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Minutes of a regular meeting of the Chippewa County Board of Commissioners, held at the Chippewa County Courthouse, 319 Court St., Sault Ste. Marie, Michigan, on the 13th day of December, 2010, at 7:00 pm.

PRESENT: Scott Shackleton, Don Cooper, Richard Timmer, Ted Postula, James Moore, Don Mclean and Jesse Knoll

ABSENT: None The following preamble and resolution were offered by Commissioner Moore and supported by Commissioner Timmer.

RESOLUTION NO. 10-17

FISCAL YEAR 2011 BUDGET RESOLUTION

AND GENERAL APPROPRIATIONS ACT

WHEREAS, the Chippewa County Board of Commissioners ("Board") has examined the fiscal requests for 2011 of the various departments, agencies, courts, offices, and activities ("Activity Centers") that it must legally finance or assist in financing; and

WHEREAS, the Board has taken into consideration the fact that there are required functions of county government or operations which must be budgeted at a serviceable level in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the County Administrator, on behalf of the Board, has interviewed officials responsible for providing such mandated services to determined serviceable levels and the funds to sustain such levels; and

WHEREAS, the Board has determined the amount of money to be raised by taxation necessary for expenditures and liabilities for the 2011 fiscal year and has ordered that money to be raised by taxation within statutory and constitutional limitations; and

WHEREAS, the Uniform Budgeting and Accounting Act (Act 2, P.A. 1968, as amended, being MCL 141.421 through MCL 141.440a) requires that the Board enact a general appropriations act designed to meet county-funded expenditures.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the 2011 Chippewa County Budget for the General Fund which is incorporated by reference herein, is hereby adopted on a basis consistent with the Chippewa County Annual Budget Development Policy, subject to all County policies regarding the expenditure of funds as well as the conditions set forth in this resolution.
2. That the County Treasurer is hereby directed to collect millage for the County's operations as follows:

a. Allocated Operating Millage	6.1259 mills
b. Voted Operating Millage for Roads	0.9879 mills
c. Voted Operating Millage for Fire and Ambulance	0.4275 mills
d. Voted Operating Millage for Recycling	0.5000 mills
e. Voted Operating Millage for Jail Renovation and Maintenance	0.6000 mills
f. Voted Operating Millage for Senior Meal	0.4994 mills

3. That this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities, including the courts and the constitutional and statutory offices, to be performed at reasonable, necessary, and serviceable levels or at even more than adequate levels of performance.

4. That the amounts indicated in the following "Budgetary Detail" are hereby appropriated from the General Fund and other funds of Chippewa County according to the Activity Centers (Departments) contained in that detail which is incorporated herein by reference, and that such appropriations shall be restricted to the functioning of those Activity Centers (Departments) and by the provisions of this Act.

General Fund

<u>ACTIVITY CENTER</u>	<u>REVENUE</u>	<u>EXPENDITURE</u>
GENERAL FUND REVENUE	12,097,001	---
101 - COMMISSIONERS	---	149,658
131 - 50TH CIRCUIT COURT	---	436,094
132 - 50TH CIRCUIT COURT JUVENILE COURT	---	283,594
136 - DISTRICT COURT	---	662,543
141 - FRIEND OF COURT	---	390,313
147 - JURY BOARD	---	4,781
148 - PROBATE COURT	---	500,061
149 - BAILIFF	---	46,781
167 - PUBLIC DEFENDER	---	46,781
172 - COUNTY CONTROLLER	---	301,694
174 - INFORMATION SYSTEMS	---	279,451
191 - ELECTIONS	---	32,120
215 - COUNTY CLERK	---	310,319
225 - EQUALIZATION	---	221,476
229 - PROSECUTING ATTORNEY	---	589,577
230 - SUPPORT COORDINATOR	---	71,883
231 - CRIME VICTIM ADVOCATE	---	69,853
236 - REGISTER OF DEEDS	---	278,236
245 - REMONUMENTATION GRANT	---	105,000
253 - TREASURER	---	289,029
257 - MSU EXTENSION	---	106,759
265 - BUILDING AND GROUNDS	---	431,941
275 - DRAIN COMMISSIONER	---	1,148
280 - SOIL CONSERVATION DISTRICT	---	24,000
284 - COUNTY SURVEYOR	---	36,366
285 - PLAT BOOK	---	100
301 - SHERIFF DEPARTMENT	---	1,087,621
306 - CONCEALED WEAPONS BOARD	---	18,966
310 - S.A.N.E.	---	5,000

331 - MARINE	---	40,000
340 - S.A.N.E. GRANT	---	73,186
342 - SNOMOBILE PATROL GRANT	---	98,823
343 - O.R.V. ENFORCEMENT GRANT	---	32,000
344 - A.T.V. EDUCATION GRANT	---	0
351 - CORRECTIONAL FACILITY	---	2,348,690
360 - ANIMAL CONTROL	---	158,356
400 - REGIONAL PLANNING COMMISSION	---	25,000
605 - CONTAGIOUS DISEASES	---	0
610 - HEALTH BOARD	---	0
611 - BUILDING AUTHORITY - HEALTH DEPARTMENT	---	0
631 - SUBSTANCE ABUSE	---	95,000
648 - MEDICAL EXAMINER	---	55,000
649 - HEALTH DEPARTMENT CIGARETTE TAX	---	4,000
681 - VETERAN'S AFFAIRS	---	80,740
748 - SENIOR CITIZENS NUTRITION PROGRAM	---	0
806 - U.P.T.R.A.	---	0
861 - RETIREES HOSPITALIZATION	---	375,200
865 - INSURANCE	---	208,000
869 - TERMINATION PAY	---	0
874 - PLAT BOARD	---	0
877 - RURAL BUS PROGRAM	---	30,000
878 - LEGAL SERVICES	---	15,000
879 - AUDIT	---	27,775
880 - CAPITAL OUTLAY	---	0
881 - TELEPHONE	---	6,500
882 - RECORD COPIER	---	8,500
883 - POSTAGE METER	---	2,600
884 - OTHER MISCELLANEOUS	---	0
885 - COMPUTER	---	47,500
886 - COST ALLOCATION PLAN	---	4,000
887 - OFFICE FURNITURE/EQUIPMENT	---	0
889 - RURAL ADDRESSING	---	0
890 - CONTINGENCIES	---	0
893 - CHIPPEWA COUNTY FAIR BOARD	---	0
966 - HEALTH DEPARTMENT FUND	---	150,000
969 - ECONOMIC DEVELOPMENT CORPORATION	---	0
970 - MENTAL HEALTH - CLINIC	---	171,334
972 - P.I.L.T. FUNDS - TOWNSHIPS	---	30,000
973 - CHILD CARE - PROBATE	---	502,882
974 - SOCIAL SERVICES FUND	---	20,110
975 - SOCIAL SERVICES - CHILD CARE	---	11,981
976 - LAW LIBRARY FUND	---	0
980 - ROAD PATROL	---	53,192
981 - VEHICLES	---	72,900
982 - CONSTRUCTION CODE FUND	---	81,224
983 - COMMUNITY CORRECTIONS	---	3,500

989 - COURTHOUSE ANNEX RENOVATION	---	0
990 - E911 FUND - 212 TRANSFER	---	0
992 - HAZARDOUS WASTE FACILITY	---	0
993 - SAULT DRAIN DISTRICT	---	0
997 - HEALTH INSURANCE FUND (GASB)	---	240,000
998 - SNOMOBILE TRAIL MARKER TRANSFER	---	500
TOTAL REVENUE AND EXPENDITURES	12,097,001	12,079,991
BEGINNING YEAR DELINQUENT TAX FUND	11,099,976	0
ENDING YEAR DELINQUENT TAX FUND	0	11,099,976
BEGINNING YEAR FUND BALANCE	6,369,760	0
ENDING YEAR FUND BALANCE	0	6,386,769
TOTAL BUDGET	29,566,737	

SPECIAL REVENUE FUNDS

FUND	ACTIVITY	PROJ. BEG. YEAR FUND BAL.	PROJ. END YEAR FUND BAL.
145 - 50TH CIRCUIT COURT	REV.	8,200	2,284
	EXP.	8,200	2,284
147 - CONSTRUCTION CODE REVOLVING ACCOUNT	REV.	167,724	0
	EXP.	167,724	0
152 - HUD MSC 02-731-HO GRANT	REV.	150,000	10,207
	EXP.	150,000	10,207
154 - VICTIM'S COMPENSATION FUND	REV.	0	1,964
	EXP.	0	1,964
155 - CHIPPEWA COUNTY D.A.R.E. FUNE	REV.	0	25
	EXP.	0	25
166 - FAMILY COUNSELING SERVICES	REV.	3,120	300
	EXP.	3,000	420
201 - COUNTY ROAD	REV.	11,000,00	548,918
	EXP.	11,000,000	548,918
209 - OPERATIONS STONEGARDEN	REV.	213,646	0
	EXP.	213,646	0
210 - COUNTY AMBULANCE ACCOUNT	REV.	441,258	29,484
	EXP.	441,258	29,484
211 - OFFICE OF EMERGENCY SERVICES	REV.	159,941	135,649
	EXP.	132,946	162,644
212 - ENHANCED 911 EMERGENCY PHONE SERVICE	REV.	823,218	0
	EXP.	823,218	0
213 - BENCH WARRANT FUND	REV	3,850	5,969
	EXP	0	9,819
214 - SAULT DRAIN PROJECT	REV	0	0
	EXP	0	0
215 - F.O.C. RELATED CHILD SUPPORT COLLECTIONS	REV	10,500	36,826
	EXP	1,669	45,657
216 - COMMUNITY SERVICE FUND	REV	500	6,595
	EXP	500	6,595
221 - COUNTY HEALTH DEPARTMENT	REV	6,000,000	1,135,879
	EXP	6,000,000	1,135,879
225 - CORRECTIONAL FACILITY MAINT. FUND	REV	619,400	511,458
	EXP	596,425	534,433
229 - SUPERIOR TWP 2000 IMPROVEMTS MAINT	REV	12,755	6,479

	EXP	0		19,234
230 - CHIPPEWA COUNTY RECYCLING	REV	516,053	335,911	
	EXP	600,258		251,706
232 - OFFICE OF COMMUNITY CORRECTIONS	REV	133,500	90,955	
	EXP	108,200		116,255
235 - COMMUNITY ACTION SENIOR MEALS	REV	509,216	0	
	EXP	509,216		0
255 - HOMESTEAD PROPERTY TAX EXEMPTION	REV	0	0	
	EXP	0		0
256 - REGISTER OF DEEDS AUTOMATION FUND	REV	40,000	35,000	
	EXP	75,000		0
258 - DRUG FORFEITURE FUND	REV	0	6,800	
	EXP	6,800		0
259 - CCSD SALVAGE VEHICLE	REV	3,400	7,973	
	EXP	2,450		8,923
262 - ROAD PATROL CONTRACT	REV	130,192	24,644	
	EXP	154,692		144
263 - SHERIFF LAW ENFORCEMENT CONS. FUND TRAINING	REV	4,500	4,884	
	EXP	4,500		4,884
264 -LOCAL CORRECTIONS OFFICER'S TRAINING	REV	11,000	8,839	
	EXP	11,000		8,839
266 - SHERIFF REVOLVING FUND - PARK PATROL	REV	4,200	13,347	
	EXP	4,200		13,347
267 - ROAD PATROL OVERTIME FUNDING	REV	45,000	28,766	
	EXP	30,000		43,766
268 - SHERIFF SPECIAL PROJECTS FUND	REV	6,000	11,651	
	EXP	6,000		11,651
269 - LAW LIBRARY	REV	3,500	6,041	
	EXP	3,000		6,541
270 - SNOMOBILE TRAIL MARKER FUND	REV	500	245	
	EXP	500		245
271 - COUNTY LIBRARY BOARD	REV	0	0	
	EXP	0		0
272 - MARINE LIVERY INSPECTION FUND	REV	700	404	
	EXP	700		404
277 - HIGHWAY SAFETY FUND	REV	16,000	9,990	
	EXP	16,000		9,990
285 - ANIMAL SHELTER DONATIONS	REV	5,000	13,884	
	EXP	5,000		13,884
286 - YOUTH SUBSTANCE ABUSE ASSISTANCE GRANT	REV	0	1,234	
	EXP	0		1,234
287 - FIA APPROPRIATION	REV	20,110	1,158	
	EXP	20,110		1,158
291 - CHILD CARE FUND - SOCIAL SERVICES	REV	74,589	80,081	
	EXP	74,589		80,081
292 - CHILD CARE FUND - PROBATE	REV	556,594	0	
	EXP	556,594		0
294 - VETERAN'S TRUST	REV	3,296	446	
	EXP	2,833		909
295 - STATE MANDATE RESERVE FUND	REV	16,275	1,880,371	
	EXP	712,574		1,184,072
296 - HEALTH INSURANCE SET ASIDE FUND (GASB45)	REV	240,000	505,226	
	EXP	0		745,226

DEBT SERVICE FUNDS

<u>REVENUE</u>	<u>EXPENDITURE</u>	<u>BEGINNING</u>	<u>ENDING</u>
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362 - 2001 CITY OF SSM DEBT RETIREMENT	182,374	182,374	0	0
363 - SUPERIOR TWP. IMPROVEMENT BOND RESERVE	200	0	32,670	32,870
364 - 2000 SUPERIOR TWP. IMPROVEMENTS DEBT FUND	34,126	34,126	0	0
365 - 1998 CITY OF SSM DEBT RETIREMENT	191,910	191,910	0	0
366 - CORRECTIONAL FACILITY DEBT FUND	0	0	5,422	5,422
367 - 1995 CITY OF SSM DEBT RETIREMENT	283,805	283,805	0	0
368 - AVERY SQUARE DEBT	163,400	165,100	255,912	254,212
369 - PRINCIPAL & INTEREST - CHIPPEWA CO BLD AUTH	0	0	122	122
373 - NEW JAIL EXPANSION DEBT	219,150	219,150	0	0
374 - 2010 BOND REFINANCING	518,375	518,375	0	0
375 - CITY OF SSM 2010 WATER/SEWER	675,000	675,000	0	0
465 - SUPERIOR TWP. DEBT RETIREMENT	6,750	6,750	0	0
470 - FRIENDS FO THE COURTHOUSE	0	0	1,779	1,779
471 - COURTHOUSE ANNEX RENOVATION FUND	0	0	957	957
472 - ROSS-HOKOLA DRAINAGE DISTRICT	0	0	7,503	7,503

5 That the County Clerk is authorized to certify the following claims within such budgeted allocations and to process a warrant for payment and upon receipt of such warrant the County Treasurer is is authorized to pay the claims within such budgeted allocations:

<u>ALLOCATION</u>	<u>FREQUENCY</u>	<u>DATE</u>
GENERAL PAYROLL	BI-WEEKLY	
EMPLOYEE FRINGE BENEFITS	AS DUE	
INSURANCES AND BONDS	AS DUE	
LOAN/BOND PAYMENTS	AS DUE	
UTILITIES	AS DUE	
DISTRICT HEALTH	MONTHLY	1ST OF MONTH
JAIL MIDICAL RETAINER	MONTHLY	15TH OF MONTH
MEDICAL EXAMINER	MONTHLY	15TH OF MONTH
COPIER LEASES	MONTHLY	1ST OF MONTH
COMMUNITY MENTAL HEALTH	QUARTERLY	JANUARY, APRIL, JULY, OCTOBER
CHILD CARE	QUARTERLY	JANUARY, APRIL, JULY, OCTOBER
LAW LIBRARY	QUARTERLY	JANUARY, APRIL, JULY, OCTOBER
CIGARETTE TAX	ANNUALLY	FOLLOWING RECEIPT
SOCIAL SERVICES	ANNUALLY	OCTOBER
SOIL CONSERVATION	ANNUALLY	APRIL

6. That funds be allocated as may be appropriated by budget action of the Board of Commissioners for the Public Improvements and Capital Fund for capital equipment and projects, and to include the amounts due for the payment of purchase agreements and bond payments as scheduled.

7. That funds be allocated as may be appropriated by budget action of the Board of Commissioners. The funds may be transferred by the County Treasurer and/or the County Administrator's Office in accordance with such budgets.

8. That the following regulations shall apply to these appropriations and Activity Centers (Departments). All Departments, budget administrators, and other agencies and organizations receiving County funds shall be deemed to have agreed to these restrictions and obligations by accepting funds pursuant to this Act or otherwise incurring expenditures in expectation of County funding.

a. All terms in the Act shall have the meaning assigned to them in the Uniform Budget and Accounting Act. The term "Activity Center" includes all courts receiving funds through this Act.

b. All Activity Centers (Departments) receiving funds herein shall abide by the Uniform Budget and Accounting Act, and that any modification, addition or deletion of such amounts hereby adopted shall be done in accordance with the policies and procedures established by the Board of Commissioners. Each administrative officer in charge of an Activity Center shall promptly provide the County Administrator with all information which the Administrator considers necessary and essential to the preparation of a County budget for the ensuing fiscal period.

- c. All purchases and travel shall be in accordance with the Chippewa County Purchasing, Contracts and Sales Policy (Policy No. 320) and Travel and Business Expenses Policy (Policy No. 410).
- d. The amounts appropriated herein shall be paid from the County Treasury at the time and in the manner provided by law and other applicable policies or resolutions of the Board, whether enacted to date or subsequently adopted.
- e. Expenditures and revenues shall be recorded and reported in the manner provided by law. Fees and other money received by Activity Centers (Departments) shall be forwarded promptly to the County Treasurer and credited to the appropriate County fund, except as otherwise provided by this Act or by any other act of the Board.
- f. Except as otherwise provided by law, each Activity Center (Department) shall limit expenditures within the appropriations authorized herein and shall not attempt to expend funds at a rate which will eventually result in a deficit in any Activity Center without the approval of the Board. Further, all expenditures of County funds and other funds under the control of any Activity Center, except as otherwise provided by law, shall be expended only for purposes attached to the line-items and within the various policies of the Board of Commissioners, including, but not limited to purchasing policy, applicable collective bargaining agreements and applicable personnel policies. The County of Chippewa shall only be responsible for the payment of purchases made as provided by law and/or policy.
- g. In the event that State of Michigan fails to provide certain revenue transfer payments as required by state law and/or contractual agreements between the State and Chippewa County, the specific programs funded by such state revenue transfer payment shall bear the full impact of such revenue reduction. In the event the State defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Finance, Claims and Accounts Committee, shall allocate said revenue reduction in its legislative judgment.

THE CHIPPEWA COUNTY BOARD OF COMMISSIONERS CANNOT, AND WILL NOT, ABSORB THE PROGRAM COSTS CREATED BY REVENUE TRANSFER PAYMENT DEFAULTS BY THE STATE OF MICHIGAN.

- h. If an Activity Center (Department) desires an additional appropriation, it shall forward a detailed request to the County Administrator's Office describing the proposed budgetary amendment or transfer and the reasons for the action. The matter will then be presented to the Board of Commissioners through its Finance, Claims and Accounts Committee. No funds may be transferred between Activity Centers (Departments) without prior Board approval.
- i. Except as otherwise provided by law, the number of positions noted for certain Activity Centers (Departments) in the approved Employee Roster included with the budget shall be the maximum staffing level authorized to be drawn from such line-item. No Activity Center shall maintain more employees on the payroll than the maximum specified for the appropriate account. In addition, the job position titles, pay classifications, and full-time equated designations for each position are deemed to be the correct classifications, and any modification of employment classifications shall be done in conformance with established Board policy. Further, if an Activity Center employs at any time, fewer employees than the maximum specified for the appropriate line item in this Act, unexpended appropriation in the amount identified with the unfilled position(s) by payroll records shall immediately and automatically revert to the General Fund Contingency Activity Center (Department No. 890).
- j. It is understood that revenues and expenditures may vary from those that are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2011 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the approved Employee Roster and/or impose a hiring freeze at any time. The County Elected Officials and County Department Heads shall abide by whatever changes are made by the Board of Commissioners, if any, relative to the approved positions and the number of employees stated in the Employee Roster.
- k. Positions on the Employee Roster that are supported by a grant, cost sharing, reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position will not be received, the Elected Official or

Department Head shall immediately notify the County Controller and Finance, Claims and Accounts Committee, and that position shall be immediately removed from the Employee Roster if funding is exhausted.

l. The County Administrator's Office and/or County Treasurer shall be authorized to make year-end transfers of up to \$100,000 between Departments or Funds or with such amounts that may be available in the General Fund, as may be necessary to insure that departments do not end the 2011 fiscal year in a deficit condition.

m. This Act shall become effective January 1, 2011, and may be amended by the Board at any time. Any appropriations made hereunder may be increased or decreased in the discretion of the Board.

n. This Act and attachments as incorporated by reference herein and all amendments hereto shall constitute the 2011 General Appropriations Act for Chippewa County for all purposes under the law; and approved at the highest level possible.

A VOTE WAS TAKEN AS FOLLOWS

AYES: Shackleton, Cooper, Timmer, Postula, Moore, McLean and Knoll

NAYS: None

RESOLUTION DECLARED ADOPTED.

Scott Shackleton, Chairman, County Board of Commissioners

Diane Cork, County Clerk

STATE OF MICHIGAN)
) ss
COUNTY OF CHIPPEWA)

I hereby certify that the foregoing is a true and complete copy of the resolution adopted by the County Board of Commissioners of Chippewa County at a regular meeting held on the date first stated above, and I further certify that public notice of such meeting was given as provided by law.

Diane Cork, County Clerk