

EASTERN UPPER PENINSULA TRANSPORTATION AUTHORITY

4001 I-75 Business Spur

Sault Ste. Marie, MI 49783

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Board Meeting Minutes

DATE: Tuesday September 11, 2018

PLACE: 4001 I-75 Business Spur
Sault Ste. Marie, MI 49783

MEMBERS PRESENT Frank Sasso, John Waltman,
Jack Kibble and Phyllis French

MEMBERS ABSENT: Conner Egan

**ADMINISTRATIVE
STAFF PRESENT:** Pete Paramski, Akemi Gordon and Kathy Neubert

**ADMINISTRATIVE
STAFF ABSENT:** None

OTHERS PRESENT: None

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I. CALL TO ORDER

The meeting was called to order at 2:02 p.m. by Chairman Sasso.

II. ROLL CALL OF TRUSTEES

All trustees were present with the exception of Trustee Egan.

III. ADDITIONS/DELETIONS TO AGENDA

None

IV. PUBLIC COMMENT

None

V. APPROVAL OF BOARD MINUTES

With regard to the Board Meeting Minutes for August 7th, 2018 **IT WAS MOVED** by Trustee Kibble; **SUPPORTED** by Trustee Waltman to approve said minutes. **UNANIMOUS**. Motion carried.

VI. ELECTION OF OFFICERS:

Chairman Sasso opened the floor for nominations for Chairman.

IT WAS MOVED by Trustee Waltman; **SUPPORTED** by Trustee Kibble to nominate Chairman Sasso. Having no further nominations, nominations were closed. **UNANIMOUS**. Motion carried.

Chairman Sasso opened the floor for nominations for Secretary.

IT WAS MOVED by Trustee French; **SUPPORTED** by Trustee Kibble to nominate Trustee Waltman. Having no further nominations, nominations were closed. **UNANIMOUS**. Motion carried.

Chairman Sasso opened the floor for nominations for Treasurer.

IT WAS MOVED by Trustee Kibble; **SUPPORTED** by Trustee French to nominate Trustee Waltman. Having no further nominations, nominations were closed. **UNANIMOUS**. Motion carried.

Chairman Sasso opened the floor for nominations for Vice Chair.

IT WAS MOVED by Trustee Waltman; **SUPPORTED** by Trustee French to nominate Trustee

Kibble. Having no further nominations, nominations were closed. **UNANIMOUS**. Motion carried.

VII. FINANCIAL REPORT

IN GENERAL:

Finance Director Gordon presented the electronic funds report.

Gordon stated that once a year EUPTA has to adopt the PA 152 (Publicly Funded Health Insurance Act). EUPTA can choose between the 80/20 cost sharing or the hard caps. Since the inception in 2011, EUPTA has always opted for the 80/20 cost sharing. The cost of EUPTA's health insurance always far exceeds the caps and therefore would be more costly to the employees.

IT WAS MOVED by Trustee Waltman; **SUPPORTED** by Trustee Kibble to remain with the 80/20 cost sharing. **UNANIMOUS**. Motion carried.

Gordon presented the budgets for FYE 2019. She stated she is waiting on BC/BS renewal rates and is meeting with EUPTA's insurance agent on 9/12/18.

IT WAS MOVED by Trustee French; **SUPPORTED** by Trustee Waltman to adopt the budget as presented. **UNANIMOUS**. Motion carried.

Gordon presented a handout on Public Act 202. Gordon explained that EUPTA was denied a waiver and now must provide a corrective action plan by the end of December on how we will be 60% funded in a reasonable amount of time.

BUS SYSTEM:

Gordon reported that cash fare revenue is up 7.5%, contract revenue is down 4%, and Indian Trails ticket sales/commission has increased over 26%. EUPTA's overall revenue is up slightly by .34% or \$1,385.

FERRY SYSTEM:

EUPTA's fare revenue is down from last year by almost \$47,000. Vehicle traffic system wide is down 3% or 10,830 with passenger traffic down 2% or 12,279. EUPTA's expenses increased almost 5.5% which also increases our state reimbursement. Our deficit through July is almost \$66,000. This time last year we were \$39,000 in the black.

VIII. EXECUTIVE DIRECTOR'S REPORT

GENERAL:

Paramski reported that he has been working with MDOT on the Cat F project scheduled for next spring.

Paramski stated that he and Mark Gill, Director of VTS have been meeting with Stake Holders regarding ice breaking and the meetings have been going well.

Paramski attended the annual MPTA conference which was held at Crystal Mountain Resort. There was a discussion about looking at cameras for busses as we are one of the only agencies that don't currently have cameras on our bus fleet.

Paramski reported that the demolition of the Fog Cutter will probably not occur until the Spring.

FERRY SYSTEM:

Paramski reported that some mechanical testing was performed on the steering. A representative came from The RG Group in New Jersey and is 100% confident that the steering is functioning as it should.

Paramski stated that in regards to the Neebish Islander II, Dave Bryson from Harsens Island has sent out bids to naval architects to make the necessary changes that EUPTA would require. Bids are due 9/14/18.

IX. BOARD COMMENT:

Chairman Sasso stated that several people are using side streets in Drummond and cutting in the ferry line. He stated that he thinks their GPS systems are giving them these directions and wonders about signage on 134. Paramski stated that he has spoke to Tom Tom and MDOT and the GPS directions have been changed for all new units and a sign has been put up by MDOT, however it isn't a large sign.

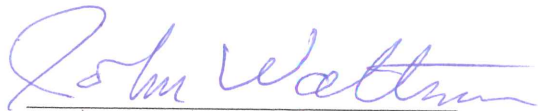
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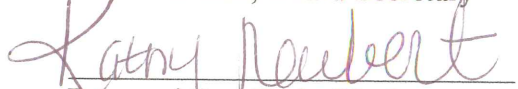
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X. ADJOURNMENT

Being no further business to come before the Board, **IT WAS MOVED** by Trustee French; **SUPPORTED** by Trustee Waltman to adjourn. **UNANIMOUS**. Motion carried. Meeting was adjourned at 3:25 pm. The next regular board meeting is scheduled for **Tuesday October 2nd** at 2:00 p.m.



John Waltman, Board Secretary



Prepared By: Kathy Neubert