

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

September 3, 2020

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Thursday, September 3, 2020 at the Chippewa County Building in Sault Ste. Marie, Michigan. Chairman Savoie called the meeting to order at 5:30 p.m. with a quorum present. The meeting was also available via Zoom.

MEMBERS PRESENT: Robert Savoie, Jim Martin, Scott Shackleton and Don McLean

MEMBERS ABSENT: Conor Egan

OTHERS PRESENT: Paul Stanaway, Greg Postma, Lana Steinhaus (via Zoom), Karen Senkus (via Zoom), Jim German and Kelly Church.

Approval of the Agenda

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve the agenda as amended, adding 6-6-e – Courthouse sidewalks and 6-6-f – Bell Tower Clock repairs presented. On a voice vote, the motion CARRIED.

Public Comment

None offered

Correspondence and Informational Items

The Committee reviewed the Investment report, VISA billing, and the Health Department's Healthcare First summary.

AGENDA ITEMS

Health Department – 2020-2021 Budget & Contracts

The Committee reviewed the proposed CCHD 2020-2021 budget, with a budgeted \$1,700 surplus, that includes three new reporting units due to COVID-19 and allows for two more full-time nurses. The Health Department allocation from the County would remain the same as 2019-2020 at \$204,000. This budget is presented with no loss of any programming to the citizens of Chippewa County.

It was moved by Commissioner Martin, supported by Commissioner McLean, to approve the 2020-2021 CCHD budget as presented; including authorizing the Health Officer's signature on the various maintenance and support contracts, as presented. On a voice vote, the motion CARRIED.

Sheriff Department – Correctional Healthcare Companies Renewal - \$347,976.15

The Committee reviewed the continued Health Care Services 2020-2021 with Staffing Enhancements. The renewal includes a 5.8% consumer price index increase; plus adding 24 hours per week of Registered Nursing at an annual cost of \$73,068.60. The additional staffing is needed to keep up with INS standards and to cover the weekends. The renewal annual price with additional staffing will be \$347,976.15.

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve and authorize the Correctional Healthcare Companies renewal; which includes additional Register Nursing hours. The total annual amount \$347,976.15, without any ADP adjustments per the contract, as presented. On a voice vote, the motion CARRIED.

Sheriff Department – Body Camera System - \$65,323.90

The Committee reviewed the quote and the letters explaining the necessity to replace our current body cameras with new. The quote from Axon includes 3 sets of news cameras during the 5-year period, with extended batteries; the Department will be receiving 15 in total; and writing a MMRMA Rap Grant to help cover some of the cost.

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to authorize the purchase of 15 Axon Body 3-NA10 Cameras at the price of \$65,323.90; and to waive the County's purchasing policy. On a voice vote, the motion CARRIED.

Sheriff's Office – Coronavirus Emergency Supplemental Funding - \$47,423.40

The Sheriff's Department was awarded \$47,423.40 from the Coronavirus Emergency Supplemental Funding (CESF); to be utilized for COVID-19 expenses to maintain public safety through prevention, preparation and response during the pandemic. The contract is due back by November 30, 2020; this is strictly a reimbursement-only grant.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to accept and authorize the Coronavirus Emergency Supplemental Funding of \$47,423.40; which is a reimbursement-only grant through the Michigan State Police and the Department of Justice. On a voice vote, the motion CARRIED.

Prosecuting Attorney – Coronavirus Emergency Supplemental Funding - \$8,857.40

The Prosecutor's Office was awarded \$8,857.40 from the Coronavirus Emergency Supplemental Funding (CESF); to be utilized for COVID-19 expenses to maintain public safety through prevention, preparation and response during the pandemic. The contract is due back by November 30, 2020; this is strictly a reimbursement-only grant.

It was moved by Commissioner McLean, supported by Commissioner Martin, to accept and authorize the Coronavirus Emergency Supplemental Funding of \$8,885.40; which is a reimbursement-only grant through the Michigan State Police and the Department of Justice. On a voice vote, the motion CARRIED.

MIDC/Public Defender contracts – FY2021- Legal Services – Glenn Sarka

Upon review; the Committee approved the contract as presented.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize the FY2021 Legal Services contract for Glenn Sarka, as presented. On a voice vote, the motion CARRIED.

50th Circuit Drug Court contracts

The Committee reviewed contracts for the 50th Circuit Court Drug Court from ML Consultant and Great Lakes Recovery Centers, Inc. for approval.

It was moved by Commissioner Martin, supported by Commissioner Shackleton, to approve and authorize the 50th Circuit Drug Court contracts for 2020-2021 for ML Consultants and Great Lakes Recovery Centers, Inc. as presented. On a voice vote, the motion CARRIED.

Administration – Discontinue John Hancock Deferred Compensation

The Committee was asked to administratively closed the 115736 Chippewa County Courthouse John Hancock Deferred Compensation Plan, as we no longer have any participates, not is there any funding left with John Hancock.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize the discontinuance quote and discontinuance letter to administratively closed the 115736 Chippewa County Courthouse Deferred Compensation Plan with John Hancock. On a voice vote, the motion CARRIED.

Administration – Supplemental Animal Control Services 2021-2022

The Committee reviewed the updated Contract for Supplemental Animal Control Services with the City of Sault Ste. Marie and Animal Control. The contract is currently under review for approval at the City level.

It was moved by Commissioner McLean, supported by Commissioner Martin, to approve and authorize signature for the Supplemental Animal Control Services between the City of Sault Ste. Marie and Chippewa County for 2021-2022. On a voice vote, the motion CARRIED.

Administration – Release Snow Plowing Bids

The Committee reviewed the two sets of snow plowing bids for 2020-2021.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the release of the snow plowing bids for the 2020-2021 season. On a voice vote, the motion CARRIED.

**Administration – Multifunction Copier machine Bid Summary
Equalization Office**

The Committee reviewed the bid summary to replace the color copier in the Equalization Office; three bids were received timely and met specifications and included a trade-in. The cost per click were taken into consideration for awarding this bid.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the bid from National Office Products at a cost not to exceed \$3,771.73, for a Konica Bizhub C250i. On a voice vote, the motion CARRIED.

Sheriff's Office

The Committee reviewed the bid summary to replace the copier in the Sheriff's Office; three bids were received timely and met specifications and included a trade-in. Service response time was taken into consideration for awarding this bid.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the bid from National Office Products at a cost not to exceed \$3,651.65, for a Konica Bizhub 368. On a voice vote, the motion CARRIED.

Administration – Concrete Sidewalk Restoration

The Committee reviewed a solicited bid to change sidewalks on the north end of the Courthouse, to help eliminate the snow/ice falling directly onto the current walkway by moving the walkway. Additional bids have been sought with no response.

It was moved by Commissioner Shackleton, supported by Commissioner Martin, to approve the bid from Superior Finish Carpentry to add sidewalks at the north end of the Courthouse building, to help eliminate snow/ice falling liability, at a cost not to exceed \$8,200.00 and to waive the County Purchasing Policy. On a voice vote, the motion CARRIED.

Administration – Clock Arm Restoration

The Committee reviewed another solicited bid to fix the arm on the Clocktower of the Courthouse; including added liability coverage for the contractor at the Administrator's request.

It was moved by Commissioner McLean, supported by Commissioner Shackleton, to approve the bid from Superior Finish Carpentry to repair the clock arm on the Courthouse; restoration bid \$9,100 and project insurance \$3,500 and to waive the County Purchasing Policy. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts

It was moved by Commissioner Martin, supported by Commissioner Mclean, to recommend the approval of August County bills and payroll: general claims \$433,612.25 other fund claims \$2,603,997.46, payroll \$651,285.49, and Health Department claims \$265,818.85 and payroll \$102,039.41 total claims \$4,056,753.46. On a voice vote, the motion CARRIED.

Committee and Chairman Comments

Commissioner McLean talked about the clock repairs; and Administrator German notified the Committee that the Drummond Island ferry trips over the Labor Day weekend will be delayed due to ferry engine issues.

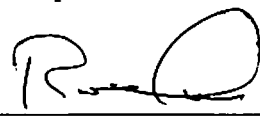
Adjourn

It was moved by Commissioner Martin, supported by Commissioner McLean to adjourn.

Chairman McLean declared the meeting adjourned at 5:53 p.m.



Kelly J. Church, Recorder



Robert Savoie, Chairman.