

FINANCE, CLAIMS AND ACCOUNTS COMMITTEE MEETING MINUTES

June 10, 2025

A regular meeting of the Chippewa County Board of Commissioners' Finance, Claims and Accounts Committee was held on Tuesday, June 10, 2025, at the Chippewa Courthouse in Sault Ste. Marie, Michigan. Chairman Shackleton called the meeting to order at 4:30 p.m. with a quorum present.

MEMBERS PRESENT: Scott Shackleton, Justin Knepper, Damon Lieurance, Jim Traynor and Jim Martin

MEMBERS ABSENT: None

OTHERS PRESENT: Karen Senkus, Ken Talsma, Cady Bauers, and Kelly Church

Approval of the Agenda

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comment

No public comments.

Correspondence and Informational Items

The Committee reviewed the County Treasurer's Investment reports, the VISA billing, and the travel requests. No action required.

AGENDA ITEMS

County – Audit Presentation and Approval FYE 12/31/2024

Ken Talsma from Anderson, Tackman and Company provided a presentation of the Chippewa County draft audit and financial statements for the fiscal year ending December 31, 2024. The audit indicates that the financial statements and reports follow the government auditing standards and is classified as an unmodified opinion, a clean audit. There were no findings, and the Committee reviewed the various graphs presented.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve the Chippewa County Draft Audit FYE 12/31/2024 as presented but not to release until final approval of Administration, and to publish and release where necessary. On a voice vote, the motion CARRIED.

Health Department – 2024 Annual Report

The Committee reviewed the Health Department's 2024 Annual Report, which includes the mission statement, a breakdown of the various departments, their activities and services that were provided during 2024.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and acknowledge receipt of the Chippewa County Health Department's 2024 Annual Report. On a voice vote, the motion CARRIED.

Health Department – Pink Ribbon Requests

Request #25-03 - \$897.79

The Committee reviewed Pink Ribbon reimbursement requests #25-03 for payment.

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve and authorize Pink Ribbon request #25-03 for \$897.79, as presented. On a voice vote, the motion CARRIED.

Health Department – Grant Awards

Healthy Community Zones (HCZ) \$55,323.00 FY25 and up to \$175,825.60 for FY26

The Committee reviewed the Healthy Community Zones (HCZ) grant funding, which is for a 18-month period, April 1, 2025 to September 30, 2026 in the amount of \$55,323.00 for the first six-months and up to \$175,825.60 for FY2026, these funds will be utilized to establish partnerships between local farmers and clients receiving WIC and MIHP services to teach families to grow, harvest and prepare vegetables, funds will be used for the grant coordinator's time, the purchase of gardening supplies and stipends for farmers to work with the clients, this effort addresses food insecurity and nutritional deficits related to obesity within our region

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to approve and authorize the Health Community Zones (HCZ) \$55,323.00 for FY25 and up to \$175,825.60 for FY26, as presented. On a voice vote, the motion CARRIED.

Health Department – Grant Awards

Superior Health Foundation (SHF) \$25,000.00

The Superior Health Foundation (SHF) grant in the amount of \$25,000.00 funding will be used to supplement nursing time in the Hepatitis C program as our award from MDHHS for this fiscal year had been reduced.

It was moved by Commissioner Knepper, supported by Commissioner Traynor, to approve and authorize the Superior Health Foundation (SHF) \$25,000.00 grant, as presented. On a voice vote, the motion CARRIED.

Prosecuting Attorney – Victims' Rights FY26 Funding \$92,895.00

General Grant \$90,380.00

Victim's Needs \$2,515

The Committee reviewed the estimates for the FY2026 Victim Rights Unit grant totaling \$92,895.00, which is the same amount as FY2025.

It was moved by Commissioner Lieurance, supported by Commissioner Martin, to authorize and approve acceptance of the FY26 Allocation for the Prosecutor's Victim Rights Unit Grant totaling \$92,895.00 (General grant \$90,380.00 and Victim Needs \$2,515.00), as presented. On a voice vote, the motion CARRIED.

Central Dispatch – Notice of Receiving Bids – Generac 2000 Series 2001

The Committee reviewed the notice to receive bids for the Generac 2000 Series 2001 for release and advertising.

It was moved by Commissioner Traynor, supported by Commissioner Knepper, to approve and authorize the release of the Notice of Receiving Bids for the Generac 2000 Series 2001 generator from Central Dispatch. On a voice vote, the motion CARRIED.

Veterans Affairs - MVAA Grant monies allocation

The Committee was asked to authorize the County Chairman's signature when necessary for the MVAA grant, to reallocate funds to different initiatives without prior approval to ensure that as much of the remaining funds are used as possible as the deadline to submit amendments is 6/30/2025 and all funds must be spent by 9/30/2025.

It was moved by Commissioner Lieurance, supported by Commissioner Traynor, to approve and authorize Chairman Martin's signature for the MVAA grant amendments that are due by June 30, 2025, without prior approval of the Board of Commissioners. change, for the funds that need to be spent by September 30, 2025. On a voice vote, the motion CARRIED.

Sheriff's Office – Vehicles

Purchase two (2) Chevy Tahoe Police Package \$107,638.00, waive bidding per budget request

The Sheriff's Office during the FY2025 budget requested to purchase two (2) 2025 Chevy Tahoe Police Package patrol 4WD vehicles, directly from Berger Chevrolet, and to waive the County's purchasing policy, if the vehicle were available on the lot. The current price is \$53,819 per vehicle a total of \$107,638.00 from Berger Chevrolet Inc. and these vehicles are ready to purchase. The Committee spoke at length about the requests to waive the County Purchasing policy for equipment purchases.

It was moved by Commissioner Martin, supported by Commissioner Lieurance, to approve and authorize the purchase of two (2) Chevy Tahoe Police Package 4WD vehicles at the price of \$53,819 each from Berger Chevrolet Inc., to waive the County's Purchasing Policy, as requested by the Sheriff's Office, as these vehicles are available on the lot. Total cost \$107,638.00. On a voice vote, the motion CARRIED.

Sheriff's Office

Release Request for Quotation – 2025 Dodge Durango Police/Pursuit Package

The Committee reviewed the Request for Quotations for one (1) 2025 Dodge Durango Police/Pursuit Package AWD SUV.

It was moved by Commissioner Knepper, supported by Commissioner Traynor, to approve and authorize release of the Request for Quotation to purchase one (1) 2025 Dodge Durango Police/Pursuit package AWD SUV. On a voice vote, the motion CARRIED.

Sheriff's Office

Equipment Change from taser to Lenslock camera \$3,534.00

The Sheriff's Office is requesting to change an item from the FY2025 budgeted equipment, to purchase a new camera and storage system for the data from Lenslock at the cost of \$3,534.00, reducing the amount for tasers and equipment. This purchase falls in line with the Sheriff's Office future for the in-car-cameras.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve the equipment change to purchase the Lenslock camera and storage system at the cost of \$3,534.00, using the tasers and equipment dollars previously approved by the Board. On a voice vote, the motion CARRIED.

Sheriff's Office

Sheriff's Storage Building parking lot expansion \$5,960.64 from Special Fund 232

The Committee reviewed a memo from the Sheriff's Office asking to use monies from Special Fund 232 to expand the Sheriff's Storage building parking lot, at the cost of \$5,960.64. This request is to help alleviate issues getting larger equipment in and out of building and add outdoor parking.

It was moved by Commissioner Martin, supported by Commissioner Traynor, to approve the Sheriff's Office request to improve and expand the parking lot at the Sheriff's Storage Building at the cost of \$5,960.64, using funds from Fund 232. On a voice vote, the motion CARRIED.

Information Systems

Central Square Mobile CAD Testing Agreements

The Committee reviewed a request to authorize a Statement of Work between Chippewa County and five local agencies including the Sheriff's Office, City of SSM Fire and Police Departments, Kinross EMS and Sault Tribe Police Department to test the Central Square Mobile CAD (Computer-aided Design) first responder's software and tools. This arrangement will be able to provide the County with data to improve and eliminate bugs for the software before making it available to the full area serviced by Chippewa County Central Dispatch.

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to approve and authorize the Central Square Mobile CAD Testing Agreements, as presented. On a voice vote, the motion CARRIED.

Treasurer's Office – Investment Policy (Bi-annual review – Resolution to Full Board)

No action was necessary as the Investment Policy will be voted on by resolution during Regular session; this is a bi-annual review with no changes this year.

Animal Shelter – Release Request for Proposals for Veterinary Services – No Proposals received

The Committee was notified that no proposals were received and the Shelter Manager Holly Henderson, will be checking into options.

91st District Court– Mental Health Court Grant Application \$127,071.14

The Committee reviewed the request from the 91st District Court Mental Health Program of \$127,071.14 from the State of Michigan; these amounts usually come back with lower amounts than requested; the courts then work with the coordinators to budget the funds for the program.

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to approve the submittal of the 91st District Court – Mental Health Grant Program for \$127,071.14, as presented. On a voice vote, the motion CARRIED.

Finance - Claims and Accounts – May – County and Health Department

It was moved by Commissioner Traynor, supported by Commissioner Lieurance, to recommend the approval of May County bills and payroll: general claims \$350,890.83, other fund claims \$455,776.19, payroll \$956,503.07 including the backpay from the MCL 45.421 correction, and Health Department claims \$184,721.13 and payroll \$140,913.07 total claims \$2,088,804.29 and to acknowledge the monthly financial reports received by email. On a voice vote, the motion CARRIED.

Committee Comments

Commissioner Knepper wanted to thank everyone for the County's solid budget management in the years before he was a board member and spoke about investing the fund balance for critical projects, infrastructure, employees and reviewing the tax rates. Commissioner Martin agreed but urged caution, Commissioner Shackleton spoke about the annual revenue and expenses needing to remain balanced or the fund balance could be depleted quickly; noting the County also needs to pay enough to attract employees, mentioning the wage scale and labor contracts. Commissioner Lieurance wanted to make sure that the non-union personnel we not forgotten and need to be brought up to match the union; and to try and maintain long standing experienced personnel.

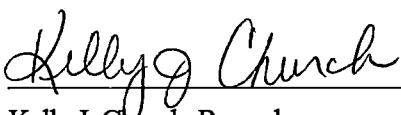
Chairman Comments

No additional comments were offered.

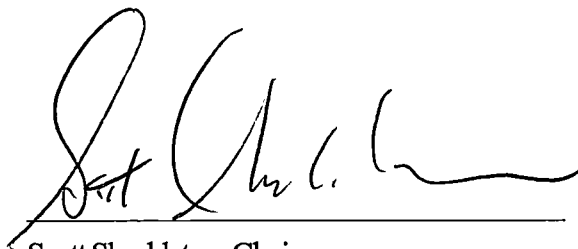
Adjourn

It was moved by Commissioner Lieurance, supported by Commissioner Knepper, to adjourn.

The meeting adjourned at 5:25 p.m.



Kelly J. Church, Recorder



Scott Shackleton, Chairman.