

**A REGULAR MEETING** of the Board of Chippewa County Road Commissioners was held in their offices located at 3949 S. Mackinac Trail, Sault Ste. Marie, Michigan on April 4, 2019.

The meeting was called to order at 8:02 A.M. followed by the Pledge of Allegiance.

**PRESENT:** Chairman Timmer, Commissioner Gagnon, Manager Laitinen, Office Manager Decker, Engineer VanDorn, Foreman Goodman, Acting Foreman Bob Rye, Chief Mechanic Marsh, Union President Mills, and Clerk Ranta

**ABSENT:** Commissioner Ormsbee, Foreman Erickson, Foreman McConkey, Project Manager Jere, and Surveyor Wiggins.

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer that the Payroll in the amount of \$168,369.79 and Vouchers in the amount of \$456,773.31 be approved and authorized for payment from the County Road Fund subject to audit.

Chairman Timmer asked what the larger invoices were for and Office Manager Decker explained that MCRCSIP was paid in full. The Municipal Employee Retirement System invoice was also paid as well as monthly statements.

Chairman Timmer questioned if there were any fluctuations in our State Revenue Stream. Office Manager Decker replied that he had not seen any yet; however, he did receive a letter from MDOT stating there would be a decrease in MTF Funds for approximately \$31,000 in the April payment to correct another error by treasury.

**MOTION CARRIED**

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to approve the regular meeting minutes on March 21, 2019.

Chairman Timmer noted the following correction:

1. On page 3 under Old Business regarding comments about fuel, discussion was with EUPTA, not the EDC.

**MOTION CARRIED**

**PUBLIC COMMENTS**

Kinross Township Supervisor Jim Moore asked Manager Laitinen when they would be getting Kinross' Roads bid out. Manager Laitinen replied he and Engineer VanDorn are working on bids and that the paperwork is in process.

## **STAFF REPORTS**

### Foreman Goodman

- The crew have been busy with plowing snow, digging out ditches and steaming pipes.
- Up to last week, the excavator has been working 12-hour days.
- The crew has also been patching potholes and dragging roads. Discussion ensued.

### Office Manager Decker

- Checked the audit report for typographical errors and financial statement errors. The most noticeable concern will be the \$30,000,000.00 adjustment recognizing our unfunded OPEB liability.
- Would like to schedule an Audit Exit Conference immediately following the next regular Board Meeting on May 2, 2019.
- The Act 51 cover page will be ready for signing at the next meeting.
- Jennifer from 44North has the Blue Cross Blue Shield renewal information. Should have the new rates at the end of the month or the first part of May.

### Engineer VanDorn

- Had the grade inspection review for the Curley Lewis project yesterday and it went well. We will have the final package in this week so they can advertise for bid.
- Preparing local bridge program application.
- Working on Graymont Grant to see if we can obtain funds for Wilwin Road in Trout Lake.

### Chief Mechanic Marsh

- The truck that was in the accident with the guardrail in January is now in Gaylord awaiting a new hood. All other repairs to this truck are done and when the hood is completed, it will be sent to Boyne Falls for hydraulic repairs. Repairs are moving forward faster than anticipated.
- The shop has been busy. Trying to get construction machinery in to prepare for construction season.
- Dealing with snowplowing truck issues, as well as maintaining the steamers and backhoes.
- Lots to do this summer.
- Purchased an electronic diagnostic device from Snap-On for Mechanic Castagne to use in the Pickford garage.
- All mechanics will be trained on this new device in late April.

### Union President Mills

- No Report

## **MANAGER'S REPORT**

- Condolences to Dirk Heckman who lost his home to a fire last Sunday. Dirk is the Manager at Mackinac County.
- Bob Rye will to Acting Foreman as a temporary replacement for Foreman Steve McConkey who broke his ankle and will be out for potentially 6-8 weeks.
- The Bridge Bundling Survey has been completed and turned in.
- Bridge inspections will be coming in June. This is done bi-annually. Mr. Timmer requested a listing of all our bridges to have as a reference.
- Working with Township Supervisors on Township agreements. Curley Lewis job being prepared for a June letting.
- North Hulbert Road was originally set as a federal aid road, but it was decided to do it as a local letting. Beginning preparation of that bid package now.
- As mentioned by Brian, we received a notice from the State of Michigan Treasury that there was a \$13.4 million mistake. We will notice a reduction adjustment in our April MTF check by \$31,449.
- There is no new solid information on road funding. Governor Whitmer's plan seems stalled, waiting on legislatures plan to compare.
- Next week on April 11, there will be a workshop in Newberry by local agency programs detailing the new LCP Tracker Software.
- Night shift operations will end this Friday, April 5, 2019.

## **NEW BUSINESS**

- Resolution 2019-04 In Support of MDOT Contract# 18-5564 Longitudinal Pavement Markings, Chippewa County.

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to 1) approve contract #18-5564 between the Michigan Department of Transportation and the Board of Chippewa County Road Commissioners and 2) to authorize its Chairman, Richard B. Timmer and Manager, Robert W. Laitinen, to sign said contract.

### **MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE**

- Resolution 2019-05 In Support for funding Mackinac Trail Bridge Over Chub Creek.

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to submit application for local Bridge Program funding using State and Federal bridge funds for replacement of this bridge.

### **MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE**

- Resolution 2019-06 In Support for funding Mackinac Trail Bridge Over Pine River.

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to submit application for local Bridge Program funding using State and Federal bridge funds for replacement of this bridge.

**MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE**

- Resolution 2019-07 In Support for Funding 6 Mile Culverts Crossing Waiska River.

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to submit application for local Bridge Program funding using State and Federal bridge funds for replacement of this bridge.

**MOTION CARRIED BY UNANIMOUS ROLL CALL VOTE**

- Reaffirm Board Policies#1-3
  1. Purchasing Policy
  2. Policy for Commuting Use of Road Commission Vehicles
  3. Seasonal Roads Policy

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to reaffirm Board Policies # 1-3.

**MOTION CARRIED**

- Coversheet Signing for Lakeshore Drive Project

**MOTION** by Commissioner Gagnon **SECONDED** by Chairman Timmer to approve the Board, the Manager, and the Engineer to sign for the Lakeshore Drive Project.

Lakeshore Drive/Curly Lewis Road project from M-123 to Salt Point Road will cover 10.6 miles of roadway and cost approximately 1.8 million dollars.

**MOTION CARRIED**

**OLD BUSINESS**

- Chairman Timmer wondered if any previous interns would be returning this year. The engineering intern and the mechanic shop intern from last year will both be returning.

**COUNTY COMMISSIONERS' COMMENTS**

**PUBLIC COMMENTS**

Kinross Township Supervisor Jim Moore asked about the tribal money for roads needs. A meeting with Sault Tribe will be set up.

Foreman Goodman wanted to comment that the frost reading is 65" deep and 30-35" off the top. It is really coming out.

**ROAD COMMISSIONERS COMMENTS**

- Chairman Timmer concluded by telling the guys to stay at it. Thank you for quickly fixing the potholes on Lakeshore Drive. Discussion ensued.
- Stay Safe!

With no further business to come before the Board, the meeting adjourned at 8:56 A.M.

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Stephanie A Ranta  
Clerk for the Board

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Richard B. Timmer  
Chairman