

**Building Grounds and Jail, Legislative and Natural Resources and
Information Technology Committee
Meeting Minutes
June 26, 2025**

A regular meeting of the Chippewa County Board of Commissioners' Building, Grounds and Jail, Legislative and Natural Resources and Information Technology Committee was held on Thursday, June 26, 2025, at the Chippewa County Courthouse in Sault Ste. Marie, Michigan. Chairman Traynor called the meeting to order at 10:03 a.m. with a quorum present.

MEMBERS PRESENT: Jim Traynor, Justin Knepper, and Scott Shackleton

MEMBERS ABSENT: None

OTHERS PRESENT: Anthony Zakic and Kelly Church

Additions/Deletions and Approval of the Agenda

It was moved by Commissioner Knepper, supported by Commissioner Shackleton, to approve the agenda as presented. On a voice vote, the motion CARRIED.

Public Comments

No public comments were offered.

Agenda Items

Building and Grounds

Circuit and Probate Courtroom Air Conditioning Bid Review

The Committee reviewed the two bids that were received through the bidding process prepared by U.P. Engineers & Architects, Inc., via the authorized professional services agreement between U.P. Engineers & Architects and Chippewa County. Based on UPEA's recommendation after the review of the two bids, the apparent low bidder was Albert Heating & Cooling, Inc., with a bid price of \$57,406.00 to install air conditioning units in both the Circuit and Probate Courtrooms.

It was moved by Commissioner Shackleton, supported by Commissioner Knepper, to approve the low bid of \$57,406.00 from Albert Heating & Cooling, Inc., to install air conditioning units in the Circuit and Probate Courtrooms from the bid specifications provided by U.P. Engineering & Architects, Inc. On a voice vote, the motion CARRIED.

SHACC Update on Project

The Committee was updated on the current SHACC painting and flooring project, which has needed mold remediation, priming and painting seventeen door frames at a cost totaling \$2,975.00; the door frames were inadvertently missed in the original request and \$2,245.00 for drywall repairs that were not accounted for during the site visit. No motion was necessary, as this was handled Administratively.

Courthouse Windows – Continue Replacement of Garden Level Windows

Two windows were replaced before getting pricing and a template to continue the project; the Committee members stepped outside to look at the replaced windows. Lengthy discussion followed regarding the color, style, window type, maintenance, painting and maintaining historical integrity. Commissioner Knepper wants time to research the project. No action was taken.

Note: Building and Grounds Staff have reached out to Gary Beaumont (Beaumont Construction), the window installer about wrapping the windows.

Cancel Johnson Controls quote

The Committee was asked to cancel a wiring clean-up quote proposal #: CPQ-906977 from Johnson Controls in the amount of \$4,959.21, previously approved on April 17, 2025, for the Correctional Facility (Jail); as the work has been deemed not necessary.

It was moved by Commissioner Knepper, supported by Commissioner Shackleton, to cancel the Johnson Controls proposal #: CPQ-906977 in the amount of \$4,959.21, previously approved on April 17, 2025. On a voice vote, the motion CARRIED.

Information Systems

Mobile CAD Grant Application

First Responder Agreement Pricing

The Committee also reviewed a Mobile CAD Grant application seeking 2% Funding from the Sault Tribe of Chippewa Indians to bring mobile CAD (Computer Aided Design) to the area. All agencies will be asked to opt in or out with a written response due by July 31, 2025. Information Systems also provided 2026 pricing notices for any first responder agreements, hourly cost of \$25.00; Talon Software \$170.00 per user, Succuss Access \$120.00 per device, Intrusion Protection \$100.00 per device and MFA \$75.00 per user.

It was moved by Commissioner Shackleton, supported by Commissioner Knepper, to acknowledge both the 2% grant application for the mobile CAD software and the pricing notice for FY2026, as presented. On a voice vote, the motion CARRIED.

Multi-State Information Sharing Analysis Center Membership \$1,995.00

The Committee reviewed information from Information Technology Specialist Anthony Zakic regarding the MS-ISAC changing from a free service to the fee-based membership. This membership is required because we have received grants from the State of Michigan, as well as Federal government grants in the first responder and technology fields. There are savings to the County by signing up before September 1, 2025, the County will get 18 months at \$1,995.00 with the Cooperative agreement, if the cooperative agreement is not renewed then the cost would be \$3,495.00. The State of Michigan may cover these costs for the local entities, but that is still being determined.

It was moved by Commissioner Knepper, supported by Commissioner Shackleton, to approve and authorize the Multi-State Information Sharing Analysis Center membership, so that that County receives the 18 months, at the cost of \$1,995.00 with the cooperative agreement or \$3,495.00 per year without the cooperative agreement. Noting that the funds may be covered by the State of Michigan for the local entities. On a voice vote, the motion CARRIED.

Policy No. 509 Physical Access and Security (new) Courthouse and County Building

The Committee reviewed Policy No. 509 Physical Access and Security, a new policy to define the issuance and use of both traditional keys and digital access cards.

It was moved by Commissioner Shackleton, supported by Commissioner Knepper, to approve and authorize Policy No. 509 Physical Access and Security, after spelling correction is made. On a voice vote, the motion CARRIED.

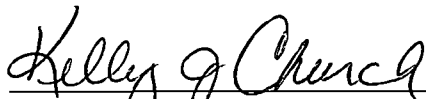
Committee and Chairman's Comments

The Committee spoke about the upcoming city foreclosures and difficulties finding grass cutting services for those properties, as the City notified County Treasurer about the ordinance violation.

Adjourn

It was moved by Commissioner Knepper, seconded by Commissioner Shackleton, to adjourn the meeting. On a voice vote, the motion was CARRIED.

Chairman Traynor declared the meeting adjourned at 10:37 a.m.



Kelly J. Church, Recorder



Jim Traynor, Committee Chairman