

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

September 5, 2019

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, September 5, 2019 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Martin called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton (Chair), Conor Egan, Don McLean and Jim Martin (4:42 p.m.)

MEMBERS ABSENT: Robert Savoie

OTHERS PRESENT: Karen Senkus, Lana Forrest, Joyce Karr, Chuck Leonhardt, Margaret Smith, Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee reviewed the Treasurer's investment reports, the monthly travel report, and the Health Department's Healthcare First summary, the VISA billing and prescription savings report from 44 North.

AGENDA ITEMS

Health Department – 2019-2020 Budget and Contracts

The Committee reviewed the proposed Chippewa County Health Department 2019-2020 budget, with budgeted revenue of \$6,522,064 and expenditures of \$6,517,909 leaving a potential \$4,155 budget surplus with county appropriation of \$204,000. The budget proposal includes increasing the home health aides' rates of pay scale to be from \$11.94 to \$14.53; \$30,103.30 in equipment needs; travel totaling \$27,916.64 and various maintenance and support costs totaling \$137,985.69; and contracts which CCHD is seeking approval to authorize the Health Officer to sign, as presented. The 2019-2020 budget includes the Brimley Mental Health and Hepatitis C programs being funded with new grant dollars, and an additional public health nurse, part-time public health clerk and health educator that will be reimbursed by grants and fees included in existing grants.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the 2019-2020 CCHD budget as presented; including authorizing the Health Officer's signature on the various maintenance and support contracts, as presented. On a voice vote, the motion CARRIED.

Health Department – Senior Companion Contract Hospice of the EUP and CCHD – No action

The contract is still being reviewed and will be on the next agenda.

Public Defender – Legal Services for 10/1/2019 through 9/30/2020

- **MIDC 2019-2020 Legal Services Agreements (Compliant)**
 - **Brandon Thomas Rickard**

The Committee received another MIDC Legal Services Agreements compliant agreement.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the MIDC legal services contract compliant agreement with Brandon Thomas Rickard, as presented expiring 9/30/2020. On a voice vote, the CARRIED.

Public Defender – Investigators Withdrew Quote

Committee was notified of withdrawal – no action was taken.

Central Dispatch - 2019 Emergency Management Performance Grant - Tower Lease Renewal – Rockview Tower

The Committee reviewed the FY2019 Emergency Management Performance Grant Agreement for authorization. The grant provides 35.69% of the OES Director's salary – CFDA No. 97.042; EMC-2019-EP-00004. The Committee reviewed the Rockview Tower lease agreement renewal.

It was moved by Commissioner Egan, supported by Commissioner McLean, to approve and authorize signature for both the FY2019 Emergency Management Performance Grant, and its necessary documents, as presented, and the Rockview Tower Lease renewal, as presented. On a voice vote, the motion CARRIED.

Animal Control Shelter – Bid Summary – Sandblasting/painting kennels (none received)

The Committee was notified of no bids, and that the project will be completed via a Community Service Project with the Animal Control Shelter providing the supplies necessary to complete the job described in the RFQ.

Information Systems - 10 GB Network Upgrade (Budgeted) - Data Storage Upgrade – ROD (Budgeted)

The Committee reviewed quotes for 10 GB Network Upgrades and Data Storage upgrade, which were both budgeted, and an additional request for a 10GB Network Switch.

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve the low bid from MNJ Technologies of \$2,605.00 for the 10GB Network Upgrade and the bid from Dell EMC for \$6,000 based on recommendation from Information Systems and its expandability, it was also moved to approve the low bid from Gov Connection in the amount of \$605.87 for the Network Switch. On a voice vote, the motion CARRIED.

Administration - Building #429 Lease Renewal - Actuarial Valuation – Two Year Report - \$4,950.00-Release Snowplowing RFQ's

The Committee reviewed the Letter of Understanding renewal between the Sheriff's Department and the EDC for Building #429; \$400.00 per month plus electrical, which is the same agreement as 2019. The Committee reviewed a quote from Jefferson Solutions, Inc., for the Retiree Healthcare GASB 75/GASB 74 Report – Actuarial Valuation – Two Year Report costing \$4,950 or \$2,475 per fiscal year. The Committee also reviewed the request to release the 2019-2020 snowplowing and snow removal bids for the County Buildings, Animal Control and for Central Dispatch, which this year will also include snow plowing at Building #429, based on the following action.

It was moved by Commissioner Egan, supported by Commissioner McLean, to approve and authorize the Letter of Understanding renewal for Building #429 between the Sheriff's Department and the EDC; expenses to remain the same as the prior year; to approve the Retiree Healthcare Actuarial Valuation – Two Year report with Jefferson Solutions, Inc at a price of \$2,475 annually and to authorize the release of snow plowing and snow removal bids for 2019-2020 with the noted changes including Building #429 in Kincheloe. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner Egan, supported by Commissioner McLean, to recommend the approval of August bills and payroll as follows: the general claims totaling \$659,072.29, other fund claims \$232,463.88 payroll \$745,324.49, Health Department claims \$264,466.15 and Health Department payroll \$206,160.19 total claims \$2,107,487.00 and vouchers H-1 through H-289. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner McLean discussed a couple resolutions from the correspondence report in the Board packet including Line 5 issues and wanting stay out of the issue, which the Committee agreed with. Commissioner McLean also asked that the Board support the Caro Center in maintaining its number of beds, which lead to discussion of the mental health necessities for the Upper Peninsula, including not being able to privatize the services, WMH's reimbursement issues with providing this line of service and losing money doing so. Further discussion of coalitions, the socio-economics of our area and the impact to the area if services are reduced, including the impact of transports by the Sheriff's Department. Commissioner McLean reminded everyone of the UPACC, being hosted at Kewadin Casinos on October 10 & 11.

Chairman Comments

Chairman Shackleton, along with everyone in attendance offered their condolences to the Savoie family.

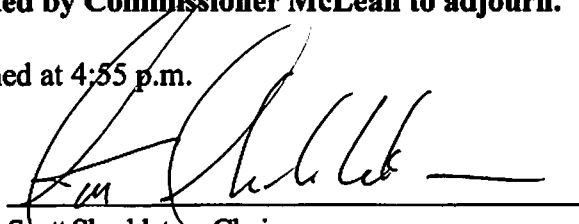
Adjourn

It was moved by Commissioner Martin, supported by Commissioner McLean to adjourn.

Chairman Shackleton declared the meeting adjourned at 4:55 p.m.



Kelly J. Church, Recorder



Scott Shackleton, Chairman.