

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

April 5, 2018

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, April 5, 2018 at the Chippewa County Building in Sault Ste. Marie, Michigan. Vice Chairman McLean called the meeting to order at 5:35 p.m. with a quorum present.

MEMBERS PRESENT: Jim Martin (5:37 p.m.), Scott Shackleton, Don McLean, Bobby Savoie and Conor Egan

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus, Ken Talsma, Jim German and Kelly Church

Approval of the Agenda

It was moved by Commissioner Savoie, supported by Commissioner Egan, to approve the amended agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comment was offered.

Correspondence and Informational Items

The Committee received the Treasurer's Investment reports, the monthly travel report, and the Health Departments Health Care First summary and County Administrations VISA billing.

AGENDA ITEMS

Health Department Audit – Ken Talsma, Anderson, Tackman & Co.)

The Committee was presented the FY2017 Health Department Audit, included were the financial statements, activities, components units, major fund for the year ended September 30, 2017, including graphs presented by Anderson, Tackman & Company's Ken Talsma. Mr. Talsma presented and reviewed various documents while answering Committee questions throughout the presentation. The Health Department did receive an unmodified opinion (which is the best opinion), with prior comments being corrected including the weaknesses of the Health Department accounts receivables, there were no new finds, the new OPEB report provided by Jefferson Solutions was discussed, and as the liability projection has decreased, based on the new standards of GASB's. The Health Department's cost settlements are currently running similar to other Health Departments, being only one year behind. The Health Department's Home Health was discussed at length, as due to the spread of overhead, it appears that HH had a loss during FY2017, when it actually made approximately 10%, if the overhead, which includes Administration and Retiree Health expenses, as those areas do not have a revenue source. The Committee thanked staff for their hard work, and indicated that the services provided by the health department staff are top notch. Mr. Talsma and the Committee indicated they are pleased with the direction of the Health Department.

It was moved by Commissioner Savoie, supported by Commissioner McLean, to accept and approve the FY2017 Audit of the Chippewa County Health Department and the authorize its distribution. On a voice vote, the motion CARRIED.

Health Department – Pink Ribbon 18-04 - \$72.00

The Committee reviewed Pink Ribbon request 18-04 for \$72.00

It was moved by Commissioner McLean, supported by Commissioner Egan, to approve and authorize Pink Ribbon request 18-04 for \$72.00. On a voice vote, the motion CARRIED.

Health Department – Geneva Quantum Payroll System \$1,210 and \$25/month

The Committee reviewed the Chippewa County Health Department request to replace the existing Runtime version Software for the payroll system. This was not budgeted for Fy18 and the cost will be spread to all programs. The cost of the Runtime version and installation is \$1,210 and \$25 monthly support fee.

It was moved by Commissioner Egan, supported by Commissioner Savoie, to approve and authorize the Geneva Software Co, to replace existing Runtime version 12.06 for the payroll system at a cost of \$1,210.00 and a \$25 monthly support fee. On a voice vote, the motion CARRIED.

Department of Veterans Affairs – Out of State Travel

The Committee reviewed a budgeted request for out of state travel for the Veterans Counselor Jaci Haske to attend the National Association of County Veterans Services Offices in Reno, Nevada, from June 2nd through the 8th, 2018. Counselor Haske will be applying for a grant to get the travel expenses refunded. She has been successful in receiving these grants funds for prior travel. Committee members commended Counselor Haske for doing a good job, and indicated they have received nothing but positive feedback and was impressed with her outreach activities.

In was moved by Commissioner Savoie, supported by Commissioner Egan, to approve the out of state travel request for Veterans Counselor Jaci Haske to attend the national Association of County Veterans Services Office in Reno, NV from June 2nd to the 8th, 2018. On a voice vote, the motion CARRIED.

Recycling Program Proposition Millage Request

The Committee received and reviewed the Chippewa County recycling Program Proposition Millage Request seeking approval to place a millage renewal request for .50 mill, for 4 years, being 2018, 2019, 2020 and 2021, inclusive, to provide funds for the development and continued operation of the Chippewa County Recycling Program on the August 2018 ballot this proposal will permit the County to renew and continue the millage which was previously approved by the electors in 2014 to fund the recycling program in Chippewa County, ballot as follows:

CHIPPEWA COUNTY
RECYCLING PROGRAM PROPOSITION
MILLAGE REQUEST

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on all taxable reals and tangible personal property in Chippewa County Michigan be increased by the amount not to exceed .50 mill (\$.50 per \$1,000 of taxable value) for 4 years, being 2018, 2019, 2020, and 2021, inclusive, to provide funds for the development and continued operation of the Chippewa County Recycling Program, and shall the County levy such millage for said purpose? The estimate of revenue the County will collect if this millage is approved and levied in 2018 is \$575,000. (This is a renewal of the millage that expired with the 2017 tax levy)?

YES _____
NO _____

Discussion prior to the motion, asked that the Administrator verify, if any plastics ever did get sent to landfills (none were) and if plastics 3-7 are being accepted again (they are as a temporary pilot program, per the flyer). The Committee discussed these vital services, as well as, the current public perception of the Recycling Program issues.

It was moved by Commission Egan, supported by Commissioner McLean, to approve the Recycling Program Proposition Millage Request, August 2018 language, as presented. On a voice vote, the motion CARRIED.

Ambulance and Fire protection Millage Restoration

The Committee reviewed the memo from Director Missy Robbins clarifying this millage request is a restoration not a renewal, since the language was not put on the ballot in 2017. This proposal will permit the County to restore and continue the millage previously approved by the electors in 2014 to fund Ambulance and Fire Protection County-wide, and ballot will be as follows:

AMBULANCE AND FIRE PROTECTION PROPOSITION
MILLAGE REQUEST

Shall the expired previous voted increase in the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within CHIPPEWA COUNTY, MICHIGAN of .4280 mill (\$0.4280 per \$1,000 of taxable Value) which was reduced to .4275 mill by the required millage rollbacks, be reinstated at .4275 mill (\$0.4275 per \$1,000 of taxable value) for 4 years, being 2018, 2019, 2020, and 2021, inclusive, for the purpose of continuing to provide funds for the public services of Ambulance and Fire Protection county-wide with the provision that the levy be disbursed in the following manner: 35% administration, training, and communications operations, and 65% to be disbursed pro-rata based on Taxable Valuations to the City of Sault Ste. Marie and the Townships of Chippewa County, Michigan? The estimate of the revenue the County will collect if this millage is approved and levied in 2018 is \$495,000. (This is a renewal of the millage that expired with the 2017 tax levy)?

YES _____
NO _____

It was moved by Commissioner Savoie, supported by Commissioner McLean, to approve the Ambulance and Fire protection Proposition Millage Request, August 2018 language, as presented. On a voice vote, the motion CARRIED.

Animal Shelter – New Kennel Gates by Donation thru a Pay Pal Account

The Committee was asked to authorize a Pay Pal account specifically for individuals to be able to sponsor new kennel gates at the shelter. The doors would have the donors name engraved at the top.

It was moved by Commissioner Savoie, supported by Commissioner Egan, to authorize the Chippewa County Animal Control Shelter to establish a Pay Pal Account – specifically for the new kennel doors project, and to make sure that proper financial controls are in place. On a voice vote, the motion CARRIED.

CLOSED SESSION – Union Bargaining and Contracts

It was moved by Commissioner McLean, supported by Commissioner Savoie, at 6:20 p.m. to move into closed session to discuss Union bargaining and contracts. On a roll call vote, 5-0, the motion CARRIED.

Chairman Martin declared the closed session ending at 6:34 p.m.

It was moved by Commissioner Savoie, supported by Commissioner Egan, to reconvene the Finance Committee meeting at 6:34 p.m. On a roll call vote 5-0, the motion CARRIED.

Brief discussion followed the closed session regarding the PAOM (Road Patrol) tentative agreement dated April 5, 2018; since this contract has binding arbitration (312); the Committee felt this was the best agreement that could be negotiated, binding arbitration is costly, administratively and legally, this is a peaceful solution to a four year agreement.

It was moved by Commissioner Savoie, supported by Commissioner Shackleton, to approve the POAM (Road Patrol) contract with the Chippewa County Board of Commissioners conditionally; as long as POAM members approve, if rejected by POAM it is understood that all prior offers will be removed and binding arbitration will continue. On a voice vote, the motion CARRIED. (4-1 Commissioner Martin voting nay)

FINANCE - Claims and Accounts

The Committee reviewed the bills and payroll presented for approval.

It was moved by Commissioner McLean, supported by Commissioner Egan, to recommend the approval of March bills and payroll as follow: the general claims totaling \$290,519.28, other fund claims \$181,787.80, payroll \$686,656.23, Health Department claims \$99,152.05 and Health Department payroll \$192,308.12; total claims \$1,450,423.48 and vouchers H-1 through H-271. On a voice vote, the motion CARRIED.

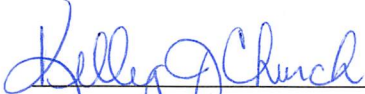
Committee/Chairperson Comments

Chairman Martin, brought up the issue in the Straits of Mackinac, being a wake-up call for action; and his concerns with the stock market and economic flux.


Adjourn

It was moved by Commissioner McLean, supported by Commissioner Egan to adjourn.

Chairman Martin declared the meeting adjourned at 6:39 p.m.



Kelly J. Church, Recorder



Jim Martin, Chairman.