 11:02 a.m. The next regular board meeting will be held January 5th 2021 at 10:30 a.m.


Lynda Garlitz
Secretary/Treasurer


Prepared By: Kathy Neubert
Administrative Assistant