

**CENTRAL DISPATCH BOARD OF DIRECTORS  
JOINT MEETING MINUTES  
January 22, 2019**

Robert Savoie called the meeting of the Central Dispatch Board of Directors to order at 3:04 p.m. on Tuesday January 22, 2019 in the training room of Chippewa County Central Dispatch.

The following were present: Robert Savoie, Chief John Riley, Dan Wilcox, Ray Baker, Chief Scott LaBonte, Sheriff Mike Bitnar, and Chief Bob Marchand.

Others present: Director Michelle Robbins, Operations Manager Tammy Peyton and Officer Sam Gardner.

Roll call noted. No need for introductions. No additions or deletions to the agenda.

**MOVED** by Sheriff Bitnar and supported by Dan Wilcox to approve the meeting agenda for January 22, 2019. **Motion carried.**

**MOVED** by Ray Baker and supported by Chief Riley to approve the meeting minutes of the November 27, 2018 meeting. **Motion carried.**

**MOVED** by Sheriff Bitnar and supported by Chief Marchand to accept expenditures of \$49,172.25 with revenue of \$28,194.38. **Motion carried.**

No public comments.

Board members reviewed the bi-monthly statistical information which depicts the monthly activity reports. The 2018 Annual Report was also provided for members to review. Discussion by members.

The board was given a copy of the Dispatcher Training Distribution Application that was sent to the State of Michigan. The dispatch center received training funds in the amount of \$6,672.

Director Robbins reviewed correspondence from GIS mapping providers- Top Comp and Coleman Engineering. Top Comp is closing their doors and Coleman Engineering will honor all Top Comp contracts and 2018 pricing structure for 2019. The UP911 Authority is contracting with Coleman and Director Robbins advised they are working with Sue from Top Comp to learn the tel-co portion. Discussion by members. Pending review of the county's purchasing policy, a motion to contract with Coleman Engineering for 2019 GIS mapping services was **MOVED** by Chief Riley and supported by Dan Wilcox. **Motion carried.**

Director Robbins advised that the annual dispatch costs for Luce and Mackinac Counties went up this year. In addition to the costs, additional money is being put into the set-aside fund to help with maintenance costs. These payments were received today. Director Robbins also advised that costs for LEIN and intrusion detection software will be passed on to each of the agencies that access the system through our agency.

The most recent agenda for the UPA meeting, along with meeting minutes and meeting schedule, was provided to members for review. Director Robbins touched on maintenance costs and Top Comp information.

The 2019 Meeting Schedule was provided to members.

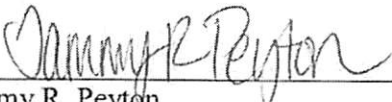
Director Robbins gave a staffing update and that we are still doing testing and interviews to try to find someone to fill the dispatcher trainee position.


Operations Manager Tammy Peyton advised that we have installed the new CAD workstations and just waiting for all counties to get them so we can receive all necessary updates. We did a presentation at the MSP Citizens Academy last week and we are scheduling them to come and take a tour of the dispatch center. Our agency is providing LEIN training to the Chippewa County Sheriffs Dept for all personnel that need to be recertified. We have been requested by the High School Career Center to talk to students about job interviews along with the do's and don'ts when searching for a job.

Committee Member Comments:

- Ray Baker advised that there will be a MTA meeting on 3/21/2019 in Kinross Twp. and it is open to the public. Chippewa County Road Commission will be there giving an update, as well.
- Ray Baker also noted that the Red Cross along with Superior Twp., will be installing smoke detectors in Bay Mills and Superior Twp.'s on 3/30/2019. Contact Superior Twp. to get on the list.

**MOVED** by Sheriff Bitnar and supported by Bob Marchand to adjourn. The meeting was adjourned at 3:35 p.m.

  
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Tammy R. Peyton

  
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Robert Savoie