

# Board Meeting Minutes

**DATE:** Monday, April 6, 2015

**PLACE:** 4001 I-75 Business Spur  
Sault Ste. Marie, MI 49783

**MEMBERS PRESENT:** Ted Postula            Jack Kibble            Ken Gill  
Frank Sasso

**MEMBERS ABSENT:** Ron Ford

**ADMINISTRATIVE  
STAFF PRESENT:** Chuck Moser            Lynda Schexnayder

**ADMINISTRATIVE  
STAFF ABSENT:** Akemi Gordon            James Dunn, Attorney

**OTHERS PRESENT:** See attached sheet

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### **I. - II. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:05p.m. by Chairman Sasso. All directors were present with the exception of Ron Ford.

### **III. PUBLIC COMMENTS**

There were no public comments.

### **IV. APPROVAL OF BOARD MINUTES –March 2, 2015**

With regard to Minutes for March 2, 2015; **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Kibble to approve said minutes. **UNANIMOUS.** Motion carried.

### **V. FINANCIAL REPORT-P.E.-February 28, 2015.**

Financial report was presented by Director Moser in Finance Director Gordon's absence.

#### **BUSSING**

Cash fare box revenue is up 8% compared to last year and contract fare revenue has decreased almost 25%. The net fare box revenue is down \$3,800 or 6%. We have been receiving an 18.5% reimbursement in federal operating compared to 16% last year. This has helped make up for the decrease in our contract fare revenue. In addition, the savings in fuel compared to last year has allowed us to operate just slightly over \$3,500 in the black.

Overall passenger counts are down 1,290 compared to a year ago.

#### **FERRIES**

The ferry system had a decent February with a 12.71% increase in fare revenue and a 15.9% savings in expenses. Fuel and health insurance were the two main savings line items.

Year to date fare revenue has increased 7.59% with a decrease in expenses of 7.52%.

Vehicle counts are down 3% or 5,424 and passengers are down 2% or 5,644.

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### **VI. DIRECTOR'S REPORT**

Director Moser presented and recommended approval of a Resolution to adopt an ADA Complaint Policy. Title II and Title III of the American Disability Act has provisions meant to ensure that no entity shall discriminate against an individual with a disability in connection with the provision of transportation services. Part of that process requires transit agencies to have a policy in place for potential complaints. Quite some time ago we drafted and submitted EUPTA's policy for MDOT approval. We have finally received notice that our policy has been approved but we need to send it back with a EUPTAB resolution. **IT WAS MOVED** by Director Kibble; **SUPPORTED** by Director Gill to adopt said policy. **UNANIMOUS.** Motion carried.

Moser reported we had 4 or 5 weeks of shut down at Neebish this winter. We have been back up running for a little over two weeks. We have not had any ice trouble yet as there has not been much down bound traffic. Only one vessel, the Munson, has gone down through the rock cut. As of this morning everything has been quiet. Currently there are 7 vessels heading west in Superior and three this side of Keweenaw Point heading east. Moser expressed his hope that they will not disrupt us too badly when they come through. Last year there was hope to complete a paving project on Neebish but it got late in the year and a decision was made to hold off until this year. The project is being planned for right after Memorial Day. We have been cooperating closely with the paver (Payne & Dolan) and CCRC. We are planning on utilizing Drummond III for this project as we will need to keep about 200 tons of asphalt per hour coming to the pavers. We have been getting the word out to loggers and other outfits that like to truck heavy loads that it would be a good time for them to take advantage of the opportunity of Drummond III's carrying capacity while it is there. Also, as a result of the recent Naval Architect's report, we will be easing off our self imposed 25 ton per unit load limit which will help the loggers some.

Moser reported EUPTA had to postpone a capital planning meeting with our MDOT project manager back in March due to a winter storm, but we finally got him over here from Negaunee a week or so ago to review and prioritize our capital program.

### **VII. ATTORNEY'S REPORT**

No report given.

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**VIII. ADJOURNMENT**

Being no further business to come before the Board, **IT WAS MOVED** by Director Postula; **SUPPORTED** by Director Gill to adjourn. **UNANIMOUS.** Motion carried. Meeting was adjourned at 4:30pm. The next regular board meeting is scheduled for Monday, May 4, 2015 at 4PM.

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Ted Postula, Sec. /Treas.

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Prepared By: Lynda Schexnayder