

**OFFICE OF EMERGENCY SERVICES-CENTRAL DISPATCH BOARD OF DIRECTORS  
JOINT MEETING  
MINUTES  
March 31, 2015**

Frank Sasso called the meeting of the Office of Emergency Services and Central Dispatch Board of Directors to order at 3:00 p.m. on Tuesday March 31, 2015 in the training room of Chippewa County Central Dispatch.

The following were present: Frank Sasso, Chief John Riley, Officer Paul Baragwanath, Commissioner Rudy Johnson, Daniel Wilcox, Ray Baker, Dr. Terry Heyns, Chief Jason Thorpe, George Kinsella, Sheriff Robert Savoie and Commissioner Kathy Twardy.

Others present: Director Tim McKee, Operations Manager Michelle Robbins, Commissioner Scott Shackleton and Jake Krycia.

Introductions were made by each attending and the agency they represent. Jake is a student intern from LSSU and Commissioner Shackleton is the Chairman of the Chippewa County Board of Commissioners.

**MOVED** by George Kinsella and supported by Rudy Johnson to approve the board meeting minutes of January 27, 2015. Motion carried.

**MOVED** by Sheriff Savoie and supported by Jason Thorpe to accept expenditures of \$18,332.53 for Central Dispatch and \$78,920.67 for Emergency Services with revenue of \$216,174.87. Motion carried.

No public comments.

LEPC- the Local Emergency Planning Committee will be holding the next meeting April 16 at Studebakers Restaurant in Sault Ste. Marie.

Board members reviewed the bi-monthly statistical information which depicts the monthly activity reports. Director McKee explained the various reports.

Board Members were presented with an updated 2015 Meeting Schedule. This new schedule reflects the change to meeting at 3:00 p.m. instead of 6:15 p.m.

Chippewa County received payment of \$43,790 from the \$.19 cent fund. The State 911 Committee is now employing a person that is responsible to assist in collection for the pre-paid phones. This is helping generate more money being collected.

**MOVED** by Renee Gray and supported by George Kinsella to approve General Order 648 Police, EMS and Fire Response to Sugar Island during Ferry disruptions. Motion carried.

Director McKee advised the board that at midnight tonight Allied EMS will change to Straits EMS (part of Cheboygan EMS) and Hudson Township will be covered by Luce County EMS. CAD has been updated to reflect these changes and our radio labels have been updated.

Director McKee provided Board Members with an update on the Texting. AT&T did not like the wording in the letter so the letter was re-worded and sent back and were signed on March 23. The soft cut will be done first which means that it will be available but information will not be put out to the public. After testing we will put information out to public and do a hard cut in late June or early July. UP911 Authority is meeting with someone who is working on their Masters and will be leading through the process to promote.

Director McKee explained the recent electrical work that has been completed at dispatch. Power strips have been re worked and each position has been segregated onto one power bar.

2015 Dispatcher Training Fund Application has been submitted and approved.

Board Members were provided a copy of the Michigan Public Service Commission multi line telephone system rule change. This establishes rules for businesses that have a lot of telephones (hotels, campus, etc.) and use one number. The rule sets up guidelines so that it will tell you where the phone that is calling is located. The newer equipment is automatic, old equipment is very costly to update.

Director McKee explained the breakdown in Maintenance Costs. The UP 911 Authority combined all of the maintenance contracts, this saves each PSAP money as you pay per position. **MOVED** by Renee Gray, supported by Jason Thorpe to pay the annual maintenance of \$50,666.64. Motion Carried.

Board members were provided a copy of the meeting minutes from the November 7, 2014 UP 911 Authority meeting in Escanaba.

**MOVED** by Kathy Twardy, supported by Dan Wilcox to approve the budget for MFR/EMT-B/EMT-S/IC classes. Motion Carried.

Meeting minutes from a recent EMS meeting that was held at Chippewa Township Hall. The meeting was well attended and brought community concerns about finding volunteers. There were a lot of ideas and information which were listed in the minutes. One of the options is to have MFR respond to the scene and have the ambulance come in and transport.

Director McKee explained a Regional Homeland Security Board project that allocated \$150,000.00 for barricades on classroom doors. A breakdown was provided on the number that each school will be receiving, the cost is approximately \$70 per door. The company doing the install can work directly with the school if they want to outfit more doors than they received allocation for. Project should be completed by summer.

UP Regional Homeland Security Plan Board meeting minutes provided for review.

Pickford Schools received \$19,626 on a MSP Competitive School Safety Grant Award.

Critical Incident Stress Management will be held at Hiawatha Behavioral Health in SSM on April 23-24, 2015. Rural and Ready symposium will be held in Bay Mills, there are 25 EMS credits available and the National Weather Spotter will hold their spring training on May 6 in Bay Mills and Kincheloe.

Frank Sasso was presented an award by Commissioner Scott Shackleton for being on the OES committee for 34 years. **MOVED** by Robert Savoie, supported by Kathy Twardy to appoint Don McLean as the board chair. Motion Carried.

Next meeting is scheduled for Tuesday, May 26, 2015 at 3:00 p.m.

**MOVED** by Kathy Twardy and supported by Dan Wilcox to adjourn. The meeting was adjourned at 3:59 P.M.

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Michelle Robbins

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Frank Sasso