

**Personnel/Equalization/Health and Social Services Committee  
Meeting Minutes**

January 22nd, 2014

A regular meeting of the Chippewa County Board of Commissioners Personnel/Equalization/Health and Social Services Committee was held on Wednesday, January 22nd, 2014 at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Kinsella called the meeting to order at 10:00 a.m. with a quorum present.

**MEMBERS PRESENT:** Don McLean, Ted Postula and George Kinsella

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Jim German County Administrator, Brian Pepler, Sheriff Savoie and Dennis McShane.

**Additions / Deletions to the Agenda**

None

**Public Comments:**

None

**Agenda Items**

**Prosecutor Requests**

The Prosecutor had a presentation on staffing and a number of requests.

1. Mr. Pepler noted Liz Chambers had resigned to take the F.O.C. position. He informed the committee that he had promoted Dennis McShane to replace her at a grade 15 start rate with additional pay of \$7,500 of stop grant funds. Also to replace Mr. McShane the prosecutor hired James Robinson to start at a grade 12 start rate.

**It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the promotion of Dennis McShane to Chief Assistant Prosecutor at a grade 15 start rate with \$7,500 of stop grant funds and to hire James Robinson as an assistant prosecutor at a grade 12 start rate. On a voice vote, the motion CARRIED.**

1. Mr. Pepler also requested to have the Chief Assistant prosecutor raised to level 16 and be paid at the 80 hour salary rate and the assistant attorneys be raised to a level 14 at the 80 hour rate. He also requested one additional staff attorney for his office. A discussion ensued.

**It was moved by Commissioner McLean, supported by Commissioner Postula, to call another personnel meeting where Prosecutor Pepler could make his case for wage and**

**staffing requests when Commissioner Cooper and Shackleton could be in attendance. On a voice, vote the motion carried.**

**F.O.C.**

The Committee received correspondence from Judge Lambros noting that Ms. Liz Chambers was promoted to the F.O.C. at a salary of \$73,205.81 and that policy 211 be waived per his agreement with the Commission.

**It was moved by Commissioner McLean, supported by Commissioner Postula to accept Liz Chambers as the new F.O.C. at a salary of a grade 16 two year level at 40/per week and waive policy 211. On a voice vote the motion CARRIED.**

**Administrative Assistant/Information Technology Technician Job Description**

Mr. German presented a new job description for the newly created position of Administrative Assistant/Information Technology Technician.

**It was moved by Commissioner McLean, supported by Commissioner Postula, to approve the job description for the Administrative Assistant/Information Technology Technician. On a voice vote, the motion CARRIED.**

**Mental Health Court**

The Committee reviewed documentation from Judge Church that she was teaming up with HBH to start a mental health court to provide mental health needs and substance abuse needs. No action was taken.

**Adjourn**

**It was moved by Commissioner McLean, seconded by Commissioner Postula, to adjourn the meeting. On a voice vote, the motion was CARRIED.**

Chairperson Kinsella declared the meeting adjourned at 11:05 a.m.

Jim German, Administrator

George Kinsella, Chairperson