

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

May 13, 2025

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, May 13, 2025, at the Chippewa Courthouse in Sault Ste. Marie, Michigan. Chairman Shackleton called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton, Justin Knepper, Damon Lieurance, Jim Traynor and Jim Martin

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus, DJ Welton, Tim Moher, Cady Bauers, and Kelly Church

Approval of the Agenda

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comments.

Correspondence and Informational Items

The Committee reviewed the County Treasurer's Investment reports, the VISA billing, travel requests, and the OPEB/DTRF quarterly report. No action required.

AGENDA ITEMS

Health Department – Pink Ribbon Program -Update Policy 1.99013, set limit to \$3,500.00.

The Committee reviewed the request from Health Officer Senkus to update and place a cap reimbursement on the "Pink Ribbon" funds policy of \$3,500.00, Administrative Policy #1.99.013.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve and authorize changing Administrative Policy #1.99.013 "Pink Ribbon" funds to have a reimbursement cap of \$3,500.00, to help allow the funds to provide support for more residents of Chippewa County. On a voice vote, the motion CARRIED.

Health Department – Pink Ribbon Requests

Request #25-01 - \$3,500.00

Request #25.02 - \$713.71

The Committee reviewed two Pink Ribbon reimbursement requests #25-01 and #25-02 for payment.

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve and authorize Pink Ribbon request #25-01 for \$3,500.00 and request #25-02 for \$713.71, as presented. On a voice vote, the motion CARRIED.

Health Department – Write-offs - \$50,243.09

Public Health \$10,917.16

SHACC \$6,209.82

Home Health \$21,415.30

Hospice \$11,700.81

The Committee reviewed the annual write-offs for the Health Department; these write-offs are for services provided through 9/30/2024 (more than 365 days old). The Health Department continues to monitor all aspects of their services accounts receivable daily.

It was moved by Commissioner Knepper, supported by Commissioner Lieurance, to approve and authorize the Chippewa County Health Department write-offs for services provided through 9/30/2024 as follows: Public Health \$10,917.16; SHACC \$6,209.82; Home Health \$21,415.30 and Hospice \$11,700.81. On a voice vote, the motion CARRIED.

NorthCare Network FY26 Liquor Tax Fund Requests – Limited to \$32,991.98

- **CCHD – Harm Reduction Program - \$13,691.00**
- **50th Circuit Court Drug Court - \$19,300.17**

The Committee was given a brief review of the reduced monies for the FY26 Liquor Tax request; the amounts for FY26 were based on percentages of funds received last year and the Public Defender withdrew their request for FY26.

It was moved by Commissioner Traynor, supported by Commissioner Knepper, to accept and forward FY26 Liquor Tax Funds requests as presented and referenced above to NorthCare Network – Substance Use Disorders. On a voice vote, the motion CARRIED.

50th Circuit Court - Drug Court – Michigan Drug Court Grant Program \$85,000.00

The Committee reviewed the request from the 50th Circuit Court Drug Court Program of \$85,000.00 from the State of Michigan; these amounts usually come back with lower amounts than requested; the courts then work with the coordinators to budget the funds for the program.

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to approve the submittal of the 50th Circuit Court – Drug Court Grant Program for \$85,000.00, as presented. On a voice vote, the motion CARRIED.

Veterans Affairs - MVAA move \$12,000.00 wages to outreach.

The Committee reviewed the minutes of the Department of Veterans Affairs Committee from April 29, 2025, where a motion passed to move \$12,000.00 from wages in the MVAA grant to outreach for the Veterans.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve and authorize the MVAA grant change, moving \$12,000.00 from wages to outreach, per the request and motion of the Department of Veterans Affairs. On a voice vote, the motion CARRIED.

Sheriff's Office – Accept, Authorize and Budget – TC Energy Build Strong Grant \$5,840.00 for Life Saving Board Equipment

The Committee reviewed a grant recipient notice to the Chippewa County Sheriff's Office from TC Energy's Social Impact team indicating a \$5,840.00 award from the Build Strong application submitted by Captain Justin Fruchey. The grant money will be used to purchase boat lifesaving equipment; and the funding will run through the Marine Program 101-331.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to approve and authorize the acceptance of the TC Energy Build Strong Grant in the amount of \$5,840.00 to purchase boat lifesaving equipment and approve a budget amendment in 101-331 Marine Department. On a voice vote, the motion CARRIED.

Animal Shelter – Release Request for Proposals for Veterinary Services

The Committee reviewed the request for proposals for Veterinary Services that cover weekly shelter visits, sterilization, and general consultation.

It was moved by Commissioner Traynor, supported by Commissioner Martin, to authorize and approve the release of the Veterinary Services request for proposal, as presented. On a voice vote, the motion CARRIED.

Information Systems – Central Server Bid Summary and request to approve quote.

The Committee reviewed the bid summary for the central server, two quotes were received timely and met all requirements; the quotes were over budget and Information Systems were asked to see if better pricing was available. A quote from Avalon Technologies of \$15,138.98 plus new software transfer of \$1,000.00 from Core Technology; is savings of \$6,549.56 and only \$1,000.00 over the budget. The Committee was asked to approve the bid from Avalon Technologies based on the savings and recommendation from Information Systems and Administration.

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to approve the quote from Avalon Technologies of \$15,138.98 for the server; and \$1,000.00 for the software needed for the transfer from Core Technology to complete the central server project. On a voice vote, the motion CARRIED.

Information Systems – FedRAMP Package Access Request – Authorize signature to meet CJIS (Criminal Justice Information Systems) requirements.

The Committee reviewed FedRAMP Package Access Request Form and the Federal Contractor Non-Disclosure Agreement; this package is a process that allows federal agencies to access and utilize security packages for cloud services authorized by the General Services Administration. It is essential for agencies to ensure that the cloud services and mobile-device management meet the necessary standards and are compliant with federal regulations. Information System's Anthony Zakic will be the Authorizing Official Designated Representative (AODR) for Chippewa County.

It was moved by Commissioner Knepper, supported by Commissioner Lieurance, to approve and authorize signature for the FedRAMP Package Access Request and the Non-Disclosure Agreement. On a voice vote, the motion CARRIED.

Building & Grounds – Wolverine Power System – Replace Generator Radiator \$15,425.04

The Committee reviewed the updated quote from Wolverine Power Systems, to replace the County Building's generator's radiator at the cost of \$15,425.04. The Building and Grounds Committee previously reviewed this project, for replacement in the spring, making sure no additional problems had happened with the generator. When getting the quote, Wolverine Power Systems noted that parts on this generator are becoming obsolete, and that the only option was rebuilding until they were able to find this unit. Discussion followed.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve the quote from Wolverine Power Systems to replace the generator's radiator at the cost of \$15,425.04. On a voice vote, the motion CARRIED.

Medical Examiner – Medical Examiner Services – Kyle Raycraft, M.D.

The Committee reviewed an agreement between Chippewa County and Kyle Raycraft, M.D. for Dr. Raycraft to provide backup Medical Examiner services in Chippewa County, at the rate of \$125.00 per decedent, plus costs related to travel required for on scene investigation including mileage paid at the IRS approved rate.

It was moved by Commissioner Knepper, supported by Commissioner Lieurance, to approve and authorize the Medical Examiner Services Agreement between the County and Kyle Raycraft, M.D., as presented. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – April – County and Health Department

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to recommend the approval of April County bills and payroll: general claims \$441,240.10, other fund claims \$4,922,321.95, payroll \$605,720.45, and Health Department claims \$291,512.87 and payroll \$132,274.69 total claims \$6,393,180.06 and to acknowledge the monthly financial reports received by email. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Knepper commented on the recent Neebish Island email, addressing the questions of responsiveness by EUPTA Board members and more detailed minutes; he also brought up the recent foreclosure of the motels and apartments, which are causing renters to be displaced and those renters not having any support or services to help them. Discussion followed, including the laws, posting requirements, a recent lawsuit that was dismissed, clarification that it was not the County nor Judge that turned off the utilities and that legal counsel had advised the County not to put the utilities in the County's name. The foreclosure sale date is August 18th.

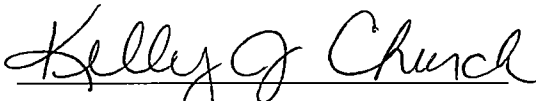
Chairman Comments

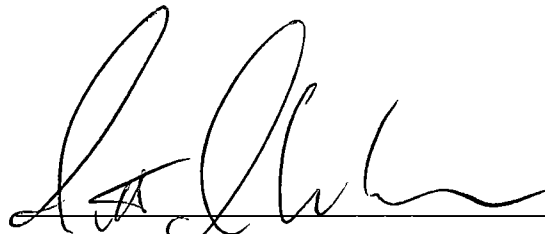
No additional comments were offered.

Adjourn

It was moved by Commissioner Knepper, supported by Commissioner Lieurance to adjourn.

The meeting adjourned at 5:00 p.m.


Kelly J. Church, Recorder


Scott Shackleton, Chairman.